

महालेखाकार (ले०&ह०) का कार्यालय
बीरचंद पटेल पथ,
पटना, बिहार - 800001



SUPREME AUDIT INSTITUTION OF INDIA
लोकहितार्थं सत्यनिष्ठा
Dedicated to Truth in Public Interest

OFFICE OF THE ACCOUNTANT
GENERAL (A&E),
BIRCHAND PATEL PATH
PATNA, BIHAR - 800001

पत्रांक/Letter No. Sr. DAG (Admn.) Sectt./CC/IPR-2024/322

दिनांक/Date 26/12/2024

OFFICE ORDER

Subject:- Submission of Immovable Property Return for the year 2024 as on 31.12.2024.

In terms of Rule 18(1) (ii) of CCS (Conduct) Rules, 1964 read with Department of Personnel & Training's O.M. No. 11013/7/2014-Estt. A-III dated 05.01.2016, every Government servant holding Group 'A', 'B' and 'C' post is required to submit an annual return to the Government giving full particulars of his/her immovable property inherited by him/her or held by him/her on lease or mortgage either in his/her own name or in the name of any member of his/her family or in the name of any other person for the year 2024 as on 31st December, 2024 in the prescribed format latest by 31.01.2025.

2. Full details of immovable property are to be given and expressions like "No change or same as last year" will not be accepted. If an officer does not own any property, he/she should state so in the return rather leaving it blank and it should be duly signed by the officer with date.

3. As per DoPT O.M. No. 11012/11/2007-Estt. A dated 27.09.2011, the officers who fails to submit the Immovable Property Return by the prescribed time would be denied vigilance clearance and will not be considered for empanelment for promotion in senior level posts and deputation etc.

4. All officers/officials holding Group 'A', 'B' and 'C' post are, therefore, directed to submit the immovable property returns for the year 2024 (i.e. from 01.01.2024 to 31.12.2024) in the prescribed format latest by 31.01.2025 positively.

5. All Sr. Accounts Officers/Assistant Accounts Officers/Supervisors are hereby directed to ensure that all the officers/officials under their jurisdiction submit their returns latest by 31.01.2025 for the year 2024.

Encl:- Format for Immovable Property Return.

Sd/-

Sr. Dy. Accountant General (Admn.)

Date:-26/12/2024

No.- Sr. DAG (Admn.) Sectt./CC/IPR-2024/323

Copy for information and necessary action to-

1. Secretary to the Accountant General (A&E), Bihar, Patna
2. Sr. Dy. Accountant General (Admn.) Sectt.
3. Dy. Accountant General (Pension and GE) Sectt.
4. Dy. Accountant General (Works, A/Cs and VLC) Sectt.
5. All Sr. Accounts Officers/Assistant Accounts Officers/Supervisors
6. All concerned offices where officer(s)/official(s) of this office is/are posted on deputation basis.
7. Notice Board/Telegram Group

Sr. Dy. Accountant General (Admn.)

STATEMENT OF IMMOVABLE PROPERTY (FOR SELF/DEPENDENTS)
STATEMENT OF IMMOVABLE PROPERTY ON 31ST DECEMBER, 2024

Name of the Officer in full :-

Date of Birth:-

Date of First joining :-

Present post held:-

Present Section:-

Pay Volume No.:-

Present Pay:-

Pay level:-

Mobile No.:-

Name of the Dist./Sub Divn./Taluk/Village in which property is situated	Name & Details of Property	Present Value	If not in own name, state in whose name it belongs and his/her relationship to the Govt. servant.	How acquired whether by purchase, lease, mortgage or heritage, gift of otherwise, with date of acquisition and name with details of person from whom acquired.	Amount/Inco me
1.	Housing or land	2.	3.	4.	5.
1.	2.	3.	4.	5.	6.

NB: All fields are mandatory. Inapplicable clause to be struck off, in case whether it is not possible to access the value accurately, the approximate value in relation to present conditions may be indicated. Property includes short-term lease also.

Signature :
 Place :
 Date :