



कार्यालय प्रधान महालेखाकार (लेखापरीक्षा-II), तमिलनाडु एवं पुडुचेरी
लेखापरीक्षा भवन, 361, अण्णा सालई, चेन्नई-600 018.
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-II),
TAMIL NADU & PUDUCHERRY LEKHA PARIKSHA BHAVAN, 361, ANNA
SALAI, TEYNAMPET, CHENNAI- 600 018.

स. प्रमले.(लेप-II)/प्रशा.VI/7-94/2024-25/87

दिनांक. 29.07.2024

No. PAG(Audit-II)/Admn.VI/7-94/2024-25/87

Dt:29.07.2024

परिपत्र स./Circular No.09

During the process of receipt and approval of the applications for allotment of residential accommodation, some omissions and commissions were found in filling the form and in submitting the application for approval by the Administration Section. In order to ensure seamless flow of the process of filling, submission and approval of the applications, the following instructions are issued.

Instructions for Registration:

1. Those who wish to apply for General Pool Residential Accommodation (GPR) please do update the profile **once in a year**.
2. While updating the profile check for the office ID **1280302022**.
3. After updating the profile, please do submit a representation to the Administration Section, addressed to the Senior Audit Officer-Administration along with the screenshot of the updated profile for further approval by Administration.
4. Officials who are willing to apply for quarters should update their profile and get approved by Admin before the bidding period.

Instructions for Allotments:

1. Bidding period will commence from 01st till 09th (5PM) of every month.
2. Allotment will be done on 10th of every month.
3. Allottees are required to fill and submit their acceptance online within 8 days from the date of allotment at <https://esampada.mohua.gov.in/>.
4. An allottee is required to take Acceptance of house and collect Authority Slip from Admin by 18th of the month and technical possession by 26th of the month.

(Vide orders of Sr. Deputy Accountant General/Admn.)

J. Putpalal
29/7/24
वरिष्ठ लेखापरीक्षा अधिकारी/प्रशा.
Senior Audit Officer/Admin

Copy to:

1. Notice Board
2. All Branch Officers (requested to arrange to communicate the contents of this Circular over phone/through e-mail to officials deployed in Sections/ Field Parties/ RA Units under their control)
3. Data Manager/ISTC (for uploading the circular on the official website)
4. File Copy