



कार्यालय प्रधान महालेखाकार (लेखापरीक्षा - I) तमिलनाडु
" लेखापरीक्षा भवन ", 361, अण्णा सालै, तेनामपेट, चेन्नै-600 018
**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-II)
TAMILNADU, LEKHA PARIKSHA BHAVAN,
361, ANNA SALAI, TEYNAMPET, CHENNAI – 600 018.**



No.Admn.II/Deptn/7-28/2024-25/74

Date: 01.11.2024

CIRCULAR

Senior Audit Officers with minimum 05 years experience (with requisite educational qualification as mentioned in the enclosed Advertisement) who are willing to apply for the post of Senior Accounts Officer (Level 11) on deputation basis at JIPMER, Puducherry, may give their willingness with their biodata to this section on or before 13.11.2024.

The applicant should not have crossed the age of 56 years on the closing date of receipt of applications. Officers who have come back from deputation outside IA&AD will not be considered for any other deputation before he/she completes three years of cooling off period. It should also be noted that the period of deputation will not, normally exceed four years.

The officers working in this office may submit their willingness through their Group Officers. The officers working in Office of the PAG (Au-II), TN & Puducherry, and DGA (Central) should submit their willingness through respective offices and the same has to be forwarded with the recommendations of Principal Accountant General/Director General of Audit (Central) concerned.

The application form can be downloaded from JIPMER website www.jipmer.edu.in

(Vide orders of Principal Accountant General)

Encl: As stated


वरिष्ठ लेखा परीक्षा अधिकारी/प्रशासन
Senior Audit Officer/Admn.

Copy to :-

1. Notice Boards
2. RA Units
3. The Senior Audit Officer/Admn., O/o the Pr. Accountant General (Audit-II), TN & Puduchery - with a request to arrange for circulation to all SAOs of their Office.
4. The Senior Audit Officer (Admn), O/o the DGA (Central) – with a request to arrange for circulation to all SAOs of their Office.
5. Secy. to PAG, Branch Office/Madurai, RA/Madurai

6. SAO/AMS 11 SAO/ AMS 21 SAO/ AMS 31 SAO/ AMS 41- with a
request to circulate to all SAOs of their Group.

7. SAO/Rep SAO/CC&ITA

8. SAO/EDP (for display in digital notice board)

9. Hindi section



जवाहरलाल स्नातकोत्तर चिकित्सा शिक्षा एवं अनुसंधान संस्थान (जिपमेर)

धनवंतरी नगर, पुदुच्चेरी 605 006, भारत

(स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के तहत राष्ट्रीय महत्व का संस्थान)

Jawaharlal Institute of Postgraduate Medical Education and Research

Dhanvantari Nagar, Puducherry 605 006, India

(An Institution of National Importance under Ministry of Health & Family Welfare, Government of India)

Phone: 0413-2296022



No. JPADMN-1REC03(1)/5/2024

Dated: 22.09.2024

Advertisement Notice

Applications are invited by the Director, JIPMER from eligible Officers of Central / State / U.T. Governments / Statutory / Autonomous Bodies / Government Universities / Government Research and Development Organizations etc. to fill the below mentioned various Group A & B posts **on Deputation basis** at **JIPMER, Puducherry** and **JIPMER, Karaikal**.

JIPMER, Puducherry			
No.	Name of the Posts	Pay Matrix (as per 7 th CPC)	Vacancy
1.	Controller of Examinations	Level - 12 (₹78800-209200)	1
2.	Senior Accounts Officer	Level - 11 (₹67700-208700)	1
3.	System Analyst	Level - 11 (₹67700-208700)	2
4.	Assistant Director (Official Language)	Level - 10 (₹56100-177500)	1
5.	Computer Programmer	Level - 10 (₹56100-177500)	1
6.	Purchase Officer	Level - 10 (₹56100-177500)	1
7.	Assistant Registrar	Level - 7 (₹44900-142400)	1

JIPMER, Karaikal			
No.	Name of the Posts	Pay Matrix (as per 7 th CPC)	Vacancy
8.	Computer Programmer	Level - 10 (₹56100-177500)	1
9.	Accounts Officer	Level - 9 (₹53100-167800)	1
10.	Assistant Registrar	Level - 7 (₹44900-142400)	2

