



कार्यालय महालेखाकार (लेखा व हकदारी),  
पंजाब एवं यू.टी., सैक्टर 17-ई, चंडीगढ़ - 160017.  
**Office of The Accountant General (A&E),**  
**Punjab & U.T., Sector-17 E,**  
**Chandigarh – 160017.**

Phone: 0172-2702906, 2703117, 2709576  
Fax – 0172-2702286  
Mail: agaepunjab@cag.gov.in



क्र.न./क.अ./Guest House/66/2025-26/

दिनांक: 29-07-2025

सेवा में

वरि. लेखा अधिकारी  
I.T. Support Cell

विषय: Guidelines for booking of IA&AD Guest Houses, Sector 17 and Sector 42, Chandigarh.

महोदय/महोदया,

उपरोक्त विषय के संबंध में यह सूचित किया जाता है कि कार्यालय महालेखाकार (ऑडिट), पंजाब के गेस्ट हाउस की बुकिंग से संबंधित नए दिशानिर्देश कार्यालय महालेखाकार (ऑडिट), पंजाब के पत्र सं/EMS/Guest House/Circular/2025-26/I/1061846/2025 दिनांक: 24.07.2025 द्वारा प्राप्त हुए हैं। कृपया कार्यालय परिपत्र को कार्यालय की वेबसाइट पर जानकारी हेतु अपलोड करें।

सलग्न: कार्यालय महालेखाकार (ऑडिट), पंजाब का पत्र सं/EMS/Guest House/Circular/2025-26/I/1061846/2025 दिनांक: 24.07.2025

भवदीय,

SENIOR ACCOUNTS OFFICER

प्रतिलिपि:

1. महालेखाकार के सचिव
2. सभी गुप अधिकारियों के निजी सहायक/सचिव
3. Notice Board

SENIOR ACCOUNTS OFFICER



**भारतीय लेखापरीक्षा एवं लेखा विभाग**  
**कार्यालय प्रधान महालेखाकार (लेखापरीक्षा), पंजाब**  
**Indian Audit & Accounts Department**  
**Office of the Principal Accountant General (Audit), Punjab**  
**Plot No. 21, Sector 17-E, Chandigarh – 160 017**

No. EMS/Guest House /Circular /2025-26/I/1061846/2025

Dated: 24-07-2025

**Circular**

**Subject: Guidelines for booking of IA&AD Guest Houses, Sector 17 and Sector 42, Chandigarh.**

The following guidelines are issued for booking of IA&AD Guest Houses, Sector 17 and Sector 42, Chandigarh under the jurisdiction of O/o Pr. Accountant General (Audit) Punjab, Chandigarh:

1. The Guest house will only be allotted to serving or retired IA&AD officers/Officials for the stay of themselves or immediate family members / guests.
2. The booking of guest houses will be through e-mail only at ***agaupunjab@cag.gov.in*** with copy to ***saoems.pjb.au@cag.gov.in*** with the following particulars:  
 Name of Guest:  
 Duration of the stay:  
 Purpose of visit:  
 Relation with the Guest with IA&AD personnel:
3. The request for the booking should be sent minimum 03 days prior to the check-in date and rooms shall be allotted on availability and first come first serve basis.
4. The revised tariff of rooms effective from the date of issue of circular is as under:

| Type of Accommodation in the Guest Houses | IA&AD Personnel on official duty | IA&AD Personnel (on transfer/not on duty/retired) | Near relation of the IA&AD personnel and officers of other govt. departments |
|-------------------------------------------|----------------------------------|---------------------------------------------------|------------------------------------------------------------------------------|
| Double Bedroom                            | Free                             | Rs.345 per day                                    | Rs.645 per day                                                               |
| VIP Suite                                 | Free                             | Rs.900 per day                                    | Rs.1800 per day                                                              |

(Pr. Accountant General's orders dated 21.07.2025)

PUSHPENDRA GEHLOT

**Deputy Accountant General (Admin)**

Copy forwarded to the following for information and circulation in their offices:

1. All offices of IA&AD
2. All IA&AS Officers and Welfare Officer
3. Secretary to Pr. Accountant General (Audit) Punjab, Chandigarh
4. PA to DAG (Admin)

**KANTI PRASAD**  
**Sr. Audit Officer (EMS)**

Digitally signed by  
 Pushpendra Gehlot  
 Date: 24-07-2025  
 19:58:13