

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-I),
MADHYA PRADESH, AUDIT BHAWAN, GWALIOR**

Office order

No. SMU/F-48/O.O. No.- 57

Date 04-8-2025

Sub- Conduct SAAB meetings as per Stakeholder Engagement Plan for Annual Audit Plan.

Apropos to the instructions of Hqrs mentioned in Guidance Note No. 89/CR/Gen Corr/2025 dated 18.07.2025, SAAB meetings are to be conducted with external experts, civil society organisations, welfare organisations, etc., to gain insights and identify audit topics.

The objective is to enhance the effectiveness of audits including audit reports by providing a forum for professional discussion between the senior management and knowledgeable and experienced professionals from varied fields.

The following instructions are to be followed by APDAC in respect of SAAB –

- 1.0 Functioning of the State level Audit Advisory Boards:**
 - 1.1 Once the Board is constituted and each time it is re-constituted the Board members shall be provided necessary literature that will help them understand the role and working of the Principal Accountants General's office as well as copies of latest Audit Reports of CAG relating to the State.
 - 1.2 Before holding the meeting of the State Audit Advisory Board, proper agenda shall be drawn, and agenda notes circulated.
 - 1.3 After the meetings are held, the minutes of the discussion shall be prepared and circulated to all the members.
 - 1.4 A copy of the minutes of the Audit Advisory Board meeting shall be sent to the ADAI/Central Region.
 - 1.5 Another copy of the minutes shall be endorsed to DG (SMU).
 - 1.6 Recommendations of the Board may be considered in planning audits and bringing out systemic improvements in the audit process.
- 2.0 This will fall in the responsibility of APDAC where necessary inputs will be obtained from concerned wings and sectional formations by APDAC if required.

This issues with the approval of Principal Accountant General.

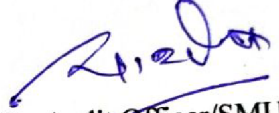
sd/-
Sr. Audit Officer/SMU

No. SMU/F-48/O.O. No.- 57/SR-1120 to 1130

Date 4-8-25

Copy for information and necessary action: -

1. Secy to PAG (Audit)-I, M.P., Gwalior
2. DAG/AMG-I, AMG-II, AMG-III, AMG-IV and Admin & AMG-V
3. SrAO/APDAC
4. SrAO/IS wing for updating on Official Website
5. Assistant Director/Brajhasha for Hindi Translation
6. Shri Naresh Ahuja, AAO for intranet/internet related work
7. Guard File
8. Notice Board


Sr. Audit Officer/SMU