

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-I), WEST BENGAL,
TREASURY BUILDINGS, 2, GOVT PLACE (WEST) KOLKATA-700 001.**

O.O.No.Admn.I/Retired Person/113

Date: 13.12.2024

CIRCULAR

Applications are invited from retired Senior Private Secretaries for hiring on short term contract basis in Office of the Principal Accountant General (Audit), Jammu & Kashmir with effect from 01.04.2025 in accordance with terms and conditions prescribed by Headquarters' Office Circular No.30 issued under letter No. 1346-Staff (App.)-I/22-2016 dated 26.09.2023. The Senior Private Secretaries retiring upto 31.03.2025 can also apply.

Copy of the Notification No.Admn-1/Audit/Cons/24-25/2241 dated 27.11.2024 of Office of the Principal Accountant General (Audit), Jammu & Kashmir containing the broader terms and conditions applicable for the retired Senior Private Secretaries is enclosed herewith.

Retired Senior Private Secretaries fulfilling the eligibility criteria and willing for above assignment may submit their Bio-data and application duly filed in all respect, by post or through e-mail, at agaujammukashmir@cag.gov.in latest by 20.12.2024.

**//Authority: DAG (Admn)'s order dated 12.12.2024
kept in the file Admn.I/Retired Person//**


13/12/24
Sr. Audit Officer (Admn.1)

Copy forwarded through E-mail for information and necessary action to:-

1. Secretary to Principal Accountant General (Audit-I), West Bengal, Kolkata
2. Secretariat to DAG(AMG-I & Admn.)/DAG (AMG-II)/DAG(AMG-III)/DAG(AMG-IV)
3. Senior Audit Officer (Welfare)
4. Sr. AO (Admn.), Office of the Principal Accountant General (Audit-II), West Bengal, CGO Complex, 5th floor, Salt lake, Kolkata-700064
5. **Sr. AO (EDP) – It is requested to publish the matter in this office Website.**
6. Hindi Section, for translation in Hindi.
7. Secretary, Category-I/II Association, O/o the Principal Accountant General (Audit-I), West Bengal and Office of the Principal Accountant General (Audit-II), West Bengal.
8. Notice Boards

भारत के नियंत्रक एवं महालेखापरीक्षक
कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) जम्मू और कश्मीर
एम.वाई राथर एवेन्यू, श्रीनगर-190001



SUPREME AUDIT INSTITUTION
लोकहितार्थं सत्यनिष्ठा
Dedicated to Truth in Public Interest

COMPTROLLER AND AUDITOR GENERAL OF INDIA
OFFICE OF THE Pr. ACCOUNTANT GENERAL (AUDIT) J&K
M.Y RATHER AVENUE, SRINAGAR-190001

No: Admn-1/Audit/Cons/24-25/2241
Dated: 27-11-2024

NOTICE

Applications in the prescribed format are invited from retired Senior Private Secretaries for hiring of one person on short term contract basis in the office of the Principal Accountant General (Audit), Jammu & Kashmir, Srinagar / Jammu with effect from 01-04-2025 in accordance with the terms and conditions prescribed in the Headquarters Office Circular No: 30 issued under No: 1346-Staff (App)-1/ 22-2016 dated 26-09-2023. The Senior Private Secretaries retiring upto 31-03-2025 can also apply.

The following terms and conditions will be applicable in this regard: -

1. The retired officers / officials can be hired on a short-term contract basis initially up to a period of one year extendable up to a maximum of five terms or up to attaining the age of 65 years, whichever is earlier.
2. Remuneration and allowances are governed by OM No: 3-25/2020-E.III A dated 09-12-2020 issued by the Department of Expenditure, Ministry of Finance, Government of India, New Delhi, which is as under: -
 - a. The retired officers shall be paid a fixed monthly amount, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of the contract.
 - b. Transport allowance not exceeding the rate applicable to the appointee at the time of his / her retirement shall be allowed .
 - c. No annual increment / percentage increase, Dearness Allowance and House Rent Allowance shall be allowed during the contract.
3. Paid leave of absence shall be allowed at the rate of 1.5 days for each completed month of service. In case of absence, beyond paid leave in a month for reasons other than due to curfew, band, strike, lockdown; remuneration shall be deducted on pro-rata basis by dividing fixed monthly remuneration by 22 and multiplying the result to the number of days of absence on working days.
4. Duties assignable and other conditions shall be as envisaged in the Headquarters Office Circular dated 26-09-2023.
5. Statutory deduction levied by the Union Government shall be made from the monthly remuneration as per applicable Rules.
6. The appointment will be purely on temporary basis and will be subject to termination at any time.

Retired /retiring Sr. Private Secretaries of the IA&AD, fulfilling the eligibility criteria and willing for above assignments may submit their biodata, applications duly filed in all respects by post or through e-mail at agaujammukashmir@cag.gov.in latest by 20-12-2024.



DEPUTY ACCOUNTANT GENERAL(Admn)

(Encl: Application Form)

Copy to:

- 1. All Field offices of IA&AD**
- 2. Notice Board-Head Office Srinagar and Branch Office Jammu**