



कार्यालय प्रधान महालेखाकार (लेखापरीक्षा - I) तमिलनाडु
 " लेखापरीक्षा भवन ", 361, अण्णा सालै, तेनामपेट, चेन्नै-600 018
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-I),
TAMILNADU, LEKHA PARIKSHA BHAVAN,
361, ANNA SALAI, TEYNAMPET, CHENNAI – 600 018.



No.PAG (Au-I)Admn.II/Deptn/2025-26/ 58

Date: 08.08.2025

परिपत्र /CIRCULAR

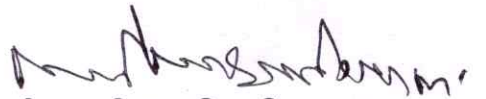
Sub: Circulars inviting applications for various deputation posts in IA&AD offices – Reg.

Applications are invited from eligible and willing officials for filling up of the following posts on deputation basis in various IA&AD offices, as detailed below. Officials fulfilling the eligibility criteria prescribed in the **Headquarters' revised deputation policy dated 27.01.2025** may submit their applications through proper channel to Admn. II Section on or before the respective last dates mentioned below:

Sl. No.	Name of the office	Deptn. request for the post	Eligible officials	Last date to receive the application.
1	PAG(A&E), H.P. Shimla	Accountant	Auditor	11.08.2025
2	AG(A&E), Assam, Guwahati	Accountant	Auditor	22.08.2025
3	PDA/SE Railway,Kolkata	SAO	SAO	14.08.2025
4	PAG(A&E), J&K, Srinagar	Welfare Asst.	AS/Sr.Ar.	11.08.2025
5	AG(A&E), M.P. Gwalior	Legal Asst.	AS/Sr.Ar./Ar.	14.08.2025
6	PAG(A&E), Punjab & UT Chandigarh	Welfare Asst.	AS/Sr.Ar.	08.08.2025
7	iCED, Jaipur	SAO	SAO	11.08.2025
8	AG(Audit II), Maharashtra, Nagpur	Legal Asst.	AS/Sr.Ar./Ar.	13.08.2025

Such of those Officials who are eligible (as per Headquarters revised deputation policy dated 27.01.2025) and willing to go on deputation on prescribed terms and conditions may submit their application to Admn II Section through proper channel on or before the last dates stated above.

Encl: As stated


वरिष्ठ लेखा परीक्षा अधिकारी/प्रशासन
Senior Audit Officer/Admn.

Copy to:

1. Notice Board
2. SAO/Admn, O/o the PAG (Audit-II)
3. SAO/Admn, O/o the DGA (Central)
4. Hindi Section-for translation.
5. SAO-EDP to display on office website.



SUPREME AUDIT INSTITUTION OF INDIA
लोकहितार्थं सर्वगिन्या
Dedicated to Truth in Public Interest

कार्यालय प्रधान महालेखाकार (लेखा व हकदारी)
हिमाचल प्रदेश, शिमला-171 003
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E)
HIMACHAL PRADESH, SHIMLA-171 003

क्रमांक:- प्रशा/EG-18/प्रतिनियुक्ति मांग/2024/2025-26/1600-01 दिनांक :-16-07-2025
सेवा में,

भारतीय लेखापरीक्षा एवं लेखा विभाग के सभी विभागाध्यक्ष ।
All Heads of Department in IA&AD.

विषय:- सहायक लेखा अधिकारी, लेखाकार और लिपिक संवर्गों में प्रतिनियुक्ति के आधार पर रिक्तियों को भरने बारे ।

Subject:- Filling up of vacancies in the cadre of Asstt. Accounts Officer, Accountant, and Clerk on a deputation basis.

महोदय/महोदया,

इस कार्यालय में सहायक लेखा अधिकारी, लेखाकार और लिपिक विभिन्न संवर्गों के रिक्त पदों को प्रतिनियुक्ति के आधार पर भरने के लिए आवेदन आमंत्रित किए जाते हैं। ये रिक्तियां मुख्यालय कार्यालय द्वारा पत्र संख्या 60-स्टाफ (App)-I/14-2023 दिनांक 27.01.2025 के माध्यम से एवं समय समय पर प्रतिनियुक्ति के सम्बन्ध में जारी अन्य दिशा निर्देशों के अनुसार भरी जाएंगी।

Applications are invited to fill up the vacant posts of various cadres on the basis of deputation in this office. These vacancies will be filled according to guidelines issued by the Headquarters' Office vide letter number 60-Staff (App)-I/14-2023 dated 27.01.2025 and other guidelines issued from time to time.

