

भारत सरकार
भारतीय लेखा तथा लेखापरीक्षा विभाग
प्रधान महालेखाकार (लेखापरीक्षा)
हिमाचल प्रदेश, शिमला-171003



Government of India
Indian Audit and Accounts Department
Principal Accountant General (Audit)
Himachal Pradesh, Shimla-171003

CIRCULAR

Subject:- Issuance of Parking Sticker for the vehicles of employees of the O/o the Principal Accountant General (Audit) HP Shimla and O/o the Principal Accountant general (A&E) HP Shimla.

1. The undersigned is directed to inform that the entry of vehicles of employees of the O/o the Principal Accountant General (Audit) HP Shimla and O/o the Principal Accountant General (A&E) HP Shimla in the premises of Gorton Castle building during office hours only with parking stickers issued during the previous years and upto 29-11-2024 will be valid upto 28-02-2025. From 01-03-2025 no vehicle of employee with old parking sticker will be allowed to enter in the premises of Gorton Castle building.

2. Therefore employees of both offices housed in the Gorton Castle building are requested to apply for fresh Parking Stickers in the prescribed proforma (Copy enclosed) .

3. It may further be ensured that application form for issuance of four wheeler or two wheeler parking sticker may be submitted to Welfare Section only if the vehicle is registered in the name of officer/official himself/herself. In case the vehicle is registered in the name of his/her spouse, son, daughter (Unmarried) the application form should be forwarded alongwith an undertaking or declaration by the owner of the vehicle stating that the applicant is using the vehicle for entering Gorton Castle building for official purpose only.

4. Moreover applicants must mention the number of the parking sticker Permit No. issued to them in previous years and upto 29-11-2024 in the application form and all the applicants must surrender the old parking sticker issued to them .


5. Security personnel entrusted with the security of the building have been directed by the competent authority that with effect from 01-03-2025 vehicles which do not bear the parking sticker will not be allowed to enter the premises of Gorton Castle building in view of security reasons.

6. An individual employee may be issued parking sticker for ONE FOUR WHEELER and ONE TWO WHEELER ONLY. Copy of I-card, Registration certificate and Driving License must be enclosed alongwith the application form.

7. Issuance of parking sticker for employees not having vehicles registered as envisaged in para 03 ibid in special cases/medical reasons would require approval of the Estate Manager cum Principal Accountant General.

Application in the prescribed format for fresh parking permit sticker should be submitted to Welfare Section latest by 15-02-2025 except in cases of transfer/promotion/deputation/purchase of new Four wheeler/Two wheeler.

Authority :- Pr. AG orders dated:- 02-12-2024


Welfare Officer

No. Welfare/Audit/Parking Sticker/2024-25/ 675-86

Dated:- 05.12.2024

Copy for information to:-

1. Secretary to Estate Manager cum Principal Accountant General HP Shimla-3
2. Secretary to Principal Accountant General (A&E) HP Shimla -3
3. PA to Sr. DAG (Admn.)
4. PA to DAG (AMG-I)
5. PA to DAG (AMG-II)
6. PA to DAG (AMG-III)
7. PA to DAG (Admn.) (A&E)
8. PA to DAG (Pension/VLC)
9. All officers/officials of Audit on e-mail
10. All officers/officials of A&E on e-mail
11. Manager (Canteen)
12. Notice Board.


Welfare Officer

Application form for issue of Four/Two wheeler parking permit sticker in the premises of Gorton Castle building. (All particulars must be filled)

1.	Name-	
2.	Designation	
3.	Name of office	
4.	Mobile Number	
5.	Type of Vehicle i Four Wheeler ii Two Wheeler	
6.	Vehicle No. i Four wheeler ii Two wheeler	
7.	Whether the vehicle is registered in the name of applicant .	
8.	Self Attested Copy of identity card Driving License and Registration Certificate .	
9.	If the answer to Sr. No. 07 is negative name the person in whose name the vehicle is registered please also specify the relation with the applicant and his/her residential address.	
10.	Permit Number of existing parking sticker i.e. for Four Wheeler or Two Wheeler, and the same enclosed or not.	

Declaration

I hereby certify that the information/details given by me in the application are correct and no material information has been withheld.

Signature _____

Name of Applicant _____

Designation _____

Dated:- _____ **Section/Sector in which working** _____

ID No. _____

Office Name :- _____