



SOUTH CENTRAL ZONE CULTURAL CENTRE, NAGPUR.

(MINISTRY OF CULTURE, GOVERNMENT OF INDIA)

56/1, CIVIL LINES, NAGPUR-440 001.

No.SCZCC/Admn/081 /2023-24

Date: 08 /05 /2023


VACANCY CIRCULAR (4th Time)

Application are invited from the eligible candidates through their departments duly approved by competent authority for filling up the post of Dy. Director (Admin & Accounts) on priority basis. South Central Zone Cultural Centre, Nagpur is one of the Seven Zonal Cultural Centers set up by Ministry of Culture, Govt. of India to promote art and culture in the area of operations assigned to this Centre. The format of application and other details are available on the Centers website www.sczcc.gov.in. The eligibility criteria and other details are given below: -

01	A	Name of the Post	Dy. Director (Admin & Accounts)
	B	Number of Post	One (01)
	C	Scale of Pay	Scale of Pay 15600-39100 + GP-6600/- as per VIth Pay Commission & corresponding scale of Level 11 (67700-208700) pay level as per VIIth Pay Commission.
	D	Classification	Group "A"
	E	Age	Not more than 56 Years
	F	Tenure of appointment	Initially for one year which may be extended up to maximum 3 (Three) years in case of outstanding performance.
	G	Place of duty	SCZCC, Nagpur.
	H	Duties and Responsibility	Overall Incharge Accounts / Administration / Programme.
	I	Eligibility Criteria	(i) The incumbent should be graduate of any discipline and must be below 56 years of age. (ii) He / She should have experience in administration and knowledge about handling Departmental Promotion Committee/Promotions / Pay Fixation/Disciplinary matters / Pay and Allowances / Central Government Rules. (iii) Officers desirous should have 5 years regular service in 15600-39100 + GP-5400 for the post of Dy. Director. (iv) Officer's carrier should be clear from vigilance angle. (v) Officer selected will be placed in Nagpur and may required to travel tour on as required basis. (vi) Knowledge and Fluency in Hindi, English in must. (viii) The term & condition of deputation as stipulated in DOPT OM dtd. 17-06-2010 are applicable.
	J	Last date of receipt of application at SCZCC, Nagpur.	15 days from the date of publication of advertisement.

Note:

- 1) Selected officers will be entitled to draw deputation duty allowance and other allowance as admissible and required to submit copies of ACR's/ APARs for the last 5 years along with integrity certificate and vigilance clearance.
- 2) The format of application is appended.


**Director (I/C),
SCZCC, Nagpur**



**SOUTH CENTRAL ZONE CULTURAL CENTRE,
(MINISTRY OF CULTURE, GOVERNMENT OF INDIA)
56/1, CIVIL LINES, NAGPUR-440001**

Application for the post of:	
Name of the official:	
DOB:	
Educational Qualification:	
Present Post held/ Date from which working:	
Unit in which working [specify Ministry/ Deptt]:	
Present pay scale and pay:	
Working experience including extent of working with computer:	
Service particulars form the date of initial appointment (along with brief of duties performed):	

Declaration

1. I,hereby declare the my posting on deputation as.....in the SCZC shall not derive any right to me to claim seniority in the said post in respect of the services rendered by me on deputation.
2. I will not claim absorption in the SCZCC in the said post.
3. I am liable to be repatriated to my parent organization for any inaccuracies in the details noted above or for contravention of any provisions in the rule/ orders governing the deputation.

Date:

Place:

Signature of the Applicant



दक्षिण मध्य क्षेत्र सांस्कृतिक केन्द्र, नागपुर
संस्कृति मंत्रालय, भारत सरकार
South Central Zone Cultural Centre
Ministry of Culture, Government of India



No./SCZCC/Estt./ 081 /2023-24

Date: 08/05/2023

To,

The Accountant General (A+E) II
Opp. Commissioner of Police
Civil lines, Nagpur- 440001

Subject: South Central Zone Cultural Centre, Nagpur - Vacancy Circular for the post of Dy. Director (Admin & Accounts) on Deputation basis.

R/ Sir/ Madam,

South Central Zone Cultural Centre, Nagpur is one of the Seven Zonal Cultural Centres set up by Ministry of Culture, Govt. of India to promote art and culture in various states allocated to each Centre.

The Centre proposes to fill up vacant post in Group 'A' by appointment on deputation basis from amongst the staff working in Central/ State Govt./ PSU's as per the following criteria:

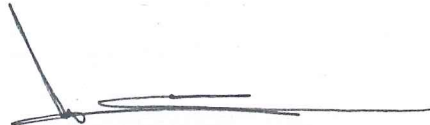
The eligibility criteria and desired professional skill for the post is as under:

- (1) The incumbent should be graduate in any discipline and must be below 56 years of age.
- (2) He should have experience in administration and knowledge about handling Departmental Promotion Committee/ Promotions/ Pay Fixation/ Disciplinary matters/ Pay and Allowances/ Central Govt. Rules.
- (3) Desirous officers should have 5 years regular service in the pay scale of Rs. 15600-39100 + GP-5400 for the post of Dy. Director.
- (4) Officer's carrier should be clear from vigilance angle.
- (5) Officer selected will be posted in Nagpur and may be required to travel on tour on as & when required basis.
- (6) The format of application is appended.

Selected officer will be entitled to draw deputation duty allowance and other allowances as admissible. The period of deputation will be initially for one year which may be extended up to three years from the date of joining.

In view of the above, names of suitable candidates who can be spared may be forwarded along with attached copy of ACR's/APAR's for the last 5 years, integrity certificate and vigilance clearance, so as to reach the Centre on or before 03/06/2023 through their departments duly approved by the competent authority.

Thanks & Regards,


Director (I/C),
SCZCC, Nagpur