

**प्रधान महालेखाकार(लेखापरीक्षा-I) का कार्यालय,**  
**ओडिशा:भुवनेश्वर**  
**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-I)**  
**ODISHA: BHUBANESWAR**

**परिपत्र/Circular**

**Subject: Calling for applications for the Departmental Examination for Auditors to be held during August-2025**

Application in the enclosed proforma are invited from the following category of officials of Pr. Accountant General (Au-I) & DD(CRA) for appearing the Departmental Examination for Auditors proposed to be conducted in the month of August 2025 centrally by the Headquarters Office in Offline mode.

- i. All Graduate Group "C" Officials with combined regular service of 3 years as on 01/08/2025.
- ii. Directly recruited Auditors completing one year of continuous service as on 01/08/2025
- iii. Auditors promoted from Clerk cadre on seniority basis on completion of 90 days of continuous service as Auditor, as on 01.08.2025.

On being eligible, the promoted Auditors are to pass the examination within six chances in six consecutive examinations. Failure to pass the departmental examination within the stipulated number of chances would entail discharge from service in respect of directly recruited Auditors and reversion to Clerk cadre in the case of Auditors promoted from Clerk cadre. The reverted Clerks will have three more chances to clear this examination within two years of the reversion. Clerks who have not passed the skill test on computer are not allowed to appear in the examination. The SAS Group-1 passed officials promoted to the post of Auditors are not required to pass the Departmental Examination for Auditors.

Directly recruited Auditors and Graduate Clerks/MTS having deficiency in the prescribed length of service up to a limit **not exceeding two months** as on the **crucial date i.e. 01/08/2025** may apply separately to the Pr. Accountant General (Au-I) for condonation of such deficiency in the qualifying service.

Failure to appear for the above examination or absent from the examination for whatever reasons will also be taken as a chance availed of as per instructions contained in Para 9.4.2 of Chapter IX of MSO (Admn.), Vol – I (Revised 3<sup>rd</sup> Edition).

The question papers on all four papers will be in MCQ pattern (except Information Technology Practical) with two hours duration. The Information Technology Practical paper will be held on Computer with two hours duration. Provision of negative marking is also there.

Applications in the prescribed Proforma may be submitted **through proper channel** so as to reach Training & Examination (Au-I) Section on or before **14/07/2025**. Application Forms can be accessed from the office website. All controlling Branch Officers are requested to circulate this notice.

हस्ता/-

वरिष्ठ लेखापरीक्षा अधिकारी/प्रशि. एवं परी.

*Sri Jeeba Ar.*  
*04/07/25.*



**Memo No.Trg. & Exam. /02/01/25-26/157**

**Date:04.07.2025**

Copy forwarded for kind information and necessary action to:

1. Secretary to Pr. Accountant General (Au-I), Odisha
2. Steno to Group Officers:Admin/AMG I, AMG-II, /AMG-III/AMG-IV/AMG-V, O/o the PAG(Audit-I)
3. Steno to Director (CRA) O/o the DG (Central Audit), Hyderabad, Odisha branch, Bhubaneswar.
4. The Welfare Officer
5. Branch Officer./Admin./OE /OM/Conf Cell /Legal Cell/ITA/ Estate/AMG-I/ AMG-II/ AMG-III/ AMG-IV/ AMG-V/Rep(M)/Rep-PAC /Rep LG, O/o the Pr. AG( Au-I) with request to circulate this notice among all concerned officials under their control.
6. Sr. Audit Officer/OE, O/o the DAG (AMG-II), Puri.
7. Branch Officer /Admin O/o the (DD/CRA) with a request to circulate this notice among all concerned officials and to forward the applications so received to the Sr. AO/ Trg. & Exam ( Au-I) on or before **14/07/2025**.
8. Asst.Audit Officer /DA & R. Cell with the request to upload this in office website
9. Notice Board Main Office/Puri office.
10. OOC Guard file

सिमा 04/07/2025  
सहायक लेखापरीक्षा अधिकारी/प्रशि. एवं परी.



FORM OF APPLICATION FOR DEPARTMENTAL EXAMINATION  
FOR AUDITORS (Aug—2025).

1.	Name & Designation of the Official	
2.	Educational Qualification	
3.	Office & Section to which attached.	
4.	Date of Entry in service ( mention EO No & Date)	
5.	Date of Confirmation ( attach a copy)	
6.	Length of service as on 01/08/2025	
7.	If Graduate Clerk whether qualified in Skill Test, If yes, indicate month/year of passing	
8.	In case of acquiring graduation qualification after joining in office, whether such qualification has been accepted by the competent authority. If yes, mention OOC No. & date	
9.	Sl. No & Page No of Gradation- March 2024	
10.	Whether Gen/SC/ST	
11.	No. of Chances availed	
12.	Whether condonation of deficiency in qualifying service not exceeding 60 days as on 01.02.2025 is required? If so, request for condonation should be attached with the application	
13.	Signature of candidate with contact number & NIC email address	
14.	Recommendation of the Branch Officer.	