

प्रधान महालेखाकार (लेखापरीक्षा-प्रथम) का कार्यालय
मध्य प्रदेश, ऑडिट भवन, झाँसी रोड, ग्वालियर

दिनांक : 06-02-2025

कार्यालय आदेश-128

विषय:- UN Audit Examination 2025 हेतु आवेदन आमंत्रित किये जाने विषयक।

मुख्यालय के परिपत्र क्रमांक No.58/04-Exam/UN Audit/2024 दिनांक 29.01.2025 के अनुसार UN Audit Examination 2025 की परीक्षा मार्च के अंत में निर्धारित केन्द्रों (Annexure-3 के अनुसार) आयोजित की जाएगी, जोकि कंप्यूटर आधारित होगी। उक्त परीक्षा द्वारा वर्ष 2025-26 एवं 2026-27 में किये जाने वाले UN Audit हेतु Sr AOs/AOs की सूची तैयार की जाएगी। तत्सम्बंध में UN Audit Examination 2025 हेतु पात्र एवं इच्छुक उम्मीदवार अपने आवेदन पत्र (प्रोफोर्मा संलग्न) विधि कक्ष अनुभाग में दिनांक 12.02.2025 तक अनिवार्य रूप से जमा करना सुनिश्चित करे जिससे कि ऑनलाइन पंजीकरण प्रारम्भ किया जा सके। अपूर्ण आवेदन स्वीकार नहीं किये जायेंगे। दिनांक 12.02.2025 के पश्चात् भेजे गए आवेदनों पर विचार नहीं किया जायेगा। उक्त परीक्षा हेतु परीक्षा केंद्र का चयन, मुख्यालय के उक्त परिपत्र के अनुलग्नक 03 में दिए गये सूची के अनुसार करे (परिपत्र संलग्न)

1. पंजीकरण तीन भागों में किया जायेगा :-

- पहले भाग में, इस कार्यालय द्वारा प्री-रजिस्ट्रेशन किया जायेगा और लॉग इन आई डी एवं ओटीपी, उम्मीदवार को उनके ईमेल पर एवं एसएमएस के माध्यम से मोबाइल पर प्राप्त होगा। इसके लिए सभी उम्मीदवार अपने मोबाइल नम्बर और ईमेल को स्पष्ट रूप से अंकित करे।
- दूसरे भाग में, अभ्यर्थी को कार्यालय द्वारा ऑनलाइन भरी जानकारी की पूरी तरह से जाँच करना है एवं सबमिट बटन पर क्लिक करने से पहले फोटो/हस्ताक्षर अपलोड करना है।
- तीसरे भाग में, इस कार्यालय द्वारा अभ्यर्थी द्वारा पंजीकृत आवेदन में APAR Grading भरी जाएगी।

अभ्यर्थी द्वारा भरी गई जानकारी को परीक्षा पंजीकरण अधिकारी (ERO) द्वारा सत्यापित किया जायेगा। HOD द्वारा प्रत्येक अभ्यर्थी के आवेदन को अनुमोदित/अस्वीकृत किया जायेगा।

सभी अभ्यर्थी अपने लॉग इन आईडी एवं ओटीपी का उपयोग करते हुए CAG के weblink Quick Links पर अपनी व्यक्तिगत जानकारी भरकर अपना आवेदन ऑनलाइन ही जमा करेंगे। ऑनलाइन पंजीकरण के समय अभ्यर्थी को अपने पासपोर्ट साइज की फोटो एवं हस्ताक्षर को भी अपलोड करना होगा। अतः सभी अभ्यर्थी अपनी फोटो एवं हस्ताक्षर को स्कैन कर सॉफ्ट कॉपी में रखना सुनिश्चित करें।

Embassy Audit Examination 2025-26 एवं 2026-27 के लिए आवेदन करने के लिए Sr.AOs/AOs को निम्न शर्तों को पूरा करना आवश्यक है -

- The Officer should have clear 'Outstanding' APARs for at least 4 out of the last available 5 years.
- AOs should have a completed five years combined service in the grade of SO/AO as on 01.01.2025. No service length is prescribed for Sr. AOs.
- Officers who fall under any of the following categories are not eligible:

- a. Those who have done two or more UN Audits in the past (including those who have been selected for UN Audit during current cycle 2024-25)
 - b. Those who have done UN Audit during the last two cycles (including the current cycle 2023-2024 and 2024-25)
 - c. There should be a minimum gap of two years between two UN Audit assignments;
 - d. Those who have returned from Embassy Audit are not eligible for 3 years (with the cut off dated being 01.01.2025);
 - e. Those who have returned from overseas posting are not eligible for 5 years (with the cut off dated being 01.01.2025);
4. Officers should be clear from vigilance/disciplinary angle. Officers against whom major penalty has been imposed in the past are not eligible till 5 years after completion of currency of the penalty. Officers against whom minor penalty including Censure or Dies-Non has been imposed in the past, are not eligible till 3 years after completion of the currency of the punishment or the date of Censure/Dies-Non.
5. Officers should be less than 57 years of age as on 01 January 2025;
6. Officers must possess the following attributes:
- a. Ability to conduct audit independently and prepare Audit Reports;
 - b. Excellent drafting skills in English;
 - c. Good inter-personal relationships with colleagues, superiors and subordinates; and
 - d. Healthy and fit physically to undertake international travel and tight work schedule.

दौर पर पदस्थ या अवकाश पर गए अधिकारियों/कर्मचारियों को समूह के नियंत्रण अनुभाग के वरिष्ठ लेखापरीक्षा अधिकारी फोन/फैक्स के माध्यम से सूचित करेंगे एवं पात्र अभ्यर्थियों से निर्धारित प्रारूप में आवेदन प्राप्त कर दिनांक 12.02.2025 तक सभी आवेदन एकत्रित कर विधि कक्ष अनुभाग में जमा करवाना सुनिश्चित करें।

प्रतिनियुक्ति पर पदस्थ अभ्यर्थी अपने आवेदन पत्र इस कार्यालय को ईमेल आईडी agaumadhyapradesh1@cag.gov.in पर तथा स्पीड पोस्ट करे जिससे की आवेदन दिनांक 12.02.2025 तक इस कार्यालय को प्राप्त हो सके।

(उपमहालेखाकार/प्रशासन महोदय के आदेशानुसार)

संलग्न: उपर्युक्तानुसार

हस्ता/-
वरिष्ठ लेखापरीक्षा अधिकारी/विधि कक्ष

दिनांक :06-02-2025

प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. सचिव, प्रधान महालेखाकार (लेखापरीक्षा-प्रथम), म.प्र., ऑडिट भवन, ग्वालियर।
2. सचिव, महानिदेशक लेखापरीक्षा (केंद्रीय प्राप्ति), ए.जी.सी.आर. बिल्डिंग, इंद्रप्रस्थ एस्टेट, नई दिल्ली-110002
3. सचिव, महालेखाकार (लेखापरीक्षा-द्वितीय), 53, अरेरा हिल्स, होशंगाबाद रोड, म.प्र., भोपाल-462011
4. उपमहालेखाकार/प्रशासन, कार्यालय प्रधान महालेखाकार (लेखापरीक्षा-प्रथम), म.प्र., ऑडिट भवन, ग्वालियर
5. उपमहालेखाकार/प्रशासन, कार्यालय महालेखाकार (लेखापरीक्षा-द्वितीय), 53, अरेरा हिल्स, होशंगाबाद रोड, म.प्र., भोपाल- 462011, कृपया भोपाल कार्यालय स्थित अभ्यर्थियों के आवेदन फॉर्म भोपाल कार्यालय से ही भरवाने की व्यवस्था करें।
6. वरिष्ठ उपमहालेखाकार/प्रशासन, कार्यालय प्रधान महालेखाकार (लेखा एवं हकदारी)-प्रथम, म.प्र., ग्वालियर को आपदा प्रबंधन के अंतर्गत अभिरक्षा में रखने हेतु
7. उपमहालेखाकार/ AMG-I, AMG-II, AMG-III, AMG-IV, AMG-V, कार्यालय प्रधान महालेखाकार (लेखापरीक्षा-प्रथम), म.प्र., ऑडिट भवन, ग्वालियर।
8. उप निदेशक (केंद्रीय), उप निदेशक (केंद्रीय प्राप्ति), कार्यालय महानिदेशक लेखापरीक्षा (केंद्रीय प्राप्ति), नई दिल्ली, शाखा ग्वालियर।
9. वरिष्ठ प्रशासनिक अधिकारी/परीक्षा, भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय, 9, दीन दयाल उपाध्याय मार्ग, नई दिल्ली -110124
10. वरिष्ठ लेखापरीक्षा अधिकारी/प्रशासन-11, 12, 13, 14, ITA, Report-I, Report-II, Report (PAC), Hindi Cell, CC, FAAS-M, FAAP, सामान्य अनुभाग, कार्यपालन शाखा, AMG-I (मुख्यालय), AMG-II (मुख्यालय), AMG-III (मुख्यालय), AMG-IV (मुख्यालय), AMG-V (मुख्यालय)। कृपया अपने समूह/अनुभाग में कार्यरत संबंधित कर्मचारियों के आवेदन एकत्रित कर दिनांक 12.02.2025 तक ईमेल (legalcell.mp1.au@cag.gov.in) में प्रेषित करना सुनिश्चित करें।
11. वरिष्ठ लेखापरीक्षा अधिकारी/GE, CRA-I, CRA-II, कार्यालय महानिदेशक लेखापरीक्षा (केंद्रीय प्राप्ति), नई दिल्ली, शाखा ग्वालियर। कृपया अपने समूह/अनुभाग में कार्यरत संबंधित कर्मचारियों के आवेदन एकत्रित कर दिनांक 12.02.2025 तक लीगल सेल की ईमेल में प्रेषित करना सुनिश्चित करें।
12. वरिष्ठ लेखापरीक्षा अधिकारी/आई.एस.एंड डी.ए.सी को इंटरनेट एवं इंटरनेट पर अपलोड करने हेतु
13. श्री नरेश आहूजा, स.ले.प.अ. को इंटरनेट एवं इंटरनेट पर अपलोड करना सुनिश्चित करने बावत्
14. प्रतिनियुक्ति पर पदस्थ अधिकारी,
श्री/श्रीमती.....
द्वारा.....
.....

.....
15. सूचना पटल।

हस्ता/-
वरिष्ठ लेखापरीक्षा अधिकारी/विधि कक्ष

Email**Deepak Pathak**

Fwd: [Cag-all-offices] Conduct of UN Audit Examination, 2025

From : PAG Audit I Madhya pradesh
<agaumadhyapradesh1@cag.gov.in>

Thu, Jan 30, 2025 12:19 PM

 5 attachments

Subject : Fwd: [Cag-all-offices] Conduct of UN Audit Examination, 2025

To : Mahesh Prasad Srivastava
<srivastavamp@cag.gov.in>, Deepak Pathak
<sectdagadmin.mp1.au@cag.gov.in>

Cc : JITENDRA BANSAL SAO
<bansalj.mp1.sca@cag.gov.in>, Vikas Choudhary
Sr. Auditor <vikasc.mp1.au@cag.gov.in>

From: "Hirak Bagchi" <saoexam@cag.gov.in>
To: "cag-all-offices" <cag-all-offices@ismgr.nic.in>
Cc: "Mishra Anadi" <mishraa@cag.gov.in>, "Swati Pandey" <swatip@cag.gov.in>, "PD HQRS" <pdhqr@cag.gov.in>
Sent: Thursday, January 30, 2025 10:26:36 AM
Subject: [Cag-all-offices] Conduct of UN Audit Examination, 2025

Madam/Sir,

May kindly see the attachment on the subject for information and necessary action please.

Regards,

Sr. AO-Consultant (Exam)



CAG-ALL-OFFICES mailing list -- cag-all-offices@ismgr.nic.in
To unsubscribe send an email to cag-all-offices-leave@ismgr.nic.in

 **Circular No.1 of 2025.PDF**
103 KB

 **Annexure 1.docx**
14 KB

 **Annexure 2.docx**
15 KB

 **Annexure 3.docx**
15 KB

 **Annexure 4.docx**
14 KB

**OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA
10 BAHADUR SHAH ZAFAR MARG, NEW DELHI-110124**

**EXAMINATION WING
Circular No. 01 of 2025**

**No. 58/04-Exam/UN Audit/2024
Dated: 29.01.2025**

To

**Heads of Departments of IA&AD offices
(As per e-mail list)**

Subject: Conduct of UN Audit Examination, 2025

Madam/Sir,

The UN Audit Examination 2025, an examination for shortlisting of Sr. AOs/AAOs for UN Audit to be taken up during 2025-26 and 2026-27, would be held at the end of March 2025. Officers from all streams i.e. Audit/Accounts etc who satisfy the eligibility criteria given in **Annexure-1**, are eligible to apply. HoDs are requested to collect willingness and other details from the candidates well before the registration process for the exam.

