

प्रधान महालेखाकार का कार्यालय (लेप. -I), ओडिशा, भुवनेश्वर  
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-I)  
ODISHA, BHUBANESWAR

CIRCULAR

**Issue of Form-16 for the FY 2023-24 (AY 2024-25)**

All the Officers/officials of the Office of the Principal Accountant General (Audit-I) are requested to collect a copy of Form-16 against Income Tax/Cess deduction from their salaries for the year 2023-24 from OE(Au-I) section for necessary filling of Income Tax Return.

In case any error is detected, the same may be brought to the notice of OE section immediately for necessary rectification.

**The form may be collected between 4.00 p.m. to 5.00 p.m. from 03.06.2024 to 21.06.2024 on all working days.**

*Sd/-*

**Deputy Accountant General/Admn**

**Memo No.OE(Au-I)/IT/2024-25/76**

**Dated- 28.05.2024.**

**Copy forwarded for information and necessary action to:**

1. The Secretary to the Pr. Accountant General (Audit-1)
2. Steno-I to DAG/Admn
3. Steno-II to DAG/AMG-I/AMG-II/AMG-III/AMG-IV/AMG-V
4. Welfare Officer
5. B.O in charge of Admn/OM-I&II /Report(Main)/PAC/ECPA/ राजभाषा अनुभाग/  
Legal Cell/Trg. & Exam/Conf. Cell/DA&RC.
6. B.O in charge of AMG-I, II, III, IV & V. The group controlling sections are requested to collect and forward the same to Field Parties.
7. AAO/DA&RC for hoisting the circular in our official website.
8. Notice Board.

*Biswajit Mishra*  
28/5/24

**Sr. Audit Officer/OE(Audit-1)**