



महालेखाकार का कार्यालय (लेखापरीक्षा) तेलंगाना, हैदराबाद - ५०० ००४
OFFICE OF THE ACCOUNTANT GENERAL (AUDIT)
TELANGANA, HYDERABAD – 500 004

No.AG(Au)TS/Admn.I/General/F- 30/2024-2025/

Date:04.04.2024

CIRCULAR

The Accountant General (Audit), Telangana has ordered for the following modification to the existing procedure in submission of Monthly Report (Monthly Arrear Report/Green Book) on the state of work of Sections prescribed in Para 5.11 and 5.12 of the Manual of General Procedure.

The Monthly Reports have to be submitted to the Group Officers concerned by 7th of every month. The Accountant General will review the Monthly Reports in the meeting to be held with the Group Officers concerned quarterly on wing-wise rotation basis as detailed below:

Group	Review date
Administration	Last Monday of April, August and December
AMG-I	Last Monday of May, September and January
AMG-II	Last Monday of June, October and February
AMG-III	Last Monday of July, November and March

In case, the last Monday of the month happens to be a holiday or if the meeting could not take place due to administrative reason, the same will be held on the next working day.

The above modifications may be noted in the Calendar of Returns and follow the due dates for submission of Monthly Reports (for March 2024) starting from the month of April, 2024.

This issues with the approval of the Competent Authority.

Senior Deputy Accountant General (Admn.)

To
Secretary to AG (Au) TS
Sr.DAG (Admn.) Peshi
Sr. DAG(AMG-I) Peshi
Sr. DAG(AMG-II) Peshi
Sr. DAG(AMG-III) Peshi
SAO/IA & PAC
SAO/IS Wing : with a request to upload in the Office site
SAO/Admn.II for incorporating the modification in MGP
Hindi Anubhag for translation