2. While no restriction is placed on the number of applications to be received from an office, it may please be ensured that names of only eligible officers are recommended. The registration process will be started in due course. Offices may collect the information listed in **Annexure-2**, from the eligible and willing officers, which will be required during the registration process.

3. The examination will be held in Computer Based Test (CBT) mode at seven cities viz. Delhi, Mumbai, Chennai, Kolkata, Guwahati, Bangalore and Hyderabad, depending on the number of candidates. Officers currently working in different States/UTs shall be required to opt for the examination centre as per the list given in **Annexure-3**. Exact venue for the examination will be intimated in due course.

4. The photocopy of the APARs is not required to be sent at this stage. However, your recommendations, along with the abstracts of APARS for the last available five years up to 2023-24, vigilance/disciplinary clearance certificate and penalty/administrative action such as suspension, disnon and criminal charges clearance certificate in the prescribed proforma (**Annexure-4**) duly certified by the Sr. DAG/Director/DAG/DD (Admin)/Director (P)/DG (Commercial) may be uploaded at the time of registration of the candidate.

5. There will be **no scope for submission of applications/documents offline** and, therefore, complete application along with all the required documents and your recommendation must be **submitted online only** when the registration window opens. If at any stage, the information furnished by any candidate(s) is found to be inaccurate, his/her candidature/selection is liable to be cancelled/terminated without any notice and action taken as per rules.

6. Officers who withdraw their candidature after being selected for UN Audit (except on severe medical grounds like surgery of self or direct family members) will be banned for a specific period from appearing/applying for international assignments/international postings/international training.

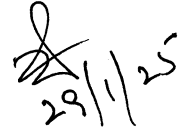


7. The syllabus of UN Audit Exam is available at www.cag.gov.in under the Examination tab (cag.gov.in>Departmental Examinations>Syllabus and Books> Syllabus of UN Audit examination).

8. A list of recommended candidates and all required documents may be kept ready so that the registration process can be completed on short notice/period.

Encl: As above (4 pages)

Yours faithfully,

Handwritten signature of HIRAK BAGCHI in black ink, with the date 29/1/25 written below it.

(Hirak Bagchi)

Sr. AO- Consultant (Exam)

Annexure- 1

Eligibility criteria for nomination of Sr. AOs/AAOs for audit of UN Units during 2025-26 and 2026-27

- (1) The Officer should have clear 'Outstanding' APARs for at least 4 out of the last available 5 years.
 - (2) AAOs should have a completed five years combined service in the grade of SO/AAO as on 01.01.2025. No service length is prescribed for Sr. AOs.
 - (3) Officers who fall under any of the following categories are not eligible:
 - (a) Those who have done two or more UN Audits in the past (including those who have been selected for UN Audit during the current cycle 2024-25);
 - (b) Those who have done UN Audit during the last two cycles (i.e. 2023-24 and 2024-25)
 - (c) There should be a minimum gap of two years between two UN Audit assignments;
 - (d) Those who have returned from Embassy Audit are not eligible for 3 years (with the cut off dated being 01.01.2025);
 - (e) Those who have returned from overseas posting are not eligible for 5 years (with the cut off dated being 01.01.2025);
- Note: Those Sr. AOs/AAOs who had conducted UN Audits remotely in 2020-21 & 2021-22 (due to COVID related restrictions), may appear in the examination, notwithstanding the fact that they may be ineligible in terms of stipulations at sub-para (a) above.
- (4) Officers should be clear from vigilance/disciplinary angle. Officers against whom major penalty has been imposed in the past are not eligible till 5 years after completion of currency of the penalty. Officers against whom minor penalty including Censure or Dies-Non has been imposed in the past, are not eligible till 3 years after completion of the currency of the punishment or the date of Censure/ Dies-Non.
 - (5) Officers should be less than 57 years of age as on 01 January 2025;
 - (6) Officers must possess the following attributes:
 - (a) Ability to conduct audit independently and prepare Audit Reports;
 - (b) Excellent drafting skills in English;
 - (c) Good inter-personal relationships with colleagues, superiors and subordinates; and
 - (d) Healthy and fit physically to undertake international travel and tight work schedule.