प्रतिनियुक्ति के लिए पात्रता मानदंड निम्नानुसार हैं:-

The eligibility criteria for deputation are as under:-

Sr. No.	Name of the Post & Pay Level	Eligibility
1.	सहायक लेखा अधिकारी, वेतन स्तर-08 Assistant Accounts Officer, Pay Level-08	वेतन मैट्रिक्स के वेतन स्तर-08 में सहायक लेखा अधिकारी/सहायक लेखा परीक्षा अधिकारी के अनुरूप पद पर कार्यरत । Holding the analogous post of Assistant Accounts Officer/Asstt. Audit Officer in the pay level-08 of pay matrix.
2	लेखाकार, वेतन स्तर-05 Accountant, Pay Level-05	वेतन मैट्रिक्स के वेतन स्तर-5 में लेखाकार/लेखा परीक्षक के अनुरूप पद पर कार्यरत । Holding the analogous post of Accountant/Auditor in the Pay level-5 of pay

		matrix.
3	क्लर्क, वेतन स्तर-02 Clerk, Pay Level-02	मूल कार्यालय में नियमित आधार पर अनुरूप पद पर कार्यरत। Holding the analogous post on regular basis in the parent Office.

Terms and conditions:-

1. वे अधिकारी/कर्मचारी, जो पदोन्नति की सीधी पंक्ति में हैं, प्रतिनियुक्ति के आधार पर नियुक्ति के लिए विचार किए जाने के पात्र नहीं होंगे। इसी प्रकार, प्रतिनियुक्ति पर आए व्यक्ति भी पदोन्नति पर नियुक्ति के लिए विचार किए जाने के पात्र नहीं होंगे।
2. The officials who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation basis. Similarly, deputationist shall not be eligible for consideration for appointment on promotion.
3. प्रतिनियुक्ति द्वारा नियुक्ति के लिए अधिकतम आयु सीमा आवेदन प्राप्त होने की अंतिम तिथि को 56 वर्ष से अधिक नहीं होगी।
4. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on closing date of receipt of applications.
5. प्रतिनियुक्ति की अवधि प्रारम्भ में एक वर्ष के लिए होगी तथा रिक्तियों की उपलब्धता तथा अभ्यर्थी की उपयुक्तता के अनुसार इसे आगे बढ़ाया जा सकता है।
6. The period of deputation shall be for one year initially and can be extended further as per availability of vacancies and suitability of the candidate.

अनुरोध है कि कृपया इच्छुक अधिकारियों के आवेदन, जो संलग्न प्रोफार्मा में हों, पिछले पांच वर्षों की वार्षिक कार्य निष्पादन रिपोर्ट (एपीएआर) की सत्यापित प्रतियां तथा सतर्कता अनापत्ति प्रमाण पत्र इस कार्यालय को 15.08.2025 तक भेज दें।

It is, therefore, requested to forward applications of interested officials who fulfil the eligibility criteria (in the enclosed proforma), attested copies of APARs for the last five years and vigilance clearance certificate to this office by 15.08.2025.

यह प्रधान महालेखाकार के अनुमोदन से जारी किया जा रहा है।

Digitally signed by
Meenu Sharma
Date: 16-07-2025
12:35:46
उप महालेखाकार (प्रशासन)

Copy forwarded to EDP Cell for uploading on the website of the office.

-हस्ता-



भारत सरकार
GOVT. OF INDIA
महालेखाकार (ले. एवं ह.) का कार्यालय, असम
OFFICE OF THE ACCOUNTANT GENERAL (A&E) ASSAM
मैदामगांव, बेलतला, गुवाहाटी - 781 029
MAIDAMGAON, BELTOLA, GUWAHATI - 781 029



सं. No: Admn.1/1-3/Deputation/ 2025-26/12

दिनांक/Date 28-07-2025

सेवा में/To

भारतीय लेखापरीक्षा एवं लेखा विभाग के सभी कार्यालयों के विभागाध्यक्ष
The Head of Department in all offices of IA&AD
(डाक सूची के अनुसार/as per mailing list)

परिपत्र/CIRCULAR

विषय: लेखाकार संवर्ग में प्रतिनियुक्ति (आरओपी 2016 के अंतर्गत वेतन स्तर-5)

SUB: Deputation in the cadre of Accountant (Pay Level-5 under ROP' 2016)

इस कार्यालय में प्रतिनियुक्ति के आधार पर लेखाकार (वेतन स्तर-5, वेतनमान रु.29,200-92,300) के संवर्ग में रिक्तियों को भरने के लिए इच्छुक उम्मीदवारों से निम्नलिखित पात्रता मानदंड और नियम एवं शर्तों पर आवेदन आमंत्रित किए जाते हैं।

Applications are invited from willing candidates for filling up the vacancies in the cadre of Accountant (Pay Level-5 with pay scale Rs.29,200-92,300) on a deputation basis in this office with the following eligibility criteria and terms & conditions.

पात्रता मानदंड /Eligibility Criteria:

1. नियमित आधार पर लेखाकार/लेखापरीक्षक के अनुरूप पद पर कार्यरत।
Holding the analogous post of Accountant/Auditor on regular basis.
2. यदि सीधी भर्ती है, तो अभ्यर्थियों ने परीक्षा अवधि सफलतापूर्वक पूर्ण की हो तथा 5 वर्ष की नियमित सेवा पूर्ण की हो।
If directly recruited, candidates shall have to be successfully completed probation period and 5 years of regular service.

