



भारतीय लेखा - परीक्षा तथा लेखा विभाग  
महालेखाकार (लेखा एवं हक), पश्चिम बंगाल  
Indian Audit And Accounts Department  
Accountant General (A & E), West Bengal

संख्या/No. :

दिनांक/Dated :

NO.:PAGAEWB/03/57/02/WM/

MISC.II/2023-2024/379

Date:28.02.2024

**OFFICE ORDER**

Subject :Formal intimation of medical emergency cases through proper channel regarding.

It has been observed during the scrutiny of various medical claims where CGHS/CS(MA) beneficiaries/dependent family members underwent treatment/hospitalization on emergency ground as per provisions/relaxation of CGHS/CS(MA) rule that formal intimation regarding hospitalization/treatment under emergency grounds has not been provided to WM section. Moreover, no such proof of intimation regarding emergency is being furnished while submitting the reimbursement claim.

Competent authority has viewed this seriously and directed that the following instructions are to be followed regarding intimation while treatment/hospitalization under emergency ground:

1. Formal intimation of hospitalization under emergency ground should reach Group Officer i.e. Deputy accountant General(A/cs, VLC & CISO) through proper channel within 24 hours of hospitalization with proof.
2. Copy of the above formal intimation should be furnished to email id of BO/WM i.e. [dhartapk.wbl.ae@cag.gov.in](mailto:dhartapk.wbl.ae@cag.gov.in) immediately.
3. If the employee himself/herself is admitted, family member of that employee should intimate the matter to the Group Officer/Branch Officer concerned.

*(Handwritten signature)*

Deputy accountant General (A/cs, VLC & CISO)