

**OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E)
HIMACHAL PRADESH, SHIMLA-171003**

No.Admn./A/2022-23/510

Dated:-07/02/2023

CIRCULAR

Subject :- Regarding requirement of Sr. Audit Officer /Sr. Accounts Officer for Core Faculty/EDP on deputation basis at RTI, Prayagraj.

Regional Training Institute, **Prayagraj** has proposed to fill up the post of Core Faculty/EDP from Sr. Audit Officer/Sr. Accounts Officer on deputation basis in their office.

The willing officers who fulfill the terms & conditions (copies enclosed) can apply for the above post to Administration section **by or before 20.02.2023.**

Authority:- Dy. Accountant General (A) s' order in file No. Admn./ G-15(i)/All RTI/ Deput./ 2022-23.

Encls: as above

Dinesh Kumar Sharma
Senior Accounts Officer

Ends:-Admn./G-15(iii)/RTI/Deput./2022-23/4268-69 Dated:-07/02/2023

Copy forwarded to the following for information and necessary action:-

1. Notice Board/Official website
- 2.'A' series file/Admn.

Dinesh Kumar Sharma
Senior Accounts Officer



लोकहितार्थं सत्यनिष्ठा
Dedicated to Truth in Public Interest

क्षेत्रीय प्रशिक्षण संस्थान

भारतीय लेखापरीक्षा एवं लेखा विभाग

20, सरोजनी नायडू मार्ग, प्रयागराज-211001

REGIONAL TRAINING INSTITUTE

Indian Audit & Accounts Department

20, Sarojini Naidu Marg, Prayagraj – 211001

Phone : 2421364, 2421063, 2624467 Fax : 0532-2423485

E-mail : rtiallahabad@cag.gov.in

No. RTI (P)/Admn./Deptn./F-290/ 2022-23/ 635

Date: 24 /01/2023

To

All heads of offices in IA&AD,
(As per mailing list).

Sub: Regarding requirement of Sr. Audit Officer/ Sr. Accounts Officer for Core Faculty/EDP
on deputation basis at RTI, Prayagraj.

Sir/Madam,

I am directed to state that the following post is likely to be vacant in Regional Training Institute, Prayagraj, which is to be filled-in on deputation basis on usual terms and conditions as prescribed by DoPT, GoI and as amended from time to time. The admissibility and the eligibility criteria for the post are given below:

| Sl No. | Post | No. of post | Allowance | Eligibility Requirement |
|--------|-------------------|-------------|---|---|
| 1. | Core Faculty /EDP | 01 (One) | Deputation allowance/Training allowance as applicable, in accordance with relevant Instructions of DoPT, as amended from time to time | <ul style="list-style-type: none">• Holding analogous post of Sr. Audit/Accounts Officer in parent cadre.• Knowledge of basic networking, hardware, software, Operating System- Window, linux etc.• Proficiency in MS-Office (Word, Excel, Powerpoint, Access)• Familiarity with Database with working experience in one of the database like Oracle, SQL Server, MySQL, Sybase etc.• Proficiency in data analysis software such as IDEA, ACL & understanding of Tableau, IT Audit, Knime, GeM etc.)• Experience as faculty in RTI/RTC would be given preference.• The officer would be required to handle other areas besides faculty hence experience in administration, establishment would be an added advantage. |

प्र० महालेखाकार (ले० व इ०) सचिवालय

संभारण क्रमांक: 650

दिनांक: 24/01/23

हस्ताक्षर: [Signature]

DAG Sectt (P&F)
Diary No. 574
Signature with Date
18.01.23

[Signature]

355
25/1/23

2. Following documents needs to be attached along with the application duly filled-in by the willing officials:-

- (a) Bio-data of Candidate (in enclosed format)
- (b) Certificate to the effect that particulars given by the applicant is correct, to be certified by cadre officer
- (c) Vigilance/Disciplinary clearance certificate: It may be certified that no Disciplinary/Vigilance/Court Case is either pending or being contemplated against the applicant.
- (d) Integrity certificate
- (e) Certified copies of APARs for the last 05 years.

3. Maximum age limit for appointment on deputation shall not exceed 56 years as on closing date of application i.e. 24.02.2023.

4. As per HQs letter no.269/Trg.Div./42-A/2019 dated 18.09.19, all the field offices shall strictly adhere to the following instructions:-

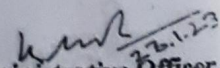
- (i) Field offices shall display the deputation notifications issued by RTIs/RTCs on the notice boards and circulate among the staff giving responsible time to the candidates for responding to the notification;
- (ii) Field offices shall forward all the applications received from their officers/staff against the positions advertised by RTIs/RTCs to the concerned Institute/Centre, without withholding any applications;
- (iii) On completion of selection process, the field offices shall obligatorily relieve the selected officer(s) for teaching/administrative assignments at RTIs/RTCs at the earliest.
- (iv) The initial deputation period to RTIs/RTCs will be for **three year** and extendable on yearly basis subject to mutual concents of all stackholders. Thereafter the RTI/RTC however, reserves the right to repatriate a deputationist at any time, if his/her performance is found unsatisfactory.

Hence, it is requested to kindly forward the applications through proper channel of willing officials who fulfill the above criteria, in the enclosed proforma along with your recommendations latest by **24.02.2023**.

This issues with the approval of Director General.

Encl.: As above

Yours faithfully,


Sr. Administrative Officer