



महालेखाकार (ले० एवं ह०) का कार्यालय, बिहार, पटना
OFFICE OF THE ACCOUNTANT GENERAL (A&E), BIHAR, PATNA

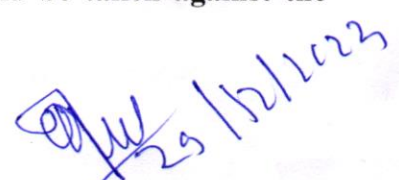
No.-WM-III/363/2023-24/40
Dated:- 29.12.2023

Office Order

Subject:- Submission of Immovable Property Return for the year 2023 as on 31.12.2023.

In terms of Rule 18 (1) (ii) of the CCS (Conduct) Rules, 1964 read with Department of Personnel & Training O.M. No. 11013/7/2014-Estt. A-III dated 05.01.2016, every Government servant holding Group 'A', 'B' & 'C' post is required to submit an Annual return to the Government giving full particulars of his/her immovable property inherited by him/her or held by him/her on lease or mortgage either in his/her own name or in the name of any member of his/her family or in the name of any other person.

2. All Sr. DAO/DAO-I/DAO-II/DA/DA(P)s are hereby directed to submit the statement of immovable property returns for the year 2023 (01.01.2023 to 31.12.2023) in the prescribed format latest by **31.01.2024 positively**.
3. **Full details of Immovable property are to be given and expressions like "No Change or same as last year" will not be accepted. If an officer does not own any property he/she should state so in the return rather leaving it blank and it should be duly signed by the officer with date.**
4. As per DOPT O.M. No. 11012/11/217- Estt. A dated 27.09.2011, the officers who have not submitted the IPR by the prescribed time would be denied vigilance clearance and will not be considered for empanelment for promotion in senior level posts and deputations etc.
5. Accordingly, all officials of Divisional Accountant Cadre are hereby directed to submit the Annual Property Return for the year 2022 (01.01.2022 to 31.12.2022) in the prescribed format latest by 31.01.2024.
6. **Non-submission of the said return within the prescribed time line will be treated as a violation of CCS (Conduct) Rules, 1964 and strict action would be taken against the erring employee as per CCS (CCA) Rules, 1965.**


Dy. Accountant General (Works)
Bihar, Patna.

STATEMENT OF IMMOVABLE PROPERTY RETURN FOR THE YEAR 2023 AS ON 31/12/2023
(For Self/Dependents)

Full Name (IN BLOCK LETTERS): _____ Date of Birth: _____
 Present Post held : _____ Division: _____
 Present Pay: _____ Pay Level: _____ Mobile No. _____
 Email ID: _____ Date of Joining: _____

Name of District, Sub-Division, Taluk, & Village or City in which Property is situated (Full Location & postal address)	Name & Details of Property, Housing Lands and Other Buildings	Cost of construction/ Acquirement (and year when purchases) including of land in case of house	Present Value*	If not in own name, state in whose name held & his/her relationship to the Govt. Servant	How acquired, whether by purchase, lease**, mortgage, inheritance, gift or otherwise with date of acquisition & name with details of person(s) from whom acquired.	Annual Income from property	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

* In case where it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated.

** Includes short term leases also.

Signature:

Name:

Designation:

Date: