

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा -1), मध्य प्रदेश
आडिट भवन, ग्वालियर

क्रमांक/प्रशा/गो.क/ले.प/सतर्कता-2024/F-278

दिनांक - 11.09.2024

कार्यालय आदेश-480

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा-1), म.प्र. ग्वालियर, कार्यालय महालेखाकार (लेखापरीक्षा- II), म.प्र. शाखा ग्वालियर एवं कार्यालय महानिदेशक लेखापरीक्षा (केंद्रीय प्राप्ति), नई दिल्ली, शाखा ग्वालियर में कार्यरत सभी अधिकारियों एवं कर्मचारियों को सूचित किया जाता है कि मुख्यालय एवं केन्द्रीय सतर्कता आयोग के निर्देशानुसार इस वर्ष सतर्कता जागरूकता सप्ताह 2024 के अग्रगामी के रूप में निवारक सतर्कता उपायों एवं आंतरिक कार्यव्यवस्था के निम्नलिखित 05 मापदंडों को अभियान के रूप में दिनांक 16.08.2024 से 15.11.2024 तक चलाया जा रहा है :-

- 1- क्षमता निर्माण कार्यक्रम
- 2- प्रणालीगत सुधार उपायों की पहचान और कार्यन्वयन
- 3- परिपत्रों/ दिशानिर्देशों/ नियमावलियों का अद्यतनीकरण
- 4- 30.06.2024 से पूर्व प्राप्त शिकायतों का निपटान
- 5- सक्रिय डिजिटल उपस्थिति

उक्त 05 मापदंडों का ब्यौरा केन्द्रीय सतर्कता आयोग द्वारा जारी परिपत्र दिनांक 01.08.2024 में दिया गया है जो कि इस कार्यालय आदेश के साथ संलग्न है ।

अतः तीनों कार्यालयों के समस्त अधिकारियों/कर्मचारियों से अपेक्षा की जाती है कि वे उक्त अभियान को सफल बनाने हेतु परिपत्र में दिये गये दिशानिर्देशों का पालन सुनिश्चित करें ।

All the officers/employees working in Office of the Principal Accountant General (Audit-I), M.P. Gwalior, Office of the Accountant General (Audit-II), M.P. Branch Gwalior and Office of the Director General of Audit (Central Receipt), New Delhi, Branch Gwalior are intimated that in compliance of the guidelines of Headquarters and Central Vigilance Commission, as a precursor to Vigilance Awareness Week 2024, the following 05 parameters of the Preventive Vigilance measures and internal housekeeping activities is being carried out in campaign mode from 16.08.2024 to 15.11.2024 :-

1. Capacity Building Programs
2. Identification and implementation of Systematic Improvement measures
3. Updation of Circulars/ Guidelines/Manuals
4. Disposal of complaints received before 30.06.2024
5. Dynamic digital presence

The details of the above 05 parameters have been given in the Circular dated 01.08.2024 issued by the Central Vigilance Commission, which is attached with this office order.

Therefore, all officers/employees of the three offices are requested to follow the guidelines given in the circular to make the above campaign successful.

मुख्यालय के निर्देशानुसार समस्त समूह अधिकारी मुख्यालय के पत्र के अनुलग्नक A में उल्लेखित अपने अनुभाग/समूह से सम्बंधित जानकारी एवं अनुपालन प्रतिवेदन दिनांक 18.11.2024 तक आवश्यक रूप से प्रेषित करें |

(महालेखाकार महोदया के अनुमोदन से जारी)

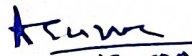
हस्ता /-

वरिष्ठ उप महालेखाकार/प्रशासन

प्रतिलिपि:- पृष्ठांकन क्रमांक/प्रशा/गो.क/ले.प/सतर्कता-2024/F-278

दिनांक - 11.09.2024

- 1-सचिव, प्रधान महालेखाकार (लेखापरीक्षा-I), म.प्र.ग्वालियर |
- 2-सचिव, महालेखाकार (लेखापरीक्षा-II), म.प्र. भोपाल |
- 3-उप महालेखाकार/ए.एम.जी.-V एवं (प्रशासन), कार्यालय प्रधान महालेखाकार (लेखापरीक्षा-I) मध्य प्रदेश, ग्वालियर |
- 4-समस्त समूह अधिकारी/ कार्यालय प्रधान महालेखाकार (लेखापरीक्षा-I) मध्य प्रदेश, ग्वालियर एवं कार्यालय महानिदेशक लेखापरीक्षा (केंद्रीय प्राप्ति) नई दिल्ली, शाखा ग्वालियर | कृपया मुख्यालय के पत्र के अनुलग्नक A में उल्लेखित अपने अनुभाग/समूह से सम्बंधित जानकारी एवं अनुपालन प्रतिवेदन दिनांक 18.11.2024 तक आवश्यक रूप से प्रेषित करें |
- 5-उप महालेखाकार/ प्रशासन, कार्यालय महालेखाकार (लेखापरीक्षा-II) मध्य प्रदेश, भोपाल |
- 6-वरिष्ठ लेखापरीक्षा अधिकारी/गोपनीय कक्ष, कार्यालय महानिदेशक लेखापरीक्षा (केंद्रीय प्राप्ति) नई दिल्ली, शाखा ग्वालियर |
- 7-वरिष्ठ लेखापरीक्षा अधिकारी/फास, कार्यालय महालेखाकार (लेखापरीक्षा-II) मध्य प्रदेश, शाखा ग्वालियर |
- 8-वरिष्ठ लेखापरीक्षा अधिकारी/ प्रशासन-11,12,,13,14, पी.डी.वी.पी.सेल, आई.टी.ए, रिपोर्ट-1, रिपोर्ट-2, फास, फ्राप, हिंदी कक्ष, ए.एम.जी -1(मुख्यालय), ए.एम.जी -2 (मुख्यालय), ए.एम.जी -3 (मुख्यालय), ए.एम.जी-4(मुख्यालय) एवं ए.एम.जी -5 (मुख्यालय) | कृपया मुख्यालय के पत्र के अनुलग्नक A में उल्लेखित अपने अनुभाग/समूह से सम्बंधित जानकारी एवं अनुपालन प्रतिवेदन दिनांक 18.11.2024 तक आवश्यक रूप से प्रेषित करें |
- 9-वरिष्ठ लेखापरीक्षा अधिकारी/विधि कक्ष | कृपया मुख्यालय के पत्र के अनुलग्नक A के बिंदु क्रमांक 1 में चाही गई जानकारी को दर्शाए गए प्रारूप में दिनांक 18.11.2024 तक आवश्यक रूप से प्रेषित करने का कष्ट करें |
- 10-वरिष्ठ लेखापरीक्षा अधिकारी/IS& DAC | कृपया मुख्यालय के पत्र के अनुलग्नक A के बिंदु क्रमांक 3 एवं 5 में चाही गई जानकारी को दर्शाए गए प्रारूप में दिनांक 18.11.2024 तक आवश्यक रूप से प्रेषित करने का कष्ट करें |साथ ही इस कार्यालय आदेश को इन्टरनेट/इंट्रानेट पर भी अपलोड करे |
- 11- श्री नरेश आहूजा, स.ले.प.अ. प्रशासन- 14 को इन्टरनेट व इंट्रानेट संबंधी कार्य हेतु |
- 12-सूचना पटल |
- 13-गार्ड फाइल |


12-09-24

वरिष्ठ लेखापरीक्षा अधिकारी/गोपनीय कक्ष

Fwd: Observance of Vigilance Awareness Week 2024

From : PAG Audit I Madhya pradesh
<agaumadhyapradesh1@cag.gov.in>

Wed, Sep 04, 2024 03:45 PM

 1 attachment

Subject : Fwd: Observance of Vigilance Awareness Week
2024

To : Verma Deen Dayal <vermadd@cag.gov.in>,
Deepak Pathak
<sectdagadmin.mp1.au@cag.gov.in>

Cc : UDAYGWALHERKAR AAO
<udayg.mp1.sca@cag.gov.in>, JITENDRA BANSAL
SAO <bansalj.mp1.sca@cag.gov.in>, Vikas
Choudhary Sr. Auditor
<vikasc.mp1.au@cag.gov.in>

From: "SAO CR Coord" <saocr.coord@cag.gov.in>

To: "PAG Audit AP VIJAYAWADA" <agauandhrapradesh@cag.gov.in>, "AG AU
Chhattisgarh" <agauchhattisgarh@cag.gov.in>, "PAG Audit I Madhya pradesh"
<agaumadhyapradesh1@cag.gov.in>, "AG AUDIT TELANGANA"
<agautelangana@cag.gov.in>, "AG Audit II Madhya Pradesh"
<agaumadhyapradesh2@cag.gov.in>

