



प्रधान महालेखाकार (लेखापरीक्षा-I) का कार्यालय ओडिशा भुवनेश्वर-751001
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-I)
ODISHA: BHUBANESWAR-751001

का. आ. सं. / OOC No: ५८०

दिनांक: ०५.०९.२०२५

विषय: पदोन्नत/नव नियुक्त लेखा परीक्षकों को प्रशिक्षण 2025।

Sub: Training for promoted/newly recruited Auditors 2025.

C&AG के MSO (प्रशासन) खंड-I, तीसरे संस्करण के पैरा संख्या 6.3.1 के साथ पठित मुख्यालय कार्यालय परिपत्र संख्या 9/O&M/84 के अनुसरण में, पदोन्नत/नव नियुक्त लेखा परीक्षकों (अनुबंध-I) के लिए 08.09.2025 से 20.10.2025 तक (29 सितंबर से 06 अक्टूबर 2025 को छोड़कर) प्रशिक्षण आयोजित किया जाना निर्धारित हुआ है।

1. प्रशिक्षण का आयोजन संलग्न कार्यक्रम (अनुबंध-II) के अनुसार प्रधान महालेखाकार (ले.प.-I) के कार्यालय के चौथे तल पर स्थित प्रशिक्षण हॉल में किया जायेगा।
2. पाठ्यक्रम के लिए प्रतिभागियों का नामांकन संबंधित निर्माता समूह द्वारा सिस्टम ऑटोमेशन इनिशिएटिव (SAI) पर किया जा सकता है।
3. प्रतिभागियों का पंजीकरण प्रशिक्षण शुरू होने की तिथि पर SAI प्रशिक्षण पोर्टल में प्रतिभागियों द्वारा स्वयं किया जाना है। प्रतिभागियों को क्रमशः प्रत्येक सत्र के बाद और पाठ्यक्रम के अंत में, SAI प्रशिक्षण पोर्टल के माध्यम से, सत्रवार और पूरे पाठ्यक्रम के लिए अपनी प्रतिक्रिया प्रस्तुत करना होगा।
4. चूंकि प्रशिक्षण के सफल समापन के लिए SAI पोर्टल पर पंजीकरण और फीडबैक (प्रत्येक सत्र और संपूर्ण पाठ्यक्रम के लिए) जमा करना अनिवार्य है, संबंधित शाखा अधिकारियों/निर्माता समूहों को यह सुनिश्चित करना है कि उम्मीदवार अपना पंजीकरण करें और SAI प्रशिक्षण पोर्टल पर बिना किसी असफलता के अपनी प्रतिक्रिया प्रस्तुत करें।
5. प्रशिक्षण में भाग लेना अनिवार्य है और इसमें भाग लेने में विफलता को गंभीरता से लिया जाएगा।
6. संकाय सदस्यों से अनुरोध है कि वे संलग्न कार्यक्रम (अनुबंध-II) के अनुसार कक्षाएं लें और प्रत्येक दिन उपस्थिति रजिस्टर पर हस्ताक्षर करें।
7. प्रशिक्षण पूरा होने पर अध्ययन सामग्री (सॉफ्ट कॉपी/हार्ड कॉपी में) प्रशिक्षण एवं परीक्षा अनुभाग में trgexamgssa@gmail.com पर ईमेल के माध्यम से जमा की जा सकती है।

In pursuance to Headquarters Office circular No. 9/O&M/84 read with Para No. 6.3.1 of C&AG's MSO (Admn.) Vol-I, 3rd Edition, the training for the promoted/newly recruited Auditors (Annexure-I) is scheduled to be conducted from 08.09.2025 to 20.10.2025 (except 29th September to 05th October 2025)

1. The training will be conducted in the training hall located on the 04th floor of O/o the Principal Accountant General (Au-I) as per the enclosed training programme (Annexure-II).
2. Nomination of the participants concerned may be done by the concerned maker group positively on System Automation Initiative (SAI) for the course.

3. The registration of the participants is to be done by the participants themselves in the SAI Training Portal on the date on which the training commences. The participants are required to submit their feedback, both session-wise and for the entire course, through the SAI Training Portal, after each session and at the end of the course respectively.
4. As the registration and submission of feedback (for each session and the entire course) on SAI Portal is mandatory for successful completion of the training, the concerned Branch Officers/maker groups are to ensure that the candidates do their registrations and submit their feedback on SAI training portal, without fail.
5. Participation in the training is compulsory and failure to attend the same will be viewed seriously.
6. Faculty members are requested to take sessions as per the attached schedule (Annexure-II) & sign attendance register on each day.
7. The study materials may be submitted to the Trg. & Exam (Au-I) Section on completion of training (in soft copy/hard copy) through email on trgexamgssa@gmail.com.