Details of eligibility criteria:

JIPMER, Puducherry

1. Controller of Examinations (1 Post): Level-12; (₹78800-209200) (Pre-revised: PB-3; Grade Pay: ₹7600)

Essential: Officers from Central / State Govt. / Autonomous Institutions / Universities / Research Institutions etc.,

- a) i. Holding analogous posts on regular basis **OR**
ii. With 5 years regular service in the post in the Pay Matrix Level-11 (₹67700-208700) (pre-revised PB-3 ₹15600-39100 + Grade Pay ₹6600) **and**
- b) **Possessing the Essential:**
i. Master's Degree from recognized University or equivalent and
ii. 8 years' experience in academic/conduct of examinations in University/Institutions.

2. Senior Accounts Officer (1 Post): Level-11; (₹67700-208700) (Pre-revised: PB-3; Grade Pay: ₹6600)

Essential: Officers from any of the Central Organized Accounts Services holding analogous posts **or** posts in the grade pay of ₹5400 (Level-10) with 5 years of regular service in the grade **or** Audit/Accounts Officers from any of the Central Audit/Accounts Departments with 8 years' regular service in the grade pay of ₹4800 (Level-8) or equivalent.

In the event of suitable Officers from Central Organized Accounts Service/Accounts/Audit departments being not available, Officers from Central/ State/U.T. Governments/Statutory/Autonomous Bodies/Government Universities/Government Research and Development Organizations holding analogous post **or** with five years regular service in the grade pay of ₹5400 (Level-10) and having three years' experience in the field of finance and accounts **or** with eight years regular service in the grade pay of ₹4800 (Level-8) and having three years' experience in the field of finance and accounts, shall be considered.

3. System Analyst (2 Posts): Level-11; (₹67700-208700) (Pre-revised: PB-3; Grade Pay: ₹6600)

Essential: Officers under the Central/State Governments/Universities/Recognized Research Institutes/Public Sector Undertakings/Semi-Government Statutory or Autonomous organizations:

- a) i. Holding analogous posts on regular basis in the parent cadre/department recruitment **OR**
ii. With 5 years' service in the grade rendered after appointment thereto on a regular basis in posts in Level-10 (₹56100-177500) (pre-revised PB-3 (₹15600-39100 + GP ₹5400) or equivalent in the parent cadre/department; **AND**
- b) **Possessing the Essential qualification and experience:**
i. Master's Degree in Computer Applications or M.Sc. (Computer Science/Information Technology) from a recognized University/Institute
OR
B.E./B.Tech. (Computer Engineering/Computer Science/Computer Technology/ Computer Science & Engineering/Information Technology) from a recognized University/Institute.
ii. Five years past qualification experience in relevant areas of Programming/ Information System in any recognized reputed institution preferable in Government Office/PSU/Autonomous Body/Statutory Body.

The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

4. Assistant Director (Official Language) (1 Post): Level-10; (₹56100-177500)
(Pre-revised: PB-3; Grade Pay: ₹5400)

Essential: Officers under the Central or State Government:

- a) i. holding analogous posts on a regular basis **OR**
ii. With three years' regular service in the posts in the Pay Matrix Level-7 (₹44900-142400) (pre-revised PB-2 + Grade Pay of ₹4600) or equivalent.
- b) **Possessing the following qualifications and experience:**
- i. Master's degree of a recognized University or equivalent in Hindi with English as a subject at the degree level; **OR**
Master's degree of a recognized University or equivalent in English with Hindi as a subject at the degree level; **OR**
Master's degree of a recognized University or equivalent in any subject with Hindi and English as a subject at the degree level; **OR**
Master's degree of a recognized University or equivalent in any subject with Hindi medium and English as a subject at the degree level; **OR**
Master's degree of a recognized University or equivalent in any subject with English medium and Hindi as a subject at the degree level.
- ii. Five years' experience of terminological work in Hindi or translation work from English to Hindi or vice-versa, preferably of technical or scientific literature; **OR**
Five years' experience of teaching, research, writing or journalism in Hindi

Desirable:

1. Knowledge of Sanskrit or a modern Indian Language.
2. Administrative experience.
3. Experience of organizing Hindi classes or workshops for noting and drafting.