प्रतिनियुक्ति एवं चयन प्रक्रिया के नियम एवं शर्तें/The terms and conditions of the deputation and Selection Process:

1. आरंभ में प्रतिनियुक्ति की अवधि 01 (एक) वर्ष की होगी और तत्पश्चात कार्मिक की आवश्यकता एवं कार्य निष्पादन पर बढ़ाई जा सकती है।
The deputation will be initially for a period of 01 (one) year and extendable thereafter subject to requirements and performance of the official.

2. प्रतिनियुक्ति के लिए आवेदन करने के इच्छुक अभ्यर्थियों की आयु परिपत्र जारी होने की तिथि को 56 वर्ष से अधिक नहीं होनी चाहिए।

Candidates who are willing to apply for the deputation should not be aged more than 56 years as on the date of issue of the circular.

3. कार्य में आवश्यक ज्ञान और कौशल की आवश्यकता के आधार पर उपयुक्त चयन प्रक्रिया अपनाकर उपयुक्त उम्मीदवारों का चयन किया जाएगा। आवेदक के चयन को अधिसूचित किया जाएगा।

Selection of suitable candidates will be made by adopting the appropriate selection procedure based on the requirement of knowledge and skills involved in the job. The selection of the applicant will be notified.

4. सभी इच्छुक उम्मीदवार अपने-अपने मूल कार्यालय के माध्यम से आवेदन करें और अपना बायोडाटा तथा पिछले पांच वर्षों की वार्षिक कार्य-निष्पादन रिपोर्ट इस कार्यालय को भेजें। यह भी प्रमाणित किया जाना चाहिए कि आवेदक के विरुद्ध कोई अनुशासनात्मक/न्यायालय/सतर्कता मामला लंबित या विचाराधीन नहीं है।

All candidates who are willing should apply through their respective Parent Offices and to be forwarded to this office along with the Bio-data and APARs of the last five years. It may also be certified that no disciplinary/court/vigilance case is either pending or contemplated against the applicant.

5. चयन होने पर, कार्यभार ग्रहण करने वाले अभ्यर्थी, कार्मिक एवं प्रशिक्षण विभाग द्वारा समय-समय पर जारी प्रासंगिक निर्देशों के अनुसार, प्रतिनियुक्ति भते के पात्र होंगे। आगे, प्रतिनियुक्ति मुख्यालय कार्यालय के दिनांक 27-01-2025 और 14-02-2025 के प्रतिनियुक्ति परिपत्रों की शर्तों के अनुसार विनियमित की जाएगी।

On selection the candidates, who will join, shall be entitled for deputation allowance as applicable, in accordance with the relevant instructions of the DoPT prevailing from time to time. Further, the deputation will be regulated in accordance with the terms of HQ's office deputation circulars dated 27-01-2025 and 14-02-2025.

6. प्रशासनिक सुविधा के अनुसार कार्मिकों को किसी भी वक्त उनके मूल कार्यालय में वापस भेजा जा सकता है।

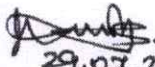
The officials may be repatriated to his/her parent office any time as per administrative convenience.

7. इस संबंध में, अनुरोध है कि ऐसे पात्र और इच्छुक कार्मिकों के नामों की अनुशंसा की जाए जो प्रतिनियुक्ति के आधार पर लेखाकार के पद पर चयनित होने की स्थिति में तत्काल रूप से कार्यमुक्त किए जा सकें। सभी प्रासंगिक दस्तावेजों सहित ये अनुशंसाएं/आवेदन इस परिपत्र के जारी होने के 30 दिनों के भीतर अधोहस्ताक्षरी तक पहुंच जाने चाहिए।

In this regard, it is requested to recommend the names of the eligible officials who are willing and can be spared immediately in the event of their selection to the post of Accountant on deputation basis. The recommendations/applications along with all relevant documents should be reached to the undersigned within 30 days of issue of this circular.

यह महालेखाकार के अनुमोदन से जारी किया जा रहा है।

This issues with the approval of the Accountant General.


29.07.2025
उप महालेखाकार (प्रशा)

Deputy Accountant General (Admn)

Copy to

1. Sr. Accounts Officer ITS-1, with a request to publish this circular to Office website.
2. Admin 1 Circular File.

BIO-DATA

Subject: Application for the post of Accountant.

Sl. No.	Particulars	To be filled by the applicant
1.	NAME (IN BLOCK LETTERS)	
2.	Present Post held	
3.	Date of Birth (DD-MM-YYYY)	
4.	Permanent Address	
5.	Present Address	
6.	Qualification	
	Educational	
	Professional	
7.	Whether belongs to SC, ST, Neither	
8.	Mobile No.	
9.	E-mail ID	
10.	Date of Entry in Government Service	
11.	Date of Entry in IA&AD	
12.	Date of Joining or Promotion to the Subsequent post	
13.	Proficiency in Computer, details if any	
14.	Present Pay & Pay Level	
15.	Work experiences	

I hereby declare that the particulars are furnished above are true and correct to the best of my knowledge and belief.

