

भारतीय लेखा परीक्षा और लेखा विभाग
क्षेत्रीय प्रशिक्षण संस्थान, कोलकाता

संख्या RTI/KOL/Deputation/2020-21/935
दिनांक 01/10/2022

सेवा में,

All offices as per mailing list
(CAG-ALL-OFFICES @ LSM&R.NIC.IN)

महोदय/महोदया,

इस कार्यालय का पत्र संख्या RTI/KOL/Deputation/2020-21/935

दिनांक 01/10/2022 आवश्यक कार्यवाही हेतु संलग्न है।

अनुलग्नक: यथोपरि

भवदीय

रविंद्र ठाकुर

वरिष्ठ लेखा परीक्षा अधिकारी (प्रशिक्षक प्रशासन)
Senior Audit Officer (Faculty / Admn.)
क्षेत्रीय प्रशिक्षण संस्थान कोलकाता
Regional Training Institute Kolkata

तीसरा, एम.एस.ओ. बिल्डिंग, सी.जी.ओ. कम्प्लेक्स, पाँचवाँ तल, एन.विंग, डी.एफ. ब्लॉक, साल्ट लेक, सेक्टर-1, कोलकाता-700064

दूरभाष : 033- 2321 3907/ 6708 फेक्स : 033-2321 6709 ई-मेल : rtiKolkata@cag.gov.in



भारतीय लेखापरीक्षा और लेखा विभाग
INDIAN AUDIT & ACCOUNTS DEPARTMENT
क्षेत्रीय प्रशिक्षण संस्थान, कोलकाता
REGIONAL TRAINING INSTITUTE, KOLKATA



No. RTI/Kol/Deputation/2020-21/ 935

Dated: 01.10.2022

To

All Offices as per mailing list

(CAG-ALL-OFFICES@LSMGR.NIC.IN)

Sub: Preparation of panel for deputation Assignment at Regional Training Institute (RTI), Kolkata for filling up of vacancy in the cadre of Assistant Audit Officer/IT (Core Faculty/ EDP), Senior Auditor for the year 2022-23.

Madam/ Sir,

- One post of Assistant Audit Officer (Core Faculty/ EDP)** in the pay level 8/9 is likely to be vacant at Regional Training Institute (RTI), Kolkata. The post would be filled up on deputation basis. Assistant Audit Officer fulfilling the following criteria will be given preference in selection.
 - In-depth knowledge and experience in operating Computer applications (IDEA, Oracle, PL/SQL Programming, Website Applications etc.) and aptitude to deliver lectures.
 - Knowledge in working with Data Analytics Software is desirable
 - Ability in developing and maintenance of IS systems.
- One post of Senior Auditor** in the pay level 6/7 is likely to be vacant at Regional Training Institute (RTI), Kolkata. The post would be filled up on deputation basis.

Sr. Auditor fulfilling the following criteria will be given preference in selection

- In depth knowledge and experience in working in PFMS, iBEMs
- Experience in other Administrative works, IS systems.

Application of Assistant Audit Officer/ Assistant Accounts Officer and Sr. Auditor/Sr. Accountant who are willing to be considered for deputation to RTI, Kolkata may be forwarded to this

office on or before 31.10.2022 along with their Bio-Data (Format enclosed), copies of APAR for the last three years and vigilance clearance certificate.

The term of deputation will be initially for a period of three years and may be extended thereafter, subject to his/her continued suitability and administrative convenience. While working at RTI, Kolkata, the selected official will draw his/her basic pay plus training allowance/ deputation allowance as applicable on his/her basic pay as admissible under extant rules.

A reference is invited to Headquarters circular No. 269/Trg. Div./42-A/2019 dated 18.09.2019 wherein the detailed instructions to field offices on augmentation of staff in RTIs/RTCs were issued. The important instructions in the said circular are re-iterated below:

- Field offices shall display the deputation notifications issued by RTIs/ RTCs on the notice boards and circulate among the staff giving reasonable time to the candidates for responding to the notification;
- Field offices shall forward all applications received from their officers/staff against the positions advertised by RTIs/RTCs to the concerned Institute/Centre, without withholding any application;
- On completion of selection process, the field offices shall obligatorily relieve the selected officer(s) for teaching/administrative assignments at RTIs/RTCs at the earliest.
- The initial deputation period to RTIs/RTCs will be for 3 years and extendable on yearly basis thereafter. The RTI/RTC however, reserves the right to repatriate a deputationist at any time, if his/her performance is found unsatisfactory.

This issues with the approval of the Principal Director.

Yours faithfully,

Encl: As above



Sr. Audit Officer/Administration

BIO-DATA

Name in full	
Permanent address	
Present address	
Date of Birth	
Educational qualification	
Date of appointment	
Parent office	
Post held at present	
Office in which working at present	
Present place of posting	
Whether belongs to SC/ST	
Knowledge of Computer	
Details of working experience	
Any other relevant details	
Mobile No.	
e-mail No.	