Cc: "Sumit Kar" <aao2cr@cag.gov.in>, "Saurabh Mallick" <mallickSK@cag.gov.in>,
"Madhavi P (Ms)" <madhavip@cag.gov.in>, "Parikh Priya (Ms)" <priyap@cag.gov.in>,
"Kumar Yashwant" <yashwantkumar@cag.gov.in>, cmsingh@cag.gov.in

Sent: Wednesday, September 4, 2024 2:55:25 PM

Subject: Observance of Vigilance Awareness Week 2024

Madam/Sirs,

I am directed to forward a letter No.02/DG(Vig)/2024-25/VAW dated 29.8.2024 received from the Director General (Vigilance) regarding observance of Vigilance Awareness Week between 28 October 2024 to 3rd November 2024 and a 3-month campaign to be undertaken by all offices in IAAD between 16th August 2024 and 15th November 2024, for information and necessary action. It is requested that HoDs may take special interest in conducting activities in the five focus areas as mentioned in the letter, especially item no.4 disposal of complaints received before 30.6.2024.

2. It is also requested that a report on activities in each of these 5 focus areas (as per Annexure A - 5 pages) may be submitted to Headquarters by 16th November 2024, duly signed by the Group Officer(Admin) in each pages.

Yours faithfully,

(पी.आर. विजयकुमार)
वरिष्ठ प्रशासनिक अधिकारी (मध्य क्षेत्र)
भारत के नियन्त्रक-महालेखापरीक्षक का कार्यालय
नई दिल्ली - 110 124
दूरभाष सं. 011-23509377



 **DG(vigilance letter).pdf**
2 MB

Office of the Comptroller and Auditor General of India
9, Deen Dayal Upadhyaya Marg, New Delhi- 110 124

No. 02../DG(VIG)/2024-25/VAW

Date: 29.08.2024

Sub: Observance of Vigilance Awareness Week- 2024.

Handwritten signature in blue ink

I am directed to forward herewith Central Vigilance Commission's Circular No. 024/VGL/081/36147 dated 01.08.2024 on the above subject.

2. The Central Vigilance Commission observes Vigilance Awareness Week every year in the week in which the birthday of Sardar Vallabhbhai Patel falls. This year, the Commission has decided that Vigilance Awareness Week 2024 would be observed from 28th October 2024 to 3rd November 2024 on the theme "सत्यनिष्ठा की संस्कृति से राष्ट्र की समृद्धि" - "Culture of Integrity for Nation's Prosperity." The observance of the Vigilance Awareness Week will commence with the Integrity pledge for Citizens on 28th October 2024 at 11.00 AM.

3. As a prelude to Vigilance Awareness Week 2024, the CVC has decided that a 3-month campaign be undertaken by all the Ministries / Departments / Organizations from 16th August 2024 to 15th November 2024 with the following five focus areas:

- i. Capacity Building Programs
- ii. Identification and Implementation of Systematic Improvement measures
- iii. Updation of Circulars / Guidelines / Manuals
- iv. Disposal of Complaints received before 30.06.2024
- v. Dynamic Digital Presence.

A brief description of the above is given in Annexure 'A' to the said circular.

4. This campaign may be conducted, during the period from 16th August 2024 till 15th November 2024, in all offices of IAAD.

Handwritten initials in blue ink

DG (Central Region)
Diary No. 528
Date 2-9-2024

मध्य क्षेत्र / Central Region
392-E
दिनांक / Date 03/09/2024
03-9-2024

5. A report regarding the activities, in each of these 5 focus areas, undertaken by your Functional Wing during this period may be sent to the undersigned in the proforma enclosed.(Ref Annexure A to the CVC's Circular), by 22nd November, 2024 positively.

Encl: As above.

Yours faithfully,


(Ritu Dhillon)

Director General (Vigilance)

Copy along with a copy of CVC's Circular forwarded to:

- (i) DG (GA)
- (ii) DG (Staff) with specific reference to Point No. 2, 3 & 4 of Annexure A
- (iii) Director (IS) with specific reference to Point No. 3 & 5 of Annexure A.
- (iv) DG (HQ) with specific reference to Point No. 2 & 3 of Annexure A & for issue of orders for observance of the Vigilance Awareness Week in CAG Office and for taking oath by all officers posted in CAG office, on 28th October 2024 at 11.00 AM.
- (v) DG (Training) with specific reference to Point No. 1 & 3 of Annexure A
- (vi) PD(P) with specific reference to Point No. 2 & 4 of Annexure A
- (vii) All DsG/PDs except at Sl (i) to (vi)



Integrity Pledge for Citizens

I believe that corruption has been one of the major obstacles to economic, political and social progress of our country. I believe that all stakeholders such as Government, citizens and private sector need to work together to eradicate corruption.