The Departmental Senior Hindi Translator with three years' regular service in the grade will also be considered alongwith the outsiders and in case he/she is selected for appointment to the post, same shall be deemed to have been filled by promotion.

The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

5. Computer Programmer (1 Post): Level-10; (₹56100-177500)
(Pre-revised: PB-3; Grade Pay: ₹5400)

Essential: Officers under the Central/State Governments/Universities/Recognized Research Institutes/Public Sector Undertakings/Statutory or Autonomous organizations:

- a) i. Holding analogous posts on regular basis in the parent cadre or Department recruitment **OR**
ii. With 3 years' service in the grade rendered after appointment thereto on a regular basis in posts in the Level-7 (₹44900-142400) (pre-revised PB-2 + Grade Pay of ₹4600) or equivalent in the parent cadre / department; **AND**
- b) **Possessing the following qualifications and experience:**
- i. Master's Degree in Computer Applications/Computer Science/Information Technology or its equivalent from a recognized University / Institute;
OR
B.E. / B.Tech. (Computer Engineering / Computer Science / Computer Technology / Computer Science & Engineering / Information Technology) from a recognized University / Institute.
- ii. Three years' experience in relevant areas of Programming/Information System in a reputed Institution/Government Office/PSU/ Autonomous Body.

The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

6. Purchase Officer (1 Post): Level-10; (₹56100-177500)
(Pre-revised: PB-3; Grade Pay: ₹5400)

Essential: From Officers:

- a) i. Holding analogous posts on regular basis **OR**
ii. With 2 years of regular service in the post in PB-2 Level-8 (₹47600-151100) (pre-revised PB-2 + Grade Pay of ₹4800) **OR**
iii. With 3 years of regular service in the post in PB-2 Level-7 (₹44900-142400) (pre-revised PB-2 + Grade Pay of ₹4600); **AND**
- b) **Possessing the following qualifications and experience:**
Post Graduate Degree/Diploma in Materials Management from a recognised University/Institution or equivalent.
- c) **Desirable:**
Master Degree in Business Administration (M.B.A.) or Diploma in Material Management from a recognized University with experience in Procurement of Medical Equipment's/Hospital consumables/Medicines.

7. Assistant Registrar (1 Post): Level-7; (₹44900-142400)
(Pre-revised: PB-2; Grade Pay: ₹4600)

Essential: Officers under the Central or State Government or Union Territories or recognized Universities or recognized Research Institutions or Public Sector Undertakings or Autonomous or Statutory organizations:

- a) i. Holding analogous posts on regular basis in the parent cadre/Department **OR**
ii. With 3 years' service in the grade rendered after appointment thereto on a regular basis in the Pay Matrix Level-6 (₹35400-112400) [pre-revised PB-2 (₹9300-34800) + Grade Pay of ₹4200] or equivalent in the parent cadre/Department; **AND**
- b) **Possessing the following educational qualifications and experience:**
i. Degree from a recognized University or equivalent.
ii. 3 years' experience in dealing with admissions and conducting examinations in a University or Educational Institution.

JIPMER, Karaikal

8. Computer Programmer (1 Post): Level-10; (₹56100-177500)
(Pre-revised: PB-3; Grade Pay: ₹5400)

Essential: Officers under the Central/State Governments/Universities/Recognized Research Institutes/Public Sector Undertakings/Statutory or Autonomous organizations:

- a) i. Holding analogous posts on regular basis in the parent cadre or Department recruitment **OR**
ii. With 3 years' service in the grade rendered after appointment thereto on a regular basis in posts in the Level-7 (₹44900-142400) (pre-revised PB-2 + Grade Pay of ₹4600) or equivalent in the parent cadre / department; **AND**
- b) **Possessing the following qualifications and experience:**
i. Master's Degree in Computer Applications/Computer Science/Information Technology or its equivalent from a recognized University / Institute;
OR
B.E. / B.Tech. (Computer Engineering / Computer Science / Computer Technology / Computer Science & Engineering / Information Technology) from a recognized University / Institute.
ii. Three years' experience in relevant areas of Programming/Information System in a reputed Institution/Government Office/PSU/ Autonomous Body.

