CIRCULAR

Circular No. Estt. (A&E)/41

Dated: 19/11/2024

Subject: **Online registration for Examination-1 of SAS/RA/I/CPD-I, II & III Examination for the year 2024.**

Eligible candidates who are willing to sit in **Examination-1 of SAS/RA/I/CPD Examination for the year 2024** may submit their applications through proper channel furnishing, inter-alia the following particulars, so as to reach the Estt (A&E) Section on or before **20/11/2024 (F/N)**. The registration process will start from **20/11/2024**. Candidates are requested to follow the guidelines issued vide H.Q.'s Exam. Wing Letter No. 418/14-Exam/SAS etc Exam/2024 & 419/14-Exam/SAS etc Exam/2024 dated 13/11/2024 (copy enclosed).

PARTICULARS

1. Name in full (Capital Letter)   :-
2. Designation   :-
3. Father's Name (Capital letter)   :-
4. Date of Birth   :-
5. Examination Applied for   :-
6. Branch in which appeared (last) :-
7. Year(s) in which the candidate appeared examination previously :-
8. **Index No. allotted to the candidate (in the last exam appeared)** :-
9. Test City   :-
10. Whether any exemption secured previously, if so, mention the subject(s) in which such exemption was/ were secured:-
11. Whether SC/ST   :-
12. Employee's details:
    (a). ID Card No.   :-
    (b). E-mail ID   :-
    (c). PAN No.   :-
    (d). Mobile No.   :-
    (e). Qualification   :-
    (f). Gender   :-
11. Language opted for   :- English/Hindi
13. 3 (three)) copies of self-attested colour photograph (Recent Passport Size).

(Authority:- AG's order dated 18/11/2024 at P/106 of file No. ESTT/A&E/SAS-IE-CPD/Exam/2022-23)

Sr. Accounts Officer/Admn.

No. ESTT/A&E/SAS-IE-CPD/Exam/2022-23/36900-08   Dated: 19/11/2024

Copy for information and necessary action to:

1. Secretary to A.G. (A&E) for kind appraisal of A.G.
2. PA to Sr. DAG (A&E) for kind appraisal of Sr. DAG.
3. All B.Os.
4. All A.A.Os//Supervisors.   → | With the request to bring the contents to the circular to the notice of all officials working under their control. |
5. The Divisional Accountants cadre control and deputation control table.   → | For onward transmission of the circular to the Divisional Accountants, DAO-II and officials/officers on deputation from this office. |
6. Circular File.
7. Notice Board.
8. Hindi Table.
9. Sr. D.P. for Bulk SMS including DA cadre officials.

Sr. Accounts Officer/Admn.

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No. 419/14-Exam/SAS etc Exam/2024
Dated: 13/11/2024

To

Heads of Department of IA&AD offices
(As per e-mail list)

Subject: RA/I/CPD-I, II & III Examination-1 of 2024

Madam/Sir,

The RA/I/CPD-I, II & III Examination-1 of 2024 would be held from 17th December to 23rd December 2024. The date sheet of the examination will be intimated in due course. The registration for RA/I/CPD-I, II & III Examination-1 of 2024 will commence on 20th November 2024 and will end on 30th November 2024. The **cut-off** date for eligibility for the examination is **1st September 2024**.

2. A Group Officer may be nominated as Examination Registration Officer (ERO) to manage and supervise the registration process. The basic data i.e. Name, DoB, Category etc as mentioned in Service Books of the new candidates may be entered into the first part of the Registration Form by the ERO. Thereafter, the fresh candidates will complete the second part of the Registration Form by themselves. The existing candidates will fill up the second part of the Registration Form after activation by the ERO. The ERO will verify and validate the data entered into the online registration Forms to enable the HoD to approve their candidature. **The onus of correctness of eligibility and data is completely on the field offices**. The registration process including ERO validation/HoD approval may be completed as soon as possible but latest by 4th December 2024. The chance of a candidate would be counted once she/he registers and there is no scope for withdrawal.