Date:

Place:

(Signature of the applicant with date)

It is certified that the above particulars furnished by the official were verified from the service record are found to be correct.

Signature of the Head of the Office (with Stamp)

कार्यालय प्रधान निदेशक लेखापरीक्षा
दक्षिण पूर्व रेलवे, गार्डन रीच, कलकत्ता - 700043



SUPREME AUDIT INSTITUTION OF INDIA
सर्वोच्च लेखापरीक्षा संस्थान
Dedicated to Truth in Public Interest

OFFICE OF THE PRINCIPAL DIRECTOR OF AUDIT
SOUTH EASTERN RAILWAY, GARDEN REACH,
KOLKATA - 700043

No: Admn/33-2A/Deputation/2022/ 1003

Date: 23 /07/2025

To

All Heads of Offices in IA & AD,
(as per e-mail list).

Sub: - Filling up vacancies in the cadre of Senior Audit Officers and Assistant Audit Officer on deputation basis.

Sir/Madam,

I am directed to state that posts of Senior Audit Officers and Assistant Audit Officer are vacant in the Office of the Principal Director of Audit, South Eastern Railway, Kolkata, which are to be filled in on deputation basis on extant terms and conditions as prescribed by CAG circulars letter No 60-Staff (App-1)-14-2023 dated 27.01.2025 and other relevant DoPT, GoI orders as amended from time to time.

In this regard, it is requested to kindly recommend the names of eligible Senior Audit Officers (Pay level 10 with pay range from Rs.56,100 to 1,77,500), Assistant Audit Officers (Pay level 8 with pay range from Rs. 47,600 to 1,51,00) who are willing and can be spared immediately in the event of their selection for the post of Senior Audit Officer/Assistant Audit Officer on deputation basis. The officers on deputation will be liable to be posted in the office of the Principal Director of Audit South Eastern Railway, Garden Reach Kolkata and divisional audit offices in Ranchi, Chakradharpur, Kharagpur and Adra.

The eligibility criteria for deputation are as under:

- i. The deputation shall initially be for a period of one year, which may be subsequently extended, subject to requirement of this office and performance of the officer.
- ii. The candidate once selected will not be allowed to withdraw his/her candidature subsequently.
- iii. The maximum age of the applicant shall not be more than 56 years as on closing date of the application.
- iv. The deputationist shall be entitled to deputation allowance as applicable in accordance with the relevant instructions of DoPT as amended from time to time.

The recommendations accompanied with the following enumerated documents/certificates of interested officials who will fulfil the above criteria and other parameters such as total tenure of deputation not exceeding 12 years as per headquarters letter No 60-Staff(App)-I/14-2023 dated 27.01.2025, may kindly be sent to the Director, O/o the Principal Director of Audit, South Eastern Railway, Kolkata 22.08.2025.

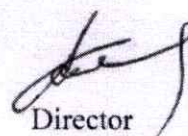
- a) Duly filled up Application in prescribed format. (copy enclosed).

- b) Photocopies of complete and up-to-date ACR/APARs for the last 5 years duly attested on each page and Integrity Certificate/Vigilance Clearance Certificate and Statement of major/minor penalty during last 05 years, if any.

This issues with approval of the Principal Director of Audit, South Eastern Railway, Kolkata.

Enclo:- As above.

Yours faithfully,



Director

Application

1	Name of the Candidate	
2	Post held and date from which present post held	
3	Date of Birth	
4	Gender	
5	Year of SAS Examination passed	
6	Total length of service in the post of Assistant Audit Officer/Senior Audit Officer	
7	Date of Superannuation	
8	Educational qualifications	
9	Any other qualifications	
10	Name of the Office in which presently working	
11	Address for communication (with mobile number and e-mail id)	
12	Nature of duties performed as Assistant Audit Officer	
13	Enclose a separate sheet if any, duly authenticated by the department for sl. No. 12.	
14	Present Basic Pay and Pay level in pay matrix.	

Date: -

Signature of the Candidate

It is certified that particulars furnished above (Sl. No 01 to 14) are correct and no vigilance/disciplinary proceedings is either pending or contemplated against the Officer and no penalty, major or minor was imposed on the officer during the last 10 years.

The integrity of the Officer is beyond doubt.

Signature of the Head of the Department
(with stamp)



कार्यालयप्रधानमहालेखाकार (लेखाएवंहकदारी)
जम्मूकश्मीर, श्रीनगर-190009
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E)
JAMMU & KASHMIR, SRINAGAR – 190009



No.: Admn.I/A&E/S-3/Dep. Not./2025-26/71-A

Date: 31/07/2025

CIRCULAR

Applications are invited from willing officials who meet the following eligibility conditions for filling up **one post of Welfare Assistant (Ex-cadre post)** in the pay Level-8 of the Pay Matrix under CCS (Revised Pay) Rules, 2016 in the office of the Principal Accountant General (A&E) J&K, Jammu on deputation basis.