The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

9. Accounts Officer (1 Post): Level-9; (₹53100-167800) (Pre-revised:PB-2; GP: ₹5400)

Essential: Officers of the Central/State/Union Territory Governments/Universities/Central Statutory/Autonomous Bodies/Public Sector Undertakings/Research and Development Organizations:

- a) i. Holding analogous posts on regular basis; **OR**
ii. With 3 years' regular service in the post of Pay Matrix Level-7 (₹44900-142400) [pre-revised PB-2 (₹9300-34800) + Grade Pay of ₹4600]; **AND**
- b) **Possessing the following qualifications and experience:**
i. Graduate in Commerce or Graduate in Economics (with Accounts and Audit as major subjects) + should have passed the SAS exam [or]
ii. Should be a Chartered Accountant

**10. Assistant Registrar (2 Posts): Level-7; (₹44900-142400)
(Pre-revised: PB-2; Grade Pay: ₹4600)**

Essential: Officers under the Central or State Government or Union Territories or recognized Universities or recognized Research Institutions or Public Sector Undertakings or Autonomous or Statutory organizations:

- a) i. Holding analogous posts on regular basis in the parent cadre/Department **OR**
ii. With 3 years' service in the grade rendered after appointment thereto on a regular basis in the Pay Matrix Level-6 (₹35400-112400) [pre-revised PB-2 (₹9300-34800) + Grade Pay of ₹4200] or equivalent in the parent cadre/Department; **AND**
- b) **Possessing the following educational qualifications and experience:**
i. Degree from a recognized University or equivalent.
ii. 3 years' experience in dealing with admissions and conducting examinations in a University or Educational Institution.

Note:

- i. Upper Age Limit: **Not exceeding 56 years** as on closing date.
ii. The initial period of deputation for the above posts shall ordinarily be 3 years from the date of appointment & further extendable as per the orders of the DOPT in force. Other Terms and Conditions of service will be governed by the orders/amendment orders issued by DOPT from time to time.
iii. The **last date** for receipt of the application is 18.11.2024 (Monday) till 4:30 P.M.

The Officers fulfilling the above qualifications/eligibility may submit their application in the attached proforma through the employer (*proper channel*) to

Shri Hawa Singh
Senior Administrative Officer
Room No. 210, II floor, Administrative Block,
JIPMER, Dhanvantari Nagar, Puducherry - 605 006

The envelope containing the application should be super-scribed as
**"APPLICATION FOR THE POST OF _____ ON DEPUTATION BASIS AT
JIPMER, PUDUCHERRY/KARAIKAL"**

The following documents should invariably be sent along with the application:

1. A certificate to the effect that the current employer in the post has "No Objection" to appointment of the person in the post being applied for.
2. Photocopies of APARs for the past five (5) years duly attested on each page by an Officer not below the level of Under Secretary or equivalent.
3. A certificate of integrity of the applicant.
4. Vigilance clearance certificate in respect of applicant duly signed by an officer of the appropriate status.
5. Certificate indicating that regarding no major/minor penalty has been imposed on the officer during the last 10 years/service period whichever is less.

Other conditions:

1. The terms and conditions of service of the officer recruited on deputation will be governed by the orders/amendment orders issued by the Department of Personnel & Training, as amended from time to time and as per JIPMER rules and regulations.
2. The application form can be downloaded from JIPMER website www.jipmer.edu.in
3. Those who have applied for the advertised posts in response to previous advertisements, have to apply fresh with up-to-date information.
4. Incomplete applications, applications without the documents mentioned above, and late applications will be summarily rejected. The Institute will not be responsible for any postal delay.
5. Supporting documents related to qualification, experience etc. has to be self-attested.
6. If the applicant feels that the application through the proper channel may get delayed, the applicants are therefore advised to send an advance copy of his/her application within the prescribed time limit. The advance copy of the application shall be considered in the processing stage.
7. The competent authority reserves the right to cancel or withdraw the vacancy without assigning any reason.
8. The applicant should not have been convicted by any court of law.
9. The posts advertised do not apply to persons working in private organizations.

