

**OFFICES OF THE PRINCIPAL ACCOUNTANTS GENERAL (AUDIT)/
ACCOUNTANT GENERAL (A&E) KERALA, THIRUVANANTHAPURAM**

परिपत्र संख्या.74/Circular No.74

विषय/Sub: - “लेखापरीक्षा दिवस ” समारोह 2023 /Celebration of “Audit Diwas 2023”

‘Audit Diwas 2023’ is being celebrated at National level on 16 November 2023. IA& AD offices in Kerala are jointly celebrating Audit week from 22 to 24 November 2023 onwards. As part of the celebration, a public function, panel discussion, inter-office debate, competitions and cultural programme are being organized **in the Main Office at Thiruvananthapuram**. Members of the Legislative Assembly and Mayor/Chairpersons of various LSG Institutions, Principal Secretary and other eminent experts in Local Self Government are attending the programmes. The public function and panel discussion will be in the open space (car-parking area) of our office premises on 24 November 2023 and the remaining programmes in OROP Hall as detailed below:

Date	Event	Scheduled Time	Venue/ Assembly point	Guests/Participants
22/11/2023	Rangoli	09.00 AM	Car Parking area near Post Office	
22/11/2023	Essay Competition	02.00 PM	OROP Hall	
22/11/2023	Painting competition for children	05.00 PM to 06.00 PM	OROP Hall	Children of staff members
23/11/2023	Bicycle Rally	06.30 AM	Starting point - Kowdiar Palace Destination - Main office Tvm	
23/11/2023	Inter-office debate	02.15 PM	OROP Hall	
24/11/2023	Inauguration of Creche	09.30 AM	DC Building- Main office Tvm	Ms. Atoorva Sinha, Accountant General (A&E), Kerala
	Panel Discussion	10.30 AM to 12.30 PM	Open space (car-parking area) of Main office, Tvm	Introduction by Shri. S. Sunil Raj, Principal Accountant General

				(Audit-I & II), Kerala. Members for discussion include Mayor/ Chairmen of LSG institutions
	Lunch Break	12.45 PM to 02.30 PM	In office premises	--
	Public Function	03.00 PM to 05.00 PM	Open space (car-parking area) of Main office, Tvm	Inauguration by Shri. E. Chandrasekharan, MLA, Chairperson, Committee on Public Undertakings and presided over by Shri. Sunny Joseph, MLA, Chairperson, Public Accounts Committee.
	Prize distribution			
	Cultural Programmes	05.15 PM to 06.45 PM	Open space (car-parking area) of Main office, Tvm	Classical Music, Instrumental melody beats, Song, and dance programmes by the staff and family members.

General Instructions for Staff:

1. **On 23/11/23**, breakfast will be arranged at the Departmental Canteen for the participants of the cycle rally from 07.45 AM onwards. Coupons will be issued by the respective committee convener.
2. **On 24/11/23**, Lunch will be provided for all the staff members. Coupons for the same will be issued by Welfare Sections. Tea for the morning and afternoon session on that day will be available in the departmental canteen till 10:00 AM and 2:30 PM, respectively.
3. **All the staff members including those in field parties are directed to be seated at the venue for panel discussion by 10.15AM in the morning and by 2.45 PM in the afternoon for the public function.**
4. **During the event on 24/11/23, all staff members are instructed to wear formal dress.**
5. **All the staff members are strictly instructed not to make unnecessary movements or leave the venue while discussion/public function is in progress.**
6. Four wheelers will not be allowed to park inside office premises **from 22/11/23 to 24/11/23**. Alternative vehicle parking for staff members is arranged at Government Sanskrit College campus. **Four wheelers with vehicle pass only will be allowed in the parking area.** All the staff members are instructed to follow the

instructions of our security staff present in the Sanskrit College Campus. Two-wheeler parking will be allowed only in the back side of Audit Bhavan during the event days, subject to first come first serve basis.

Co-operation of all is expected to make the event a grand success.

**(Vide orders of Principal Accountant General (Audit)/
Accountant General (A&E) dated 20/11/2023)**

Sd/-

WELFARE OFFICER/AUDIT

प्रतिलिपि/ Copy to:

1. सभी समूह अधिकारीगण / All Group Officers
2. उप निदेशक/Deputy Director (F&C) Thiruvananthapuram
3. उप निदेशक(पीडीएसी)/Deputy Director(PDAC)
4. प्रमले के सचिव (लेखापरीक्षा) & मले के सचिव (ले व ह) / Secretary to PAG (Audit) & Secretary to AG(A&E)
5. प्रमले के नि.स. (लेखापरीक्षा) & मले के नि.स. (ले व ह) /PS to PAG (Audit) & PS to AG A&E)
6. वरिष्ठ लेखा अधिकारी / कल्याण (ले व ह) / Sr. Accounts Officer/Welfare (A&E)
7. RAO/Southern Railway
8. सभी शाखा अधिकारीगण / All Branch Officers
9. सभी शाखा कार्यालय/All Branch Offices
10. मुख्य कार्यालय के सभी अनुभाग / All sections in Main Office
11. RAO (KWA, TA and ECA)
12. सूचनापट्ट / Notice Boards.