Digitally signed by
Abakash Khatua

Date: 04-09-2025
वरिष्ठ लेखापरीक्षा अधिकारी/प्रशिक्षण एवं परीक्षा
10:30:37

Memo No. Trg & Exam-01/03/2024-25/ 273

Date: 04.09.2025

प्रति सूचना एवं आवश्यक कार्रवाई हेतु अग्रेषित:-

Copy forwarded for information and necessary action forwarded to:-

- ✓1. Secretary to the Pr. AG (Au-I), Odisha, Bhubaneswar
2. Secretary to the AG (Au-II), Odisha, Bhubaneswar
3. Steno to the Deputy Director, DGA (Central) Hyderabad Branch Office, Bhubaneswar.
- ✓4. Steno to Sr. DAG/Admn, O/o the Pr. AG (Au-I)
5. Steno to DAG/Admn, O/o the AG (Au-II)
- ✓6. Branch Officer--Admn/OE/Estate Cell/AMG-I/Report (ECPA)/Report (PAC)/Legal Cell/AMG-IV, O/o the Pr. AG (Au I) with request to intimate the candidates/faculties under their control.
7. Branch Officer/Trg. & Exam, O/o the AG (Au-II) with request to intimate the candidates/faculties of Au-II office.
8. Branch Officer/Admn. DGA (Central) Hyderabad Branch Office, Bhubaneswar with request to intimate the candidates/faculties of CRA office.
- ✓9. AAO/DA&RC (Au-I) with request to upload this office order on office website.
10. Faculties and participants concerned through offices/group controlling sections.
- ✓11. Branch Officer/OM (Au-I) is requested to reserve the training hall on the scheduled dates.
- ✓12. Rajbhasha Section.
13. Notice Board
14. OOC Guard file

Abakash 04/09/25
सहायक लेखापरीक्षा अधिकारी/प्रशिक्षण एवं परीक्षा

Annexure-I

List of Auditors nominated for attending training for newly recruited/promoted Auditors from 08.09.2025 to 20.10.2025 (except 29th September to 05th October 2025)

Sl. NO.	Name of Auditors S/Shri/Ms.	Place of posting (Office/Section)
1.	Subhranshu Sekhar Senapati	Welfare (Au-I)
2.	Vishwajeet Kumar	OE (Au-I)
3.	Deepti Ranjan Mohapatra	DGA (Central)
4.	Vivek Kumar	DGA (Central)
5.	Mahesh Kumar	DGA (Central)
6.	Shivam Kushwaha	DGA (Central)
7.	Sonam Kumari	Audit-II
8.	Bipin Kumar Sahoo	Admn. (Au-I)
9.	Sajan Kumar Saha	Legal Cell
10.	Deepti Ranjan Das	Estate (Au-I)
11.	Rahul Meena	Audit-II
12.	Kishore Kumar Behera	Admn. (Au-I)
13.	Sourabh Pradhan	Estate Cell (Au-I)
14.	Aditya Birtia	Rep (PAC)
15.	Tanmay Agrawal	Audit-II
16.	Prashant Kumar	Audit-II
17.	Gobinda Chandra Palei	Welfare (Au-I)
18.	Anchal	T&E (Au-I)
19.	Rajkumar Jana	AMG-III (Au-I)
20.	Rajesh Laguri	AMG-IV (Au-I)
21.	Sumit Kumar Das	OM-I (Au-I)
22.	Saroj Kumar Mohanty	AMG-II (Au-I)
23.	Gobboori Aditya Sagar	Audit-II
24.	Deepak	Audit-II
25.	Vaithi P.	DGA (Central)
26.	Abhishek Kumar Singh	Audit-II
27.	Shyam Kishore Singh	DGA (Central)
28.	Pradip Naik	Audit-II
29.	Kailash Ghadei	AMG-III (Au-I)
30.	Mana Ranjan Sahu	AMG-II (Au-I)
31.	Soumya Ranjan Sahoo	AMG-V (Au-I)
32.	Ashwani Shukla	Audit-II
33.	Balaji Pandit	Audit-II
34.	Suraj Kumar	DGA (Central)
35.	Shahnwaz Alam	Audit-II
36.	Priya Hira	DGA (Central)
37.	Preeti	Admn. (Au-I)

