

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-I), KERALA,**  
**THIRUVANANTHAPURAM**

No.Au/Admn.IV/16-3/Vol.V

Date: 06.01.2023

**CIRCULAR No. 71**

**Sub:** Statement of immovable properties held by all officers & officials and their dependents as on 31.12.2022

All Officers and officials are required to furnish a statement of immovable properties held by them as on 31.12.2022 as required in Rule 18 (i) (ii) of CCS (Conduct) Rules in the form enclosed. The statement in respect of dependants may be furnished in separate form. The statements may be furnished to Administration Section latest by 31.01.2023.

While furnishing Immovable Property Returns, it may be ensured that usage of phrases such as “same as last year” or “no change” are avoided and full particulars of the immovable property inherited/owned/acquired or held are to be furnished. **The deadline should be strictly adhered to.**

Form for statement of immovable property is available in office intranet (*folder in Public*) and office website.

(Vide orders dated 04/01/2023 of Sr.DAG(Admn.)

Sd/-  
**Senior Audit Officer (Admn)**

To

1. All Branch Officers
2. All Sections /All Field Parties
3. Notice Board

**STATEMENT OF IMMOVABLE PROPERTY (FOR SELF/DEPENDENTS)**

Name of the Officer in full :

Present post held/scale of pay  
as on 31<sup>st</sup> December 2022 :

Name of the Distt./Sub Divn./Taluk/Village in which property is situated.	Name & Details of Property		If not in own name, state in whose name it belongs and his/her relationship to the Govt. servant	How acquired whether by purchase, lease, mortgage or inheritance, gift or otherwise, with date of acquisition and name with details of person from whom acquired	Annual Income from the property
	Housing or land	Present Value			
1	2	3	4	5	6

Signature :

Place :

*NB: Inapplicable clause to be struck off, in case whether it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated. Property includes short-term lease also.*