I realize that every citizen should be vigilant and commit to highest standard of honesty and integrity at all times and support the fight against corruption.

I therefore pledge:-

- To follow probity and rule of law in all walks of life;
- To neither take nor offer bribe;
- To perform all tasks in an honest and transparent manner;
- To act in public interest;
- To lead by example exhibiting integrity in personal behavior;
- To report any incidence of corruption to the appropriate agency.



नागरिकों के लिए सत्य निष्ठा प्रतिज्ञा

मेरा विश्वास है कि हमारे देश की आर्थिक, राजनीतिक तथा सामाजिक प्रगति में भ्रष्टाचार एक बड़ी बाधा है। मेरा विश्वास है कि भ्रष्टाचार का उन्मूलन करने के लिए सभी संबंधित पक्षों जैसे सरकार, नागरिकों तथा निजी क्षेत्र को एक साथ मिलकर कार्य करने की आवश्यकता है।

मेरा मानना है कि प्रत्येक नागरिक को सतर्क होना चाहिए तथा उसे सदैव ईमानदारी तथा सत्य निष्ठा के उच्चतम मानकों के प्रति वचनबद्ध होना चाहिए तथा भ्रष्टाचार के विरुद्ध संघर्ष में साथ देना चाहिए।

अतः, मैं प्रतिज्ञा करता हूँ की:-

- जीवन के सभी क्षेत्रों में ईमानदारी तथा कानून के नियमों का पालन करूँगा;
- ना तो रिश्वत लूँगा और ना ही रिश्वत दूँगा;
- सभी कार्य ईमानदारी तथा पारदर्शी रीति से करूँगा;
- जनहित में कार्य करूँगा;
- अपने निजी आचरण में ईमानदारी दिखाकर उदाहरण प्रस्तुत करूँगा;
- भ्रष्टाचार की किसी भी घटना की रिपोर्ट उचित एजेंसी को दूँगा।

ANNEXURE A

Description of Preventive Vigilance activities to be undertaken during the campaign period (16th August to 15th November 2024) as a precursor to Vigilance Awareness Week 2024

1. CAPACITY BUILDING PROGRAMS

(a) Initiative

A robust training system for employees is important for any organization to succeed in its objective and functioning. The Commission intends to focus on capacity building of employees who have been newly recruited in the last few years on key aspects of Preventive Vigilance. All Ministries / Departments / Organizations may conduct structured training programme for fresh inductees. Refresher training programme may also be conducted for those who have completed ten or more years of service. A list of topics to be included under these training is as below:

- i) Ethics and governance
- ii) Conduct Rules
- iii) Systems and Procedures of the organization
- iv) Cyber hygiene and Security
- v) Procurement

(b) Reporting format

Name of the Organization:

No. of officials who have received training during the campaign period on the above topics may be provided in the following format:

CAPACITY BUILDING PROGRAMS			
Period	Training name	No. of Employees Trained	Brief Description
	Fresh Inductees/ Refresher Course		

NAME OF THE CVO

SIGNATURE & SEAL OF CVO

2. IDENTIFICATION AND IMPLEMENTATION OF SYSTEMIC IMPROVEMENT MEASURES

(a) Initiative

Preventive Vigilance initiatives are key in taking a proactive approach against the menace of corruption. Towards this goal, the following action plan may be taken up:

- i. All Ministries / Departments may analyze the vigilance cases of the last 05 years to identify the common areas where corruption occurs and initiate / implement systemic improvements to tackle the same,
- ii. The Commission has already advised systemic improvement measures in various cases. The organizations may carry out a special drive to implement these measures.

(b) Reporting format

Name of the Organization:

i) Number of vigilance cases of the past 05 years taken up for analysis. Key areas vulnerable to corruption detected based on analysis and Systemic improvements identified and implemented /under implementation. Brief details may be given.

ii) Brief details of Systemic Improvements suggested by the Commission (pending as on 16th August 2024) and implemented during the campaign period in the following format:

Period	System Improvements implemented during the campaign period	System Improvements suggested during last 5 years but pending for implementation
16th August to 15th November, 2024		

NAME OF THE CVO

SIGNATURE & SEAL OF CVO

3. UPDATION OF CIRCULARS / GUIDELINES / MANUALS:

(a) Initiative

In continuation to earlier instructions, all organizations should work towards identifying circulars / guidelines / manuals which are required to be updated and take necessary steps to ensure up-dation of the same and posting of same on respective websites.