Annexure-2

Proforma showing the bio-data of
Sr. AOs/AOs recommended for UN Audit during 2025-26 and 2026-27
(PARTICULARS GIVEN IN THIS PROFORMA WILL BE CAPTURED IN THE
ONLINE REGISTRATION FORM)

1.	Name	
2.	Designation (if Commercial, please also indicate i.e., AAO (C)/SAO (C))	
3.	(i) Date of birth, and (ii) Age as on 01.01.2025	
4.	Qualification (i) Educational: (ii) Professional:	
5.	Office to which the officer belongs (i) Parent Office: (ii) Office and station in which working at present:	
6.	Examination Centre (Please mention specifically Delhi/Mumbai/Chennai/Kolkata/ Bengaluru/Hyderabad/Guwahati)	
7.	Whether belongs to SC/ST. If yes, please mention category.	
8.	Date of entry into Government Service	
9.	Date of entry in IA&AD	
10.	Date & Year of passing SAS Examination (Please mention whether Accounts, Commercial, Civil, Railway, Finance & Communication or Defence Audit)	
11.	Date of promotion as AAO/SAO	AAO: SAO:
12.	Number of year completed in the grade as on 1.1.2025. a) AAO: b) Sr. AO:	
13.	Present pay	Rs.
14.	Experience and posts held	Attach separate sheet giving details under this column, duly signed.
15.	(i) Details of previous deputation/foreign service. (ii) Details of Posting abroad/UN Audit/Embassy Audit: Given period.	Attach separate sheet given details under this column, duly signed.
16.	Proficiency in Computer. Details may be given	
17.	Contact details (Mobile and email)	
18.	Any other information	

The information furnished above are correct to the best of my knowledge.

Signature of the Candidate

**OFFICERS CURRENTLY WORKING IN VARIOUS STATUS/UTs
MAY OPT FOR THE TEST CITIES AS GIVEN BELOW**

Sl. No.	State	Test City
1	Andhra Pradesh	Hyderabad
2	Telangana	Hyderabad
3	Karnataka	Bengaluru
4	Kerala	Bengaluru
5	Tamil Nadu	Chennai
6	Puducherry	Chennai
7	Arunachal Pradesh	Guwahati
8	Assam	Guwahati
9	Manipur	Guwahati
10	Meghalaya	Guwahati
11	Mizoram	Guwahati
12	Nagaland	Guwahati
13	Sikkim	Guwahati
14	Tripura	Guwahati
15	Andaman and Nicobar Islands	Kolkata
16	Bihar	Kolkata
17	Chhattisgarh	Kolkata
18	Jharkhand	Kolkata
19	Odisha	Kolkata
20	West Bengal	Kolkata
21	Goa	Mumbai
22	Gujarat	Mumbai
23	Maharashtra	Mumbai
24	Haryana	New Delhi
25	Himachal Pradesh	New Delhi
26	Jammu and Kashmir	New Delhi
27	Ladakh	New Delhi
28	Madhya Pradesh	New Delhi
29	National Capital Territory of Delhi	New Delhi
30	Punjab	New Delhi
31	Rajasthan	New Delhi
32	Uttar Pradesh	New Delhi
33	Uttarakhand	New Delhi

Note: The number of Test cities may be increased/ decreased based on the number of officers registered from various States/UTs.

Annexure-4

THIS ANNEXURE IS REQUIRED TO BE UPLOADED BY THE OFFICE AT THE TIME OF REGISTRATION

Recommendation of Head of the Department

I recommend the name of Shri/Smt _____ Sr. AO/AAO for the UN Audit Examination 2025. She/he satisfies the eligibility criteria prescribed for UN assignment as given in Annexure-I. It is certified that the information furnished in this registration form in respect of the officer is correct.

DG (Commercial)/Sr. DAG/Director/DAG/DD/(Admn)/Director (P)

Certified APAR Grading

APAR Grading for the last available five years of the SAOs/AAOs recommended for empanelment for the UN Audit assignment.

Sl. No.	Name & Designation	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19*	2017-18*

Note

1. *To be indicated only if any of the APARs for the years 2023-24 to 2019-20 are not available.
2. If there are more than one APAR for a year, the grading should be indicated separately within relevant column.

The information given above is correct. No vigilance or disciplinary case is either pending or contemplated against the above officials. No departmental action such as suspension, dies-non and criminal charges etc. have been initiated against the above officers in the past, as mentioned in Annexure-1.

DG (Commercial)/Sr. DAG/Director/DAG/DD/(Admn)/Director (P)