

# कार्यालय महालेखाकार (लेखापरीक्षा) बिहार, पटना

संख्या:—प्रशा0 (ले0प0)/गो0शा0/स्पैरो/2022-23/उ-101

दिनांक : 27-03-2023

## कार्यालय आदेश

Headquarters office vide their Circular No. 49-Staff (Disc-)2020 No. 204-Staff (Disc.-I)/11-2020 dated 06.11.2020 has introduced online recording of Annual Performance Appraisal Report (APAR) on 'SPARROW' (Smart Performance Appraisal Report Recording Online Window) application in respect of Senior Audit Officers of this office beginning with the APAR reporting year 2020-21 onwards.

For smooth implementation of the aforesaid project, all the Senior Audit Officers of this office may please ensure the following by 6<sup>th</sup> of April 2023 :

- (i) Their mobile number should be linked to the official email account;
- (ii) Their Aadhar Number should also be linked with their mobile number;
- (iii) The Reporting-Reviewing hierarchy of each officer is to be submitted in writing in the usual proforma, together with the periods of report.

हस्ता0 /—

उप-महालेखाकार/प्रशासन

Copy forwarded for information and necessary action to:

1. Secretary to Accountant General (Audit), Bihar Patna
2. Dy. Accountant General (Admn.) Secretariat
3. Dy. Accountant General (AMG-I) Secretariat
4. Dy. Accountant General (AMG-II) Secretariat
5. Dy. Accountant General (AMG-III) Secretariat
6. Dy. Accountant General (AMG-IV) Secretariat
7. Dy. Accountant General (AMG-V) Secretariat
8. Sr. AOs (Hq.) / AMG-I, AMG-II, AMG-III, AMG-IV, AMG-V and Central Sector – they are requested to inform concerned Sr. AOs working in their sector.
9. Sr. AOs of all controlling section
10. Sr. A.O./AMS with request to upload the said order in the office website
11. Notice Board
12. O.O Guard Files

27/3/2023

वरिष्ठ लेखापरीक्षा अधिकारी/गोपनीय शाखा

**Office of the Accountant General (Audit) Bihar, Patna**

SI No.	Particular	
1	Name	
2	Father's Name	
3	Emp. ID	
4	Designation	
5	Mobile no linked with official mail	
6	Mobile no linked with AADHAR	
7	Official mail	
8	Aadhar No.	
9	Reporting Officer during 2022-23	
10	Reviewing Officer during 2022-23	
11	EL availed	
12	Training details during the year	

**Signature of officer**