



SUPREME AUDIT INSTITUTION OF INDIA
लोकहितार्थ सत्यनिष्ठा
Dedicated to Truth in Public Interest

कार्यालय महालेखाकार लेखा व हकदारी
पंजाब एवं यू.टी., सेक्टर 17 -ई, चंडीगढ़ - 160017.

Office of The Accountant General (A&E),
Punjab & U.T., Sector-17 E,
Chandigarh - 160017.

Phone: 0172-2702906, 2703117,
2709576, Fax - 0172-2702286

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No. Admn I/Misc/2023-24/455

Dated:- 30.01.2024

परिपत्र
Circular



परिपत्र संख्या प्रशासन 1/विविध/2023-24/429 दिनांक 10.01.2024 के क्रम में यह सूचित किया जाता है कि सीआरटी 1 के अवलोकन के अनुसार मानक लेटर हेड में दिए गए टेलीफोन नंबर सही नहीं थे। अब टेलीफोन नंबरों को मानक लेटर हेड (नमूना संलग्न) में अद्यतन कर दिया गया है।

अतः सभी अधिकारियों/कर्मचारियों को निर्देशित किया जाता है कि वे केवल उक्त लेटर हेड का ही प्रयोग करना सुनिश्चित करें।

In continuation of circular no Admn I/Misc/2023-24/429 dated 10.01.2024 it is informed that as per the observation of CRT 1, the telephone numbers mentioned in the standard letter head were not correct. Now, the telephone numbers has been updated in standard Letter Head (Specimen attached).

As such all the officers/officials are directed to ensure to use only the said Letter Head.

Endst. No. Admn. I/Misc/23-24/5436-5445

Sd/-
Sr. Accounts officer (Admn -1)
Dated: 30.01.2024

Copy of the above is forwarded to the following for similar necessary action:-

1. Secretary to Accountant General.
2. All Branch Officers.
3. Sr. Accounts officer, PPCB, TM-II, Admn.UT.
4. Sr. Accounts officer, CRT-I, II, Welfare & PAO.
5. Sr. Accounts officer, Admn-II, Admn-III, Hindi cell, Training cell.
6. Sr. Accounts officer, Works Admn.
7. DAG (Admn) Cell & CA to DAG.
8. IT support cell to upload the Circular on website.
9. Office order file.
10. Notice Board.

Sr. Accounts Officer (Admn.I)



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कार्यालय महालेखाकार संलेखा व हकदारी०
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1. Secretary to Accountant General
2. All Division Officers
3. Sr. Accounts officer, PPCB, TM-II, Admn-I
4. Sr. Accounts officer, CRT-I, II, W&E & P&S
5. Sr. Accounts officer, Admn-II, Admn-III, P&S, Cell, Training cell
6. Sr. Accounts officer, Works Admn.
7. DAG (Admn) & CA to DAG.
8. IT support & other staff on website
9. Officer order file
10. Notice Board.

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