ELIGIBILITY CRITERIA

- a)
 - i. Officials holding analogous posts on regular basis in the present cadre or department.
or
 - ii. Asstt. Supervisor(Accounts/Audit) (Level-7) and Sr Auditor / Sr. Accountant with three years service rendered after appointment there to on regular basis in the pay Level-6 or equivalent in the present cadre or department, and
- b) Possessing three years experience in the field of welfare or community activities, Housekeeping, Sports and Cultural activities, Personal administration including settlement of personal claims etc.
- c) Maximum age limit shall not exceed 56 years as on closing date of applications.
- d) This is an ex-cadre post and not promotion post as such crucial date to determine eligibility shall be the date on which applications have been called for Selection for the post of Welfare Assistant, amongst the volunteers shall be done by a Selection Committee.

OTHER CONDITIONS:

- a) Deputation to the post, initially, will be for one year, which may be extended up to maximum period of three years subject to continued suitability,
- b) Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in same or some other organization shall ordinarily not to exceed 3 (three) years.
- c) No deputation allowance is admissible for the post.
- d) Following conditions will be treated as disqualification for a candidate
 - i. who has entered into or contracted a marriage with a person having a spouse living
Or
 - ii. who having a spouse living, has entered into or contracted a marriage with a person.

Provided that the Central Government may, if satisfied that such marriage is permissible under the Personal Law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

The application of willing and eligible officials (in the proforma enclosed) who are clear from vigilance and disciplinary angle and who can be spared immediately on selection may be forwarded, duly approved by the Head of Department, along with attested copies of APARs for the last five years to this office (agaejammukashmir@cag.gov.in) within 15 days from the date of issue of this circular.

This issues with the approval of the Principal Accountant General.

Sd/-

Sr. Dy. Accountant General (Admn.)

No.: Admn.I/A&E/S-3/2025-26/1482-89

Date: 31/07/2025

Copy of the above forwarded for information and necessary action to the:-

- 1) Cag-all-Offices cag-all-offices@lsmgr.nic.in
- 2) Sr. Accounts officer(Admn.) O/o the PAG(A&E)J&K, Jammu for circulation amongst the staff members. The application(s) received may be forwarded to this office by due date.
- 3) Sr. Accounts officer(Admn.) O/o the PAG(Audit)J&K, Srinagar / Jammu for circulation amongst the staff members. The application(s) received may be forwarded to this office by due date.
- 4) Sr. Accounts Officer (ICT), O/o the PAG(A&E)J&K, Jammu for uploading the circular on official website of this office.
- 5) Secretary to PAG(A&E)
- 6) C.A. to DAG(A)
- 7) Assistant Director (Hindi Cell)
- 8) Notice Board (I & II)


Sr. Accounts officer (Admn.)

प्रधान महालेखाकार (लेखापरीक्षा-प्रथम) का कार्यालय, मध्य प्रदेश

ऑडिट भवन, झाँसी रोड, ग्वालियर-474002

क्र. प्रशा.-11/स.6/प्रतिनियुक्ति/ फा-legal Assistant /जा- 90 दिनांक : 21.07.2025

CIRCULAR NO- 10

To,

All Offices of IA&AD
as per mailing list (cag-all-offices@ismgr.nic.in),

Sub: Filling up the post of Legal Assistant on deputation basis.

Sir/Madam,

Applications are invited from the eligible officers/officials for filling up the post of Legal Assistant in this office on deputation basis. For posting on deputation basis, maximum age of the applicant shall not exceed 56 years as on closing date of receipt of application.

2. Criteria and Eligibility for the post of Legal Assistant:

Post	Feeder Cadre	Criteria	Eligibility
Legal Assistant	AAO/ Supervisor	AAO/Supervisor who can manage to handle legal cases	Work experience of 03 years in legal section. Law degree is preferable qualification.
	Auditor/ Sr. Auditor/ Asstt. Supervisor	Auditor/Sr.Auditor/Asstt. Supervisor suitable to handle legal cases.	Law Degree is mandatory. Work experience of 03 years in the legal section is preferable qualification.

3. The period of deputation shall initially be of one year, subject to extension on performance and the requirements of service.

4. It is requested to recommend the names of eligible officers/officials who are willing to apply for the post. Deputation guidelines issued vide HQrs, letter No. 60-Staff(App)-1/14-2023 dated 27.01.2025 may be adhered to. The recommendations accompanied the following documents/certificates may kindly be forwarded to this office within 30 days of issue of this circular-

- Bio-data of the applicant duly filled in and attested by Head of the Office.
- Photocopies of complete and up to date ACR/APARs for the last 05 years duly attested on each page.
- Integrity Certificate/Vigilance Clearance Certificate.

5. Job Description:

- Prepare case briefs and para-wise comments and liaise with counsel in preparing draft Plaints.
- Ascertain from concerned government counsel the details of the cases against the department listed for hearing on the following dates and attend the Court/CAT with the government counsel on the dates fixed for such hearing.
- Monitor the progress of each case personally, record the outcome of the hearings, and update the status in LIMBS portal.

