



**OFFICE OF THE PRINCIPAL  
ACCOUNTANT GENERAL (A&E),  
PUNJAB,  
SECTOR-17 E,  
CHANDIGARH - 160017.  
No. Admn. I/32 (4)/Dept/2022-23/2484-85  
Dated:- 27-09-2022**

To

1. Sr. Accounts Officer  
I/c Works Admn Section.
- ✓ 2. Sr. Accounts Officer  
I/c IT Support Cell

**Subject: Deputation policy for non-IA&AS officers for deputation outside IA&AD.**

Sir,

I am to enclose herewith a copy of Hqrs circular letter No. Hqrs vide letter No. 1050-staff (App)-I/05-2022 dated 28.06.2022 for information and necessary action.

Encl:- As above.

Yours faithfully,

  
Sr. Accounts officer (Admn-1)



Link to Loc 905



समेत जयते

To,

1. All the Heads of Department in IA&AD (except Overseas Audit offices)
2. Director General (Commercial)
3. Director General (Hqrs.)

Subject:- Deputation policy for non-IA&AS officers for deputation outside IA&AD.

Sir/Madam,

I am to intimate that the Comptroller & Auditor General of India has approved following deputation policy for non-IA&AS officers for deputation outside IA&AD:

- (i) Directly recruited officials shall be eligible to apply for deputation only after completion of 5 (five) years of regular service since appointment. On promotion, officials shall be eligible to apply for deputation after completion of 2 (two) years regular service to the promotional post.
- (ii) Deputation of officials outside IA&AD shall be permitted if the vacancy is upto 15 percent of sanctioned post in the Cadre Controlling Office. The vacancy position for this purpose would be calculated on a half yearly basis, as on 1<sup>st</sup> January and 1<sup>st</sup> July of the year.
- (iii) While calculating vacancy for the cadre of Sr. AO, number of Sr. AO (