

Office of the Director General of Audit (Infrastructure), New Delhi

Office Order No. : 89

Consequent upon the approval of the Comptroller and Auditor General of India of revised delegation of financial and administrative cum expenditure sanction powers and revised procedure for procurement in IA&AD in supercession of all previous extant orders and MSO provisions, issued vide circular No. 16/2025, letter no. 115-FMD/DFPR/29-2024 dated 01/05/2025, the Additional Deputy Comptroller and Auditor General, re-delegates the following financial/administrative powers vested in him, to the following Group/Branch Officers of this office as detailed below :-

Sl. No.	Powers Delegated	Authority vide which powers delegated	Authority to which powers have been delegated
1.	<p>i. Powers to incur expenditure as per Delegation of Financial Powers Rules, 2025.</p> <p>ii. Provisions in C&AG's MSO (Admn.) Vol. II and Headquarters' instructions on the subject.</p> <p>iii. She/he will follow general principle contained in General Financial Rules and will ensure that the exercise of the re-delegation of power is within the budget allotment available for the office of the Director General of Audit (Infrastructure), New Delhi.</p>	MSO (Admn.) Vol. II, Delegation of Financial Powers Rules 2025, General Financial Rules 2017 and Hqrs letter no. 115-FMD/DFPR/29-2024 dated 01/05/2025 on revised Delegation of Financial and Administrative Powers in IA&AD and revised procedure for procurement in IA&AD.	Director (Admn.)
2.	Signing / Countersigning of TA Bills & Advances in respect of IA&AS, Gazetted & Non Gazetted Staff working in a Group / Section	As per SR 191 of FRSR Part II & Item No. 30 of Section 'C' of MSO (Admn.) Vol. II and Hqrs letter No. 762-O&M/43-93 dated 01.12.1993.	<p>1. TA Bills of IA&AS officers (equivalent to under secretary to Govt. of India) would be passed by Director (Admn.). TA bills of other IA&AS officers would be processed in concerned Section of Administrative Wing for passing in terms of extant instructions by competent authority.</p> <p>2. TA bills of Gazetted Staff by HOO.</p> <p>3. TA Bills of Non Gazetted staff by Sr. AO (Admn I & II)</p>

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Sl. No.	Powers Delegated	Authority vide which powers delegated	Authority to which powers have been delegated
3.	All matters related to LTC & its advance	MSO (Admn.) Vol. II and Hqrs letter No. 762-O&M/43-93 dated 01.12.1993.	Director (Admn.)
4.	All types of Advances viz. HBA, Computer purchases advances	MSO (Admn.) Vol. II and Hqrs letter No. 762-O&M/43-93 dated 01.12.1993.	Director (Admn.)
5.	All matters related to Pay Fixation of staff & its advances	MSO (Admn.) Vol. II and Hqrs letter No. 762-O&M/43-93 dated 01.12.1993.	1. Director (Admn.) 2. Quarterly report to Head of Department.
6.	General Provident Fund Advances and withdrawals	MSO (Admn.) Vol. II and Hqrs letter No. 762-O&M/43-93 dated 01.12.1993.	Director (Admn.)
7.	Permission and sanction for Medical treatment/test from private recognized hospitals/canters as well as treatment from private hospitals in emergency cases and its advances.	MSO (Admn.) Vol. II and Hqrs letter No. 762-O&M/43-93 dated 01.12.1993.	Director (Admn.)
8.	Sanction of kinds of Leave mentioned at serial no. 1 column 2 of the first schedule to CCS (Leave) Rules, 1972.	Under serial no. 1 (vi)-column (3) of the first schedule to the CCS (Leave) Rules, 1972.	i. Group Officers for Sr. AOs upto 30 days for AAOs upto 90 days and for Group B Non Gazetted officials exceeding 30 days. ii. Branch Officers for Group 'B' Non Gazetted and 'C' officials upto 30 days.
9.	Children Education Allowance, Reimbursement of Tuition Fees and Hostel Subsidy.	Office Memorandum No. 21013/1/2004-Estt. (Allowances) dated 23/03/2006.	Director (Admn.) Claims of Head of Office is to be approved by Director (Infra-I).
10.	To permit a Government servant to acquire or dispose of any immovable property by lease, mortgage, purchase, sale gift, or otherwise either in his own name or in the name of any member of his family when the transactions are with a person having official dealing with him. (Rule 18(2) of CCS (Conduct) Rules 1964 read with Government of India, Ministry of Home Affairs order No. 25/11/68/Ests (A) dated 05-08-68)	MSO (Admn.) Vol. II, Section 'F', Powers under Civil Services (Conduct) Rules 1964 and Hqrs circular No 04/2024/Delegation circulated vide letter No. 847/CA-I/158-2024 dated 07/11/2024.	Head of Office for Group A Officers (Non IA&AS), Group B Officers and Non Gazetted Establishment.