If any difficulty arises during the registration process, the matter may be reported immediately in excel format through email only.

The officials who are on deputation to other offices within the department may submit their willingness/applications directly to their parent offices under intimation to Administration branch/section of the borrowing offices. Such candidates will make all examination related communication with their parent offices directly, for timely completion of registration process/other examination related issues.

The link for Registration, the user id & password of ERO & HoD for registration/validation/approval will follow.

All communications will be made through email with email id saoexam@cag.gov.in. Further, for speedy/timely communication, Sr. AOs/AAOs who look after the examination matter in field offices may share their Mobile No./Email id with Sr. AO-Consultant (Exam) to above email id/Mobile No.9899833460.

This issues with the approval of the competent authority.

Yours faithfully,

(Hirak Bagchi)
Sr. AO-Consultant (Exam)

No. 418/14-Exam/SAS etc Exam/2024
Dated: 13/11/2024

To

Heads of Department of IA&AD offices
(As per e-mail list)

Subject: SAS Examination-1 of 2024

Madam/Sir,

The SAS Examination-1 of 2024 would be held from 17th December to 23rd December 2024. The date sheet of the examination will be intimated in due course. The registration for SAS Examination-1 of 2024 will commence on 20th November 2024 and will end on 30th November 2024. The **cut-off** date for eligibility for the examination is **1st September 2024**.

2. The following new departmental candidates are allowed to appear in SAS Examination-1 of 2024;

- New departmental candidates are allowed to appear in SAS Exam-1 of 2024 whose cadre controlled offices having vacancies in the cadre of AAO.
- Only those new officials of Rajbhasha cadre are allowed to appear in SAS Exam-1 of 2024, in which branch vacancies are available in the cadre of AAO.
- Cadre Controllers (HoDs) will ensure that registration for SAS Exam-1 of 2024, will be open for such category of new departmental officials only for which category vacancy (s) in the AAO cadre are available. For example, (i) if in a particular office, vacancy in the AAO cadre in SC category is available, then registration will be open for new SC category officials only. (ii) if in a particular office, vacancy in the AAO cadre in ST category is available, then registration will be open for new ST category officials only. (iii) if in a particular office, vacancy (s) in the AAO cadre for General category is available, then registration will be open for all the category officials.
- No new departmental candidate is allowed where vacancy is not available.

3. All DRAAOs are allowed to appear in SAS Exam-1 of 2024.

4. All existing candidates are allowed to appear in SAS Exam-1 of 2024.

5. Revised syllabus of SAS exam will be implemented from SAS Exam-2 of 2025.

6. A Group Officer may be nominated as Examination Registration Officer (ERO) to manage and supervise the registration process. The basic data i.e. Name, DoB, Category etc as mentioned in Service Books of the new candidates may be entered into the first part of the Registration Form by the ERO. Thereafter, the fresh candidates will complete the second part of the Registration Form by themselves. The existing candidates will fill up the second part of the Registration Form after activation by the ERO. The ERO will verify and validate the data entered into the online registration Forms to enable the HoD to approve their candidature. **The onus of correctness of eligibility and data is completely on the field offices.** The registration process including ERO validation/HoD approval may be completed as soon as possible but latest by 4th December 2024. The chance of a candidate would be counted once she/he registers and there is no scope for withdrawal.

If any difficulty arises during the registration process, the matter may be reported immediately in excel format through email only.
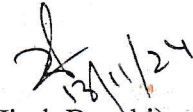
The officials who are on deputation to other offices within the department may submit their willingness/applications directly to their parent offices under intimation to Administration branch/section of the borrowing offices. Such candidates will make all examination related communication with their parent offices directly, for timely completion of registration process/other examination related issues.

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This issues with the approval of the competent authority.

Yours faithfully,

(Hirak Bagchi)
Sr. AO-Consultant (Exam)

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