

OFFICE OF THE ACCOUNTANT GENERAL (A & E)-I,  
MAHARASHTRA, MUMBAI

No. Admn.I/Exam// Prelims/SAS Exam of 2024/737

Date: 30-10-2023

**C I R C U L A R**

Sub: Preliminary Examination for SAS Exam of 2024

It has been decided to conduct the preliminary examination for SAS Exam of 2024 for all the eligible officials on **15-01-2024**. The examination and necessary training for all the **fresh** candidates be eligible for SAS examination would be conducted only **once** in a year.

The officials, who would be completing **three years** continuous service in one or more of the following capacities and successfully completing their probation period on or before **01-03-2024 and 01-09-2024** would be allowed to appear in the preliminary examination.

1. As a Clerk (Level 2 of Pay Matrix) or Accountant (Level 5 of Pay Matrix) or Senior Accountant (level 6 of Pay Matrix) or Assistant Supervisor (Level 7 of Pay Matrix) in an Accounts Office.
2. As a Data Entry Operator Grade 'A' (Level 4 of Pay Matrix) or Data Entry Operator Grade 'B' (Level 5 of Pay Matrix) in an Accounts Office.
3. As Stenographer Grade-I (Level 6 of Pay Matrix) or Private Secretary (PS) (Level 7 of Pay Matrix) in an Accounts Office.
4. As a Divisional Accountant (Level 6 of Pay Matrix) or Divisional Accounts Officer Grade II (Level 7 of Pay Matrix) under the administrative control of a Principal Accountant General (A&E).
5. As a Junior Translator (Level 6 of Pay Matrix) or Senior Translator (Level 7 of Pay Matrix) in an Accounts Office.
6. As a Supervisor (Level 8 of Pay Matrix).

A candidate who had qualified in the preliminary examination scheduled in the past but absented or withdrawn his/her candidature from the immediately next SAS examination, and intend to appear for SAS exam again will be required to be re-screened in the forthcoming preliminary examination.

The Preliminary examination will include one question paper of 100 marks (Paper-I) on General English/General Hindi and Constitution of India divided into two Sections of 50 marks each and another question paper of 100 marks (Paper-II) on Service Regulations, Financial Rules and Principles of Government Accounts divided into two Sections of 50 marks each. Both the papers will be in MCQ mode and of two hours duration each. Further, the mode of answering for language skill pertaining to Part 'A' General English/General Hindi, Paper-I will be in descriptive mode of 50 marks and Part 'B' Constitution of India, Paper-I will be in objective mode of 50 marks.

The eligible officials who are willing to take preliminary examination may forward their applications in the proforma enclosed so as to reach Admn-I Section on or before **10-11-2023** positively.

(Authority: Accountant General's order dated 27-10-2023)

Sd/-

Sr. Dy. Accountant General/Admn

Encl: As above

13/11/23  
DP

Copy forwarded for information and necessary action to: -

1. The Secretary to the Accountant General
2. The Private Secretary to Accountant General
3. The Stenographer-Grade I to Group Officers
4. All the Senior Accounts Officers.
5. The Senior Accounts Officer/EDP (SG). He is requested to upload the circular in the Office Website.
6. All Assistant Accounts Officers/Supervisors. They are requested to bring the contents of the circular to the notice of staff working under them and ensure that the applications of willing officials reach Admn-I Section on or before **10-11-2023** positively.
7. Senior Accounts Officer/Record-II for circulation.
8. Notice Board/Spare Copy.

*Alhainabadi*  
30/10/23  
Sr. Accounts Officer/Admn-I

Application for Preliminary Examination for SAS Exam of 2024

1. Name in Full Shri/Smt/Kum. : .....  
(In Capital Letters as per Service Book)
2. Designation and Employee ID : .....
3. Section in which working and Intercom No : .....
4. Date of Birth (as noted in Service Book) : .....
5. Date of Appointment  
a) As Accounts Clerk/Accountant : .....
- b) As Senior Accountant/Asstt. Supervisor : .....
- c) As Jr. Translator/Sr. Translator : .....
- d) As Data Entry Operator Grade A/B : .....
- e) As Stenographer-I/Private Secretary ; .....
- f) As Supervisor : .....
6. Educational Qualification (as noted in Service Book) : .....
7. Whether SC/ST/General : .....
8. (a) Whether probation period completed: (Yes/No) : .....
- (b) Date of completion of probation period : .....
1. Whether fresher or repeater : .....
- (If repeater, the year in which the Preliminary Test appeared.)
10. Medium of answering (English/Hindi) .....

Date:.....

Signature of the candidate:.....

Registered Mobile Number : .....

Forwarded through:

Branch Officer/.....Section.

Note:- Applications should reach Admn.I section through proper channel on or before **10-11-2023**