



**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E),  
ODISHA, BHUBANESWAR.**

**CIRCULAR**

**Sub: Nomination for training programmes to be conducted at Indian Institutes of Management (IIMs) during the year 2023-24.**

In terms of Headquarters' Circular No. 80/F-No.401/K&CB Wing/2023-24 dated 28.08.2023 self nominations are called for from the Assistant Accounts Officers for following additional training programmes to be conducted at various Indian Institutes of Management(IIMs) located across India during the year 2023-24.

Sl. No.	Name of the Programme	Name of IIMs	Course start Date	Course end Date	Last Date for Apply
1	Managerial Leadership and conflict Resolution	IIM Calcutta	11.09.2023	15.09.2023	31.08.2023
2	Negotiation and persuasion	IIM Lucknow	11.09.2023	13.09.2023	31.08.2023
3	Strategic Human Resource Management	IIM Ahmedabad	18.09.2023	23.09.2023	31.08.2023
4	Strategic Leadership and Innovation in Digital Era	IIM Bangalore	04.10.2023	06.10.2023	08.09.2023
5	Managerial effectiveness through Stress Management	IIM Lucknow	16.10.2023	18.10.2023	08.09.2023
6	Decision making for Managerial Effectiveness	IIM Bangalore	14.11.2023	16.11.2023	15.09.2023
7	Leadership Effectiveness through Emotional Intelligence	IIM Lucknow	21.11.2023	23.11.2023	15.09.2023
8	Leadership and Team Building	IIM Calcutta	11.12.2023	15.12.2023	15.09.2023
9	Analytics for Leadership	IIM Lucknow	13.12.2023	15.12.2023	15.09.2023
10	Leadership Development Programme for first time Managers	IIM Indore	08.01.2024	10.01.2024	15.09.2023
11	Project Management	IIM Indore	05.02.2024	09.02.2024	15.09.2023
12	Contract Management and Arbitration	IIM Calcutta	12.02.2024	16.02.2024	15.09.2023
13	HR Auditing preparing the Ground for Strategic HRM	IIM Ahmedabad	14.02.2024	16.02.2024	15.09.2023
14	Values Ethics and Governance(VEG)	IIM Indore	22.02.2024	24.02.2024	15.09.2023
15	Personal Growth and Team Building	IIM Calcutta	11.03.2024	15.03.2024	15.09.2023

**The eligibility conditions are as follows:**

- i) AAOs with Five (05) years of continuous service.
- ii) AAOs must have qualified the Career Professional Development-I examination, as on the date of application for the programme/nomination by the Heads of office/Functional Wing.
- iii) An officer can participate in Two (02) programmes in his/her entire service. Online trainings attended by an officer at IIMs will not be counted for this purpose.
- iv) There must be a gap of Five (05) years between the two programmes. Online trainings attended by an officer at IIMs will not be counted for this purpose.
- v) AAOs who have applied for various positions on appointment or deputation outside IAAD must not be nominated.

Nomination can be done either by Self-nomination or nomination by HoDs.

**The procedure of self-nomination is as follows:**

- i) The officers may nominate themselves for maximum of three (03) courses from the above 15 courses in order of priority.
- ii) The Officers will nominate themselves (under intimation to respective Heads of the Department) through SAI Training Portal in the format prescribed by the K&CB Wing. (Annexure-III uploaded on SAI Training Portal)
- iii) The self-nomination application must be accompanied with an undertaking to be submitted through SAI Training Portal that the officer will serve the IAAD for the next 5 years or till the age of retirement whichever is earlier. (Annexure V)
- iv) The officers will have to upload their personal and professional details along with a brief of 100-150 words highlighting the reasons for choosing the programme and how he/she proposes to apply the learnings at workplace.

**The procedure of nomination by HoDs is as follows:**

- i) HoDs may nominate one AAO for each of the above programmes from those who are willing to be nominated for participation.
- ii) HoDs will endorse and validate the reasons in brief for nominating the officer for the programme.
- iii) After nomination by HoD, the nominated officers will apply through SAI Portal in the format prescribed by the K&CB Wing. C (Annexure-IV uploaded on SAI Training Portal).
- iv) The officers will have to upload the recommendation of HoDs, their personal and professional details along with a brief of 100-150 words highlighting the reasons for nominating the officer for the programme.
- v) The HoD nomination must be accompanied with an undertaking to be submitted by the nominated officer, through SAI Training Portal that the officer will serve the IAAD for the next 5 years or till the age of retirement whichever is earlier. (Annexure V)

It is requested that the eligible officers may apply in terms of Headquarters Circular No. 80/F-No.401/K&CB Wing/2023-24 dated 28.08.2023.

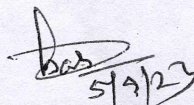
Sd/-  
(Debananda Das)  
Sr. Accounts Officer (Admin.)

Memo No. Admn.I- Group-A&B/Trg./594

Dated: 05.09.2023

Copy forwarded for information and necessary action to:

- 1) All Group Officers in Main Office/Puri Branch Office
- 2) Sr. Accounts Officer (Welfare)
- 3) BO in charge of PM/ TM/FM/Record/Vigilance/Puri Branch Office
- 4) BO/EDP with a request to upload the same in office-website/Training & Exam. section
- 5) PS to AG/AG's Secretariat
- 6) Steno Gr.I to Sr. DAG(Admn)/ Sr. DAG (Pension)/Sr. DAG (A/Cs & VLC) and DAG (funds)/Steno Gr.II to Sr.DAG(Works A/Cs) Puri
- 7) Notice Board/Guard File

  
(Debananda Das)  
Sr. Accounts Officer (Admin.)