OFFICE OF THE ACCOUNTANT GENERAL(A&E)-II, UTTAR PRADESH, PRAYAGRAJ

No: AE-II/05/ Sr. DAG DACC (Cell)/2023/9879

Dated: 17 -02-2023

OFFICE ORDER

The following instructions are issued for strict compliance by the Officials of Divisional Accountant Cadre:-

- 1. All the correspondence regarding personal claims i.e. leave, pay and promotion etc of the Officials of Divisional Accountant Cadre should be made on the office e-mail ID of Divisional Accountant Cadre Control cell(dagadmincell.up2.ae@cag.gov.in) through their official e-mail ID only.
- The action taken/ reply, if any, will be made on the e-mail I D of the concerned official through e-mail ID of DA CC(Cell).
- 3. Before availing any kind of leave, it should be ensured that Prior sanction by the Competent Authority has been obtained with proper station leave permission except Casual leave and certain emergency medical conditions.

Strict compliance of the above instructions should be ensured and any laxity in this regard will be viewed seriously.

Sr. Dy. Accountant General DA CC

No: AE-II/05/ Sr. DAG DACC (Cell)/2023/988789,93,96 Dated: 17-02-2023 Copy forwarded to the following for information and necessary action :-

- 1. Secretary to Accountant General(A&E)-II, Uttar Pradesh, Prayagrag.
- 2. Sr. Accounts Officer/ Computer Cell with the request to upload on the Officials web-site.
- All Officials of Divisional Accountant Cadre through Officials Web-site, O/o the Accountant General(A&E)-II, Uttar Pradesh, Prayagraj.
- 4. Sr. Accounts Officer WM-I/ WM-II, O/o the Accountant General(A&E)-II, Uttar Pradesh, Prayagraj.

