

प्रधान महालेखाकार (लेखा-परीक्षा) का कार्यालय, असम

बेलतला, गुवाहाटी -781 029

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT), ASSAM

BELTOLA, GUWAHATI - 781 029

No: Admn/Estt/Conf/08

Date: 01/05/2023

CIRCULAR

Sub: Permanent absorption of SAS passed officials, awaiting promotion as regular AAO for want of vacancies in their offices, by the deficit office having vacancies in AAO cadre in same stream regarding.

In pursuance of Headquarter office Circular No. 26-Staff (App-III)/ 155-2022 issued under No.569-Staff (Appt-III) 155-2022 dated 08.09.2022 along with No. 574-Staff (Appt-III)/155-2022 dated 09.09.2022, applications are invited from willing SAS (Civil Audit) passed officials who are awaiting promotion as regular AAO in their offices. Willing and eligible candidates may forward their application in the prescribed format (Annexure-I) along with bio-data (Annexure-II) through their respective cadre controlling authorities by e-mail for permanent absorption in AAO cadre against 01(One) vacancy available in this office.

The Cadre controlling authorities may forward the applications of eligible and willing SAS (Civil Audit) passed candidates to this office along with the following documents:

- a) Application form cum undertaking for permanent absorption in prescribed format Annexure-I
- b) Bio-data of the concerned officials in prescribed format Annexure-II.
- c) Complete and attested copies of the APARs of the concerned officials for the last 5 years. Each and every page of the APARs should be attested.
- d) Abstract of APAR grading for last 5 years in tabular form duly signed.
- e) Disciplinary Clearance/Vigilance Clearance certificate.
- f) Past work profile performance

Those candidates who are willing to apply may forward their application through their respective Cadre Controlling Offices. Application received directly from the candidates will not be entertained.

Last date for submission of application (through e-mail ID: agauassam@cag.gov.in) to this office is 09.05.2023 Applications received after the stipulated date shall not be entertained.

Sd/-

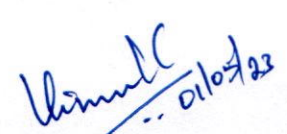
Sr. Dy. Accountant General (Admn.)

Memo No: Conf/Audit/3-4/Absorption/2023-24/86-87

Date: 01/05/2023

Copy forwarded for necessary information and action to:

1. All the Offices of the IA&AD.
2. Assistant C&AG (N), O/o the C&AG of India, New Delhi-110 124.


Sr. Dy. Accountant General (Admn.)

APPLICATION FORM CUM UNDERTAKING FOR PERMANENT ABSORPTION

To

The Cadre Controlling Authority.
(of the deficit office)

.....
.....
.....

(Through proper channel)

Subject: Application for permanent absorption to the O/o thefor the post
of AAO

Sir/Madam,

With reference to the transferor Office's Circular No. dated,
I, AAO/AAO (Adhoc)/Clerk/ Auditor/ Accountant/
Stenographer Grade-III / Sr. Auditor / Sr. Accountant /Stenographer Grade-II/ Stenographer
Grade-I/DEO-B/DEO-A(SAS passed) of the Office of
the.....(name of the transferor office) hereby apply for
permanent absorption to AAO cadre in the Office of the.....(name of the
transferee office). I also enclose herewith my complete bio-data.

Undertaking

I..... AAO/AAO (Adhoc)/Clerk/ Auditor/ Accountant/ Stenographer
Grade-III / Sr. Auditor / Sr. Accountant /Stenographer Grade-II/ Stenographer Grade-I/DEO-
B/DEO-A(SAS passed) of the Office of the(name of the transferor office)
solemnly affirm and state as follows:

- (i) that I accept all the terms and conditions mentioned in the transferor Office's Circular /
Office Order No..... datedregarding permanent absorption.
- (ii) that I also accept the condition that consequent upon my permanent absorption to AAO
cadre, I shall be ranked junior most in the cadre in the transferee office.
- (iii)that I shall not claim any benefit of my previous position which I enjoyed in the transferor
office in service matters like seniority, added benefit of previous service while deciding
the matter of promotion, seniority, etc. in the new office in future
- (iv)that I shall have no lien to the post held by me in O/o.....(previous office)
subsequent to my absorption in AAO cadre in O/o(new Office) and I
accept that the absorption in irreversible.

lg- 4/8

(v) that I shall pass the language test applicable to the State (language.....), failing which I shall not be considered for further promotion to next higher cadre.

(vi) I shall also abide by all the decisions taken from time to time in this regard by the competent authority.

Yours faithfully,

Signature.....

Name.....

Designation.....

Name of the office of the Applicant seeking permanent absorption.

Place:.....

Date:.....

By - 5/8

Bio data

Sl. No.	Description	Details
1)	Name	
2)	Father's Name	
3)	Category SC/ST/UR	
4)	Whether Physically handicapped If yes - mention type and %of disability	
5)	Married/Un-married	
6)	If married, whether spouse working (Give details)	
7)	Educational qualification	
8)	Departmental Examination passed, if any, with date/month of passing the examination.	
9)	Post in which joined IA &AD	
10)	Date of joining IA &AD	
11)	Present post held	
12)	Date from which present post held	
13)	Pay drawn (Pay level & basic pay)	
14)	Date of passing SAS examination	
15)	Brief description of duties	
16)	Special achievements, if any	
17)	Permanent home address	
18)	Present address	
19)	Mobile No.	
20)	e-mail ID	

Signature:.....

Name:.....

Designation:.....

Place:.....

Date:.....