- iv) Maintain Registers of court cases, cases allotted to empaneled counsel, fee paid to counselors and their performance, and submit monthly/quarterly reports regularly.
- v) Procure the certified copy/obtain a copy of the judgment as soon as the judgment is pronounced and obtain the opinion of the government counsel to defend the case in writing with regard to the feasibility or otherwise of filing CWP/SLP or Review Petition and forward the same to the Headquarters office and watch acknowledgment.
- vi) Meet the requirement of counsels in respect of discussions and production of documents.
- vii) Scrutinize legal fee bills and monitor payments are made timely.
- viii) Assist the Sr. AOs/Group Officers in timely conduct of periodical review of empanelled advocates.

Enclose- Bio Data Form

(प्रधान महालेखाकार के अनुमोदन से जारी)

भवदीय,

उप महालेखाकार/प्रशासन

Advertise No....

BIO-DATA FOR THE POST OF LEGAL ASSISTANT

1. Name
2. Designation
3. Date of Birth
4. (a) Permanent Address
- (b) Present Address
5. Qualification
- (i) Educational:
- (ii) Professional
6. Name of the office to which the officer official belongs
- (i) Present office:
- (ii) Office in which working at present:
7. Whether the officer/official belongs to SC/ST. If yes,
please mention category
8. Date of entry into Government Service
9. Date of entry in IA&AD
10. Date of promotion to the post
11. (a) whether probation period completed or not (b) Number of years completed in the grade
12. Mobile number and email ID
13. Present Pay Level and Pay
14. Work Experience and period of handling legal cases in legal section.
15. Details of handling legal cases
16. Any other relevant details
17. Proficiency in computer (Details may be given)

Signature of Candidate

Certificate to be given by the Head of the Office

1. It is certified that—.....
2. The information furnished by..... is correct as verified from the records of this office
3. No Disciplinary/Court/Vigilance case is pending / contemplated against his her
4. The service record of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
5. Certified that no Major/Minor penalty was imposed upon the official during his /her service period.
6. Photocopies of his/her APARs/Gapsheets for the last 5 years duly attested by official are enclosed.

Signature of Head of the Office



कार्यालय महालेखाकार (लेखा व हकदारी),
पंजाब एवं यू.टी., सेक्टर 17-ई, चंडीगढ़ - 160017.
Office of The Accountant General (A&E),
Punjab & U.T., Sector-17 E,
Chandigarh - 160017.

Phone: 0172-2702906, 2703117, 2709576
Fax - 0172-2702286
Mail: agaepunjab@cag.gov.in



परिपत्र/CIRCULAR

Applications are invited for the post of Welfare Assistant (on deputation) in this office in the scale of Rs. 9300-34800+4800 Grade Pay (Now level-8 of pay matrix), who fulfill the following conditions of eligibility;

(a) (i) Holding analogous posts on regular basis in the parent cadre or Department: or

(ii) Officials with the combined regular service of 3 years in the grade of Sr. Accountant/Sr. Auditor and Asstt. Supervisor (Accounts)/Asstt. Supervisor (Audit) are eligible to be considered for deputation to the post of Welfare Assistant.

b. Possessing three years experience in the field of welfare or community activities, House Keeping, Sports and Cultural Activities, Personnel Administration including settlement of personal claims etc. (Period of deputation including period of deputation in another-ex cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed three (3) years.

c. The maximum age for appointment on deputation shall be 56 years as on the closing date of receipt of applications.

The desirable qualifications are as under:-

i. Participation in sports and cultural activities and aptitude for Welfare activities. The period of deputation in the initial stage shall be for one year subject to suitability.

The officials applying for the said post may send their applications along with supporting documents duly recommended by the Branch Officers under whom they are presently working so as to reach Admn I section on or before **11.08.2025**.

-Sd-

Deputy Accountant General (Admn)

Copy to following for information:

- (i) Secy to Accountant General
- (ii) All Group Officers
- (iii) All Sections in Main Office
- (iv) UT Sub Office
- (v) Notice Board
- (All IA&AD Offices

Digitally signed by
Jaswinder Gill

Date: 28-07-2025

12:43:48

Sr. accounts Officer (Admn.)

कायालय महानिदेशक,
अंतर्राष्ट्रीय पर्यावरणीय लेखा
परीक्षा एवं सतत विकास केंद्र
(आईसीईडी),
आरटीआई कैंपस, एजी
कॉलोनी, बजाज नगर, जयपुर-
-302015



Office of the Director General,
International Centre for
Environment Audit and
Sustainable Development
(iCED),
RTI Campus, A.G. Colony,
Bajaj Nagar, Jaipur -302015

पत्रसं.महानिदेशक/आईसीईडी/प्रशासन/2025-26/फा.-161(Vol-III)/ Date: 05.08.2025
144 07.2025

सेवा में,

सभी भारतीय लेखा एवं लेखापरीक्षा कार्यालयों के कार्यालयाध्यक्ष/
All Heads of Offices in IA&AD

विषय/Sub: Extension of last date for receipt of application for filling
up vacancy at iCED, Jaipur on deputation basis.