11.	To permit a Government servant to enter into transaction either in his own name or in the name of member of his family in respect of movable property if the value of such property exceeds two months' basic pay of the Government servant (Rule 18 (3) of CCS (Conduct) Rules 1964 read with Government of India, Ministry of Home Affairs order No. 25/11/68-Ests (A) dated 05-08-68)	MSO (Admn.) Vol. II, Section 'F', Powers under Civil Services (Conduct) Rules 1964.	Head of Office for Group A Officers (Non IA&AS), Group B Officers and Non Gazetted Establishment.
12.	Requiring a Government servant by a general or special order to furnish within a specified period of full and complete statement of such movable or immovable property held or acquired by him or on his behalf or by any member of his family, including the details of the means by which such property was acquired. (Rule 18 (4) of CCS (Conduct) Rules 1964)	MSO (Admn.) Vol. II, Section 'F', Powers under Civil Services (Conduct) Rules 1964.	Head of Office for Group A Officers (Non IA&AS), Group B Officers and Non Gazetted Establishment.
13	Powers under Fundamental Rules to sanction the undertaking of work for which an honorarium is offered and the grant or acceptance thereof powers up to a maximum limit of Rs.2500/- in each case or total limit of Rs.2500/- for all the recurring payments to the individual in a financial year in the case of recurring honorarium.	Hqrs circular No 04/2024/Delegation circulated vide letter No. 847/CA-I/158-2024 dated 07/11/2024.	Head of Office for Group A Officers (Non IA&AS), Group B Officers and Non Gazetted Establishment.
14	Powers under Rule-8 of Civil Services (Conduct) Rules 1964 to permit a Government servant to publish a book himself or through a publisher, or contribute an article to a book or a compilation of articles or to participate in a radio broadcast or contribute an article or write a letter to a newspaper or periodical either in his own name or anonymously or pseudonymously or in the name of any other person.	Civil Services (Conduct) Rules. 1964 and Hqrs circular No 04/2024/Delegation circulated vide letter No. 847/CA-I/158-2024 dated 07/11/2024.	Head of Office for Group A Officers (Non IA&AS), Group B Officers and Non Gazetted Establishment.

15	Powers under Rule-13 of Civil Services (Conduct) Rules, 1964 for acceptance of Gift by the Government employee or permitting any member of his family or any other person acting on his behalf to accept, gift from near relatives on occasions such as weddings, anniversaries, funerals or religious functions; or gifts from his personal friends having no Official dealings with him or any gift.	Civil Services (Conduct) Rules. 1964 and Hqrs circular No 04/2024/Delegation circulated vide letter No. 847/CA-I/158-2024 dated 07/11/2024.	Head of Office for Group A Officers (Non IA&AS), Group B Officers and Non Gazetted Establishment.
16	Powers under Rule- 15 of Civil Services (Conduct) Rules, 1964 to permit a Government Servant to join Educational Institutions outside normal Office hours.	Civil Services (Conduct) Rules. 1964 and Hqrs circular No 04/2024/Delegation circulated vide letter No. 847/CA-I/158-2024 dated 07/11/2024.	Head of Office for Group A Officers (Non IA&AS), Group B Officers and Non Gazetted Establishment.


- All claims of Head of Office will be approved by Director (Infra-I)
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- Director (Admn.) will ensure that the exercise of re-delegated powers is conducted in terms of general principles of General Financial Rules, 2017, Delegation of Financial Powers Rules, 2025 and within the budget allotment for O/o DGA (Infrastructure), Delhi.
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- Where there is a doubt on any issue, the matter should be put up to the Additional Deputy Comptroller and Auditor General for consideration and approval.
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- The delegation of financial powers will be reviewed at the end of three years or earlier at the discretion of Additional Deputy Comptroller and Auditor General.
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- Adequate and effective system of internal control should be ensured in line with Hqrs instructions.
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- All kinds of Special Casual Leave including for sporting events would be sanctioned by Additional Deputy Comptroller and Auditor General only.


(Pramod Kumar)

Additional Deputy Comptroller and Auditor General

No. Admn.-I/782/DFPR/2022-23/ 1431-1443 Date : 07/05/25

1. Director (Admn. & IT), O/o the DGA (Infrastructure), New Delhi
2. Director (Infra-I), O/o the DGA (Infrastructure), New Delhi
3. Director (Infra-II) , O/o the DGA (Infrastructure), New Delhi
4. Dy. Director (Aviation), O/o the DGA (Infrastructure), New Delhi
5. Dy. Director (RT&H), O/o the DGA (Infrastructure), New Delhi
6. Senior Audit Officer (Admn-I/II & III/IV)
7. PAO, O/o the Principal AG (Audit), Delhi, New Delhi
8. Sr. PS to DGA (Infrastructure)
9. Welfare Assistant
10. Office Order Book


(Madhulika Guglani)
Sr. Audit Officer (Admn.)