For any queries, Contact no.: (0413)2296022; Email id: jipmer.deputation@gmail.com

Director



जवाहरलाल स्नातकोत्तर चिकित्सा शिक्षा एवं अनुसंधान संस्थान (जिपमेर)
धनवंतरी नगर, पुदुच्चेरी 605 006, भारत
(स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के तहत राष्ट्रीय महत्व का संस्थान)
Jawaharlal Institute of Postgraduate Medical Education and Research
Dhanvantari Nagar, Puducherry 605 006, India
(An Institution of National Importance under Ministry of Health & Family Welfare, Government of India)
Phone: 0413-2296022



**APPLICATION FOR THE POST OF _____ ON
DEPUTATION BASIS, JIPMER, PUDUCHERRY/KARAIKAL**

Note:

To avoid any misrepresentation or interpretation of facts, the application must be duly typed or handwritten, supported with self-attested copies of testimonials.

If the officer is eligible for more than one post, he/she should apply separately for each post.

Paste the latest
photo here

1	Name of the applicant:	
2	Father/Spouse Name:	
3	Present Designation:	
4	Working under:	Central / State Govt. / UT Govt. / Autonomous Institutions / Govt. Universities / Govt. Research and Development Organizations / Others
5	Whether the applicant belongs to Central Group 'A' Accounts Service (if applicable)	Yes / No / NA If Yes, mention the cadre:
6	Present Basic Pay as per 7 th CPC:	
7	Present Level in Pay matrix of 7 th CPC:	
8	Date of Birth (dd/mm/yyyy):	
9	Gender:	
10	Marital Status:	
11	Nationality:	
12	Religion:	
13	Applicant belongs to:	UR / OBC / EWS / SC / ST
14	Date of retirement (under Central/State Govt. rules):	
15	Address for communication:	
16	Mobile number:	
17	Email id:	
18	Designation & Email id of the Employer/Reporting Officer:	
19	Aadhaar Number:	

20. Educational Qualifications:

Examination passed	Year of passing	Name of the Institution/University
10 th /SSLC		
12 th /HSC/PUC		
UG -		
PG -		
Others if any		

21. Details of Employment in chronological order starting with the latest
(Enclose a separate sheet, if the space below is insufficient)

Designation	Regular/Deputation	Institution/Organization	Basic Pay Level/Grade Pay*	Equivalent Pay level as per 7 th CPC	From	To	Nature of Duties performed

* Period of service rendered in higher GP's/Pay Levels attained through MACP/ACP will not be considered as eligible years of service in the required GP/Pay level.

22. In case the applicant belongs to an organization which is not following the Central Govt. Pay Scales, the latest salary slip with the information like Basic Pay with scale of pay, DA and other allowances, total emoluments, etc., may be enclosed.

23. Any additional information or achievements (if any):
(Enclose a separate sheet if the space is insufficient)

Declaration by the candidate

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of essential qualification/work experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld. In the event of any information being found false/incorrect or ineligibility being detected before or after interview or selection, my candidature/appointment is liable to be rejected/terminated.

Signature of the applicant

Place:

Date:

Certificate by the Employer / Cadre Controlling Authority

The information/details provided in the above application are true and correct as per the facts available on records. This Institute/Department/Organization has No Objection to his/her application being considered for the post of _____ on deputation basis for JIPMER, Puducherry/Karaikal. He/She possess education qualification and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

Also certified that:

- i. There is no vigilance or disciplinary case pending / contemplated against Shri/Smt _____
- ii. His/Her integrity is beyond doubt.
- iii. His/Her ACR Dossier in original is enclosed and photocopies of the ACRs for the last five years duly attested are enclosed.
- iv. Disciplinary case is neither pending nor contemplated against the officer and no major/minor penalty was imposed on him/her during the last ten years.

Signature (with seal):

(Employer / Cadre
Controlling Authority)

Place:

Date:

List of Enclosures

Sl. No.	Particulars of enclosures	Enclosed/ not enclosed
1	Certificates of Educational Qualification (From 10 th to Degree)	
2	NOC	
3	Vigilance Clearance Certificate	
4	Integrity Certificate	
5	Last five years ACR/APARs	
6	No Major/Minor penalty Certificate	
7	Service Certificate with mention of Pay Scale	

Signature of the applicant