(b) Reporting format

Name of the Organization:

- i. Whether guidelines / circulars and manual were updated during the campaign period?
- ii. Brief details may be given.

NAME OF THE CVO

SIGNATURE & SEAL OF CVO

4. DISPOSAL OF COMPLAINTS RECEIVED BEFORE 30.06.24

(a) **Initiative**

It is necessary to ensure that complaints are not kept pending and that they reach the logical conclusion within the prescribed time. All organizations may ensure that all complaints received on or before 30.06.24 may be disposed of.

(b) **Reporting format**

Name of the Organization:

SL. No.	Particulars	Number	Remarks, if any
1.	Complaints received on or before 30.06.24 pending as on 16.08.2024		
2.	Complaints received on or before 30.06.24 disposed during campaign period		
3.	Complaints received on or before 30.06.24 pending as on 15.11. 2024		

NAME OF THE CVO

SIGNATURE & SEAL OF CVO

5. DYNAMIC DIGITAL PRESENCE

(a) Initiative

Citizens / stakeholders visit the website seeking details / information and therefore all organizations should be prompt in regular up-dation of their website for greater transparency and better service delivery. The organizations should follow extant Government guidelines on development and maintenance of websites (like GIGW 3.0 / RBI's Master Circular on Customer Service in Banks / Security audit). In this regard, the following action plan is to be taken up during the campaign period:

i) During the campaign period, all organizations must make efforts to ensure that their websites are updated and contain all proper and relevant information.

ii) During the campaign period, all organizations to identify such areas / activities which can be brought on their existing website and necessary action taken for the same.

iii) A proper system to be developed by assigning responsibilities to all designated administrators for regularly visiting the website and providing inputs to the webmaster with due approval for modification / deletion / up-dation.

iv) A system of submission of periodic compliance certificate with respect to website up-dation to specified authority / NIC may be introduced by the department,

b) Reporting format

Name of the Organization:

Regular maintenance and up-dation of website -Whether being done or not?

System introduced for up-dation and review of website.

Whether additional areas / activities / services brought online and if yes, details thereof.

NAME OF THE CVO

SIGNATURE & SEAL OF CVO

Fwd: [Cag-all-offices] Observance of Vigilance Awareness Week - 2024.

From : PAG Audit I Madhya pradesh
<agaumadhyapradesh1@cag.gov.in>

Wed, Sep 04, 2024 03:30 PM

1 attachment

Subject : Fwd: [Cag-all-offices] Observance of Vigilance Awareness Week - 2024.

To : Verma Deen Dayal <vermadd@cag.gov.in>,
Deepak Pathak
<sectdagadmin.mp1.au@cag.gov.in>

Cc : Vikas Choudhary Sr. Auditor
<vikasc.mp1.au@cag.gov.in>

From: "AAO Training Division Joydeep Mukherjee" <aao3kcb@cag.gov.in>

To: "cag-all-offices" <cag-all-offices@ismgr.nic.in>

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Sent: Wednesday, September 4, 2024 3:10:06 PM

Subject: [Cag-all-offices] Observance of Vigilance Awareness Week - 2024.

To
All Field Offices



SUPREME AUDIT INSTITUTION OF INDIA
लोकहितार्थं सत्यमिच्छा
Dedicated to Truth in Public Interest

भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय
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ज्ञा.क्ष.नि अनुभाग

महोदया / महोदय,

The Central Vigilance Commission observes Vigilance Awareness Week every year in the week in which the birthday of Sardar Vallabhbhai Patel falls. This year, the commission has decided that Vigilance Awareness Week 2024 would be observed from 28th October 2024 to 3rd November 2024.

As a prelude to Vigilance Awareness Week 2024, the CVC has decided that a 3-month campaign be undertaken by all the Ministries / Departments / Organizations from 16th August 2024 to 15th November 2024.

In this regard, all field offices are requested to conduct refresher training

programmes (as in-house trainings) for officers/officials with ten or more years of service on each of the following topics through SAI CB portal.

1. Ethics and Governance
2. Conduct Rules
3. System and procedures of the organization
4. Cyber hygiene and security
5. Procurement

The refresher training programmes are to be completed by 15.11.2024.

This issues with the approval of ADAI (CB) & CKO.

सादर/ Kind regards,

जाँयदीप मुखर्जी/ Joydeep Mukherjee
सहायक प्रशासनिक अधिकारी/ Assistant Administrative Officer
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