महोदय/महोदया,

पत्र संख्या No.DG/iCED/Admn./2025-26/F-161/Vol.XII/139, dated:
14/07/2025 (प्रतिलिपि संलग्न) द्वारा वरिष्ठ लेखापरीक्षा अधिकारी के रिक्त पद को
प्रतिनियुक्ति के आधार पर भरने के लिए इच्छुक और पात्र अभ्यर्थियों के आवेदन आमंत्रित
किए गए हैं।

इसी क्रम में सूचित किया जाता है कि आवेदन प्राप्त करने की अंतिम तिथि
13.08.2025 तक बढ़ा दी गई है।

In continuation of this officer Letter No.DG/iCED/Admn./2025-
26/F-161/Vol.XII/139, dated: 14/07/2025 (copy enclosed) vide which
applications have been invited from the willing and eligible
candidates to fill up vacant post of Senior Audit Officer on deputation
basis.

In this regard, It is informed that last date for receipt of
applications is extended till 13.08.2025.

भवदीय,

उप-निदेशक(Dy.Director)/प्रशासन(Admn)



भारतीय लेखापरीक्षा एवं लेखा विभाग
कार्यालय महानिदेशक, अन्तर्राष्ट्रीय पर्यावरणीय लेखापरीक्षा एवं सतत् विकास केन्द्र
आर .टी .आई .केम्पस, ए.जी.कालोनी, बजाज नगर, जयपुर - 302015
INDIAN AUDIT AND ACCOUNTS DEPARTMENT,
OFFICE OF THE DIRECTOR GENERAL INTERNATIONAL CENTRE FOR ENVIRONMENT AUDIT & SUSTAINABLE
DEVELOPMENT



RTI Campus, A.G.Colony, Bajaj Nagar, Jaipur-302015
टेलिफोन./Tel. 0141-2772000 फैक्स./Fax, 0141-2772011- 2772030 ईमेल/Email: iced@cag.gov.in

No.DG/iCED/Admn./2025-26/F-161/Vol.XII/139

Dated:14 /07/2025

To

All HoDs of IA&AD (as per mailing list.)

Sub: Filling up of vacancies at iCED, Jaipur on deputation basis.
Sir/Madam,

iCED, Jaipur requires the services of suitable officers of IA&AD for filling up the post of Senior Audit Officer on deputation basis:

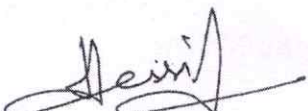
2. The essential and desirable qualification is annexed (Annexure-I). The name of willing officer satisfying the essential qualifications may please be forwarded through cadre controlling authority along with the Bio-Data ((Annexure-III) and the abstracts of APARs for the previous three years i.e. 2023-24, 2022-23 & 2021-22 (Annexure-II), duly attested on each page and vigilance clearance certificate. It may be certified that no disciplinary/court/vigilance case is either pending or contemplated against the applicants and that their integrity is beyond doubt. The required documents of the eligible candidates may be scanned and sent by email by their respective offices to this office latest by 31.07.2025. The required documents of the eligible candidates may be scanned and sent by email by their respective cadre controlling offices to avoid postal delay.
3. The initial term of deputation will be for **three years** and may be extended thereafter, subject to the performance of candidate and administrative convenience. However, the Training Institute, reserves the right to repatriate a deputationist at any time.
4. The applications of the Officers already working on deputation, should be forwarded through their Parent Office. The selected officials shall not have any right of absorption.
5. A reference is invited to Headquarters Office's Circular No 269/Trg.Div/42-A/2019 dated 18/09/2019, wherein detailed instructions to field offices on augmentation of staff (Administration and Faculty) in Training Institute/Centre was issued for strict compliance. The instructions in the said circular are re-iterated below:
 - a. Field Offices shall display the deputation notifications issued by Training Institute/Centre on the Notice Boards and circulate among the staff giving reasonable time to the candidates for responding to the notification.
 - b. Field Offices shall forward all applications received from their officers/staff against the posts advertised by Training Institute/Centre without withholding any application.
 - c. The initial deputation period to Training Institute/Centre will be for 3 years and extendable on yearly basis thereafter. The Training Institute/Centre, however, reserves the right to repatriate a deputationist at any time.

6. While working at iCED, Jaipur, the selected official/officer will be entitled for Deputation Allowance as admissible under extant rules.
7. The age of the candidate should not be more than 56 years as on the closing date of application for the post.
8. For those making their own arrangements for accommodation in Jaipur, at present, iCED has a Bus service between its base office at AG Colony, Bajaj Nagar, Jaipur and iCED's campus at Kant Kalwar, Near Achrol, Jaipur.
9. Any of the terms and conditions mentioned above can be varied at the discretion of iCED, Jaipur.

This issues with the approval of Director General, iCED, Jaipur.

