

CIRCULAR

Quarterly Meeting for the quarter ending December 2024 for the Officers/Officials working in Goods and Services Tax Audit Wing and CEDAR will be held **from 02.00 p.m. to 05.30 p.m. on 09.01.2025 (Thursday) at the Conference Hall, Office of the Principal Director of Audit (Central), First Floor, B Block, Audit Bhavan, Bengaluru - 1.**

All the Officers / Officials of the wing should be present at **01.45 p.m. on 9th January 2025** at the venue **without fail** for the Quarterly Meeting. A detailed discussion will be held, during the meeting, on the progress of Audit Plan 2024-25 and the important points emerged during audits conducted during the quarter. In addition to this, the summary of the work done in GST Section and CEDAR during the quarter will also be presented. Detailed agenda is enclosed.

All the members of field audit parties are instructed to participate actively in the discussions held during the meeting and present their contributions during the quarter. They may also raise any other issues relevant for discussions relating to the field audit work.

sd/-
Director/GST

Copy to:

1. Secretary to PDA (Central)
2. PA to Director/GST-CEDAR
3. Sr.AO/CEDAR
4. Sr.AO/GST
5. AAO/GST-Audit
6. AAO/GST-PC
7. All the Officers/ Officials of GSTA Wing and CEDAR
8. Senior Audit Officer/HK&EDP for information and making necessary arrangements at the Conference Hall.

[Signature]
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Senior Audit Officer/ GST-Tech

AS
7/01/2025