38.	Ritik Rawat	Audit-II
39.	Aman Kumar	Audit-II
40.	Durga Charan Verma	Audit-II
41.	Deepti Padma Mallick	OE (Au-I)
42.	Sarbeswar Pagal	DGA (Central)

Asst. Secy 04/09/25
स. ले. प. अ./प्रशिक्षण एवं परीक्षा

Annexure-II

Schedule for training of promoted/newly recruited Auditors 2025

08.09.2025 to 20.10.2025 (except 29th September to 05th October 2025)

Sl. No.	Name of the Subject	Topic	No of Sessions	Name of faculty S/Sri/Ms.	Date of training
1	Paper I Government Accounting & Commercial Accounting	Section I: Government Accounting	3 x 2 = 6	Kaliprasad Mishra, AAO/AMG-I	08.09.2025, 09.09.2025 & 10.09.2025
		Section II: Commercial Accounting	3 x 2 = 6	Ajaya Kumar Sahoo, AAO/Au-II	11.09.2025, 12.09.2025 & 15.09.2025
2	Paper III Government Audit & Basic Concepts of Income Tax & Goods and Service Tax (GST)	Basic Concepts of Income Tax (Section 2 to 27 of Income Tax Act)	3 X 2 = 6	Prasant Kumar Mohanty, AAO/DGA (Central)	16.09.2025, 17.09.2025 & 18.09.2025
		Auditing Standards of CAG of India	1 X 2 = 2	Ajaya Kumar Sahoo, AAO/Au-II	19.09.2025
		Basic Concepts of GST (Chapter III, IV & V of CGST Act)	2 X 2 = 4	R R Samantray, SAO/AMG-IV	22.09.2025 & 23.09.2025
		Compliance Auditing of Public Expenditure & Revenue (Chapter 14-17, excluding portions related to taxes subsumed in GST of the book published by National Academy of Audit & Accounts, Shimla)	3 X 2 = 6	R R Samantray, SAO/AMG-IV	24.09.2025, 25.09.2025 & 26.09.2025
3	Paper II Mandate of CAG and Service Regulations	Group I: Mandate of the CAG of India			
		Constitution of India (Articles 148 to 151, 279)	1 X 2 = 2	Swati Panigrahi, SAO/OE	06.10.2025
		Comptroller and Auditor-General's (Duties, Powers and Conditions of Service) Act, 1971	1 X 2 = 2	Swati Panigrahi, SAO/OE	07.10.2025
		Regulations on Audit and Accounts, 2020	1 X 2 = 2	Swati Panigrahi, SAO/OE	08.10.2025
		Provisions of CAG's Manual of Standing Orders (Audit) & Routine Noting and Drafting	2 X 2 = 4	S K Mall, SAO/AMG-I	09.10.2025 & 10.10.2025
		Group II: Service Regulation			
		CCS (Leave) Rules, 1972	1 X 2 = 2	P R Swamy, SAO/Admn	13.10.2025
		FRSR, Part I: Chapter II-Definitions and Chapter IV - Pay	1 X 2 = 2	P R Swamy, SAO/Admn	14.10.2025
		TA Rules of Union Government as contained in compilation of FRSR Part II	1 X 2 = 2	Akshaya Kumar Mishra, AAO/OE	15.10.2025
4	Paper IV Information Technology Practical	MS Word 2013	1 X 2 = 2	Jnanashree Divyendu Behera, Auditor/OE	16.10.2025
		MS Excel 2013	1 X 2 = 2	Jnanashree Divyendu Behera, Auditor/OE	17.10.2025

		MS Power Point 2013	1 X 2 = 2	Jnanashree Divyendu Behera, Auditor/OE	20.10.2025
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Time:

Session-I: 10.45 AM to 12.00 Noon

Tea break: 12.00 Noon to 12.15 PM

Session-II: 12.15 PM to 01.30 PM

Venue

Training Hall (04th floor), O/o the
Principal Accountant General
(Audit-I), Bhubaneswar

Abhusthi
04/09/25

स. ले. प. अ./प्रशिक्षण एवं परीक्षा