Yours faithfully,

Encl.: Ann.I,II&III



Dy, Director/Admn

(Annexure-I)

Essential and desirable experience and qualification for the deputation

Post and (Pay Level)	Qualification
Senior Audit Officer (Level 10/11/12)	<p>Essential</p> <ul style="list-style-type: none">• Applicants should be holding analogous post.• Outstanding APAR for the last 3 years (i.e.2023-24, 2022-23, 2021-22).• The age of the candidate should not exceed 56 years on the closing date of application for the post. <p>Desirable Qualification:</p> <ul style="list-style-type: none">• Administrative functions, including Notings-drafting, communication with Hqrs and other offices etc.• Experience in Environment Audit.• Proficiency in Microsoft application (PowerPoint/Excel/Access/Word/Publisher etc.)• Experience in handling Tableau, Big data, AI etc.

(Annexure-II)

ABSTRACTS OF APARs/ACRs

in respect of Shri/Smt./Ms. (Name of the candidate)

2023-24	2022-23	2021-22

It is certified that:

(i) I have verified the grading from the original APARs/ACRs and found correct.

Date:

Head of the Office/Sr. AO (Admn)

(Annexure-III)

Proforma regarding the bio-data of the applicant for the Post of

1. Name and Address (in Block Letters)		
2. Designation		
3. Date of Birth (in Christian era)		
4. Contact No & Email ID (@cag.gov.in)		
5. Qualification)	Educational	
	Professional	
6. Date of entry into Govt. Service		
7. Date of entry into IA&AD		
8. Present Pay & Level		
9. Whether belong to SC/ST.	Yes/No	
10. Detailed experience and post held	(Attach separate sheet giving detail under this column, duly signed.)	
11. Proficiency in Computer: (Details may be given)		
12. Whether applied for deputation in iCED earlier? If yes, when and for which post?		
13. Any other information		

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Dated signature of the candidate)

Permanent Address:

It is certified that the information furnished by above official is correct as verified from the records of this office. No vigilance or disciplinary case is either pending or contemplated against the above officials. No major/minor penalty has been imposed on the above officials in the past.

Date:

Head of the Office/Sr. AO (Admn)

कार्यालय महालेखाकार (लेखापरीक्षा-III), महाराष्ट्र, नागपुर
OFFICE OF THE ACCOUNTANT GENERAL (AUDIT-II),
MAHARASHTRA, NAGPUR

No. Admn/Audit/Legal Assistant/willingness/

Date : /08/2025

परिपत्र / CIRCULAR-16

मुख्यालय कार्यालय के पत्र क्रमांक 76-कर्मचारी(App)-I/19-2022/Vol.II दिनांक 04/02/2025 के अनुसरण में, इस कार्यालय में विधिक सहायक का 01 (एक) पद प्रतिनियुक्ति के आधार पर भरा जाना है।

इस पद के साथ प्रतिनियुक्ति भत्ते के रूप में वित्तीय प्रोत्साहन जुड़ा हुआ है।

IA & AD के तहत कार्यालयों के पात्र सलेपअ, पर्यवेक्षक, सहायक पर्यवेक्षक, वरिष्ठ लेखा परीक्षक और लेखा परीक्षक, जो उक्त पद पर कार्य करने के इच्छुक हैं, उन्हें अपनी इच्छा इस कार्यालय को 18/08/2025 तक ई-मेल के माध्यम से agaumaharashtra2@cag.gov.in पर सूचित करनी होगी। इच्छा प्रपत्र और बायो-डेटा के प्रोफार्मा के साथ पात्रता मानदंड इस परिपत्र के साथ अलग से संलग्न हैं। उक्त प्रतिनियुक्ति मुख्यालय के पत्र क्रमांक 60-स्टाफ (ऐप)-I/14-2023 दिनांक 27/01/2025 (संलग्न) द्वारा जारी दिशानिर्देशों के सख्त अनुपालन में होंगी।

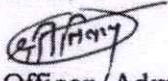
In pursuance of Hqrs office letter no. 76-Staff(App)-I/19-2022/Vol.II dated 04/02/2025, 01 (one) post of Legal Assistant is to be filled in this office on deputation basis.

A financial incentive in the form of deputation allowance is attached with this post.

The eligible AAO, Supervisors, Assistant Supervisors, Sr. Auditors and Auditors from offices under IA & AD who are willing to officiate on the said post have to communicate his/her willingness to this office latest by 18/08/2025 through e-mail at agaumaharashtra2@cag.gov.in. The Eligibility criteria alongwith willingness form and proforma of Bio-Data is enclosed separately with this circular. The said deputation will strictly follow the guidelines issued vide Hqrs letter No. 60-Staff (App)-I/14-2023 dated 27/01/2025 (attached).

(Authority : Dy.Accountant General/Admn's orders dated 17/06/2025)

No. Admn/Audit/Legal Assistant/willingness/I.No. 248
Copy for information and necessary action to :


Sr. Audit Officer/Admn.
Date: 05/08/2025

1. All Heads of Departments (IA&AD)
2. All Group Officers
3. Sr. AO/IT Audit (for uploading on web site for wide publicity), OE-II (to display on notice board)
4. All sections