

प्रधान निदेशक लेखापरीक्षा (केंद्रीय) चेन्नै का कार्यालय

लेखा परीक्षा भवन, 361, अण्णा सालै, तेनामपेट, चेन्नै - 600 018.

OFFICE OF THE PRINCIPAL DIRECTOR OF AUDIT (CENTRAL), Chennai
“Lekha Pariksha Bhavan”, 361, Anna Salai, Teynampet, Chennai – 600 018.

No.PDA(C)/Legal Cell/11-49/2023-24/128

Dated: 17.08.2023

CIRCULAR No.02/2023-24

Headquarters Office vide Lr.No.91/Staff (Disc.I)/03-2021 dated 04.07.2023 have intimated that an e-learning module on ‘**Disciplinary proceedings in IA&AD**’ prepared by iCISA has been hosted on the SAI Training Portal and have forwarded Instruction Manual (enclosed) for better understanding of the learners. A certificate can be generated on completion of this training module.

All the officials of this office may complete this training module and forward their training completion certificate to Legal Cell through their respective wings **on or before 29.02.2024**.

Group Officers/Branch Officers and Section in-charges are requested to give wide publicity.

(Vide orders of PDA(C) dated 17.08.2023)

N.K.S.
17/08/23
Senior Audit Officer/Admin

Copy to

1. All Group Officers, O/o PDA(C), Chennai
2. Secy to PDA(C)
3. Welfare Officer
4. SAO/Claims
5. Data Manager
6. SAO/GSTA (Chennai & Madurai) (to circulate within all sections and parties)
7. SAO/CRA (to circulate within all sections and parties)
8. SAO/ITRA (Chennai & Madurai) (to circulate within all sections and parties)
9. SAO/CAB (to circulate within all sections and parties)
10. EDP Section –with a request to upload the Circular in the Office website
11. Sr.PS to PDA(C)
12. AAO/Admin
13. AAO/OM
14. Hindi Cell
15. Co-Ordination Cell
16. Notice Board
17. Kochi Branch Office

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परिपत्र सं- 02/2023-24

मुख्यालय कार्यालय ने पत्र सं. 91/Staff (Disc.I)/03-2021 दिनांक 04.07.2023 के माध्यम से सूचित किया है कि आई.सी.आई.एस.ए. द्वारा तैयार 'भारतीय लेखापरीक्षा व लेखा विभाग में अनुशासनात्मक कार्यवाही' पर एक ई-लर्निंग मॉड्यूल एस.ए.आई. प्रशिक्षण पोर्टल पर आयोजित किया गया है तथा शिक्षार्थियों की बेहतर समझ के लिए निर्देश नियमावली (संलग्न) भेजा है। इस प्रशिक्षण मॉड्यूल के पूरा होने पर एक प्रमाण-पत्र प्राप्त किया जा सकता है।

इस कार्यालय के सभी कार्मिकगण इस प्रशिक्षण मॉड्यूल को पूरा कर सकते हैं और अपने प्रशिक्षण समापन का प्रमाण-पत्र दिनांक 29.02.2024 तक या उससे पहले अपने संबंधित विंग के माध्यम से कानूनी कक्ष को भेज सकते हैं।

समूह अधिकारियों/शाखा अधिकारियों और अनुभाग प्रभारियों से व्यापक प्रचार करने का अनुरोध किया जाता है।

(प्रनिलेप(कें) के दिनांक 17.08.2023 के आदेशानुसार)



वरिष्ठ लेखापरीक्षा अधिकारी/प्रशासन

प्रतिलिपि:

अंग्रेजी रूपांतरण के अनुसार

INSTRUCTION MANNUAL FOR eLM on
“Disciplinary Proceedings in IA&AD”

1. **Login to Learning Management System (LMS) of SAI:** The learner can login to LMS portal (https://training.cag.gov.in/Lms_Login.aspx) by entering their official email id and password.
2. **Enrollment of eLM:** The learner needs to enroll for the eLM under the “General Courses” tab, by clicking on tick mark of “Disciplinary Proceedings in IA&AD”, and then press “Enroll for course” tab.
3. **Main Menu of the e-Learning Module:** The main menu consists of introduction, 3 segments and end-course evaluation headings, with brief description of each heading.
4. **Module exam:** Based on the understanding of each segment, there is a module exam consisting of 4 multiple-choice questions (total 12 questions in 3 segments).
5. **End-course evaluation Test:** After the completion of all the segments of the eLM, the learner has to undertake an end-course evaluation test, consisting of 30 MCQs. This evaluation test is mandatory for the completion of eLM and issue of certificate of completion.
6. **Course Completion Certificate:** If the learner satisfied the evaluation criteria and passes the end-course evaluation test, then the eLM course completion certificate is issued to the learner. The learner can take printout of the certificate.
7. **eLM Feedback form:** The learner can submit the eLM course feedback in the form with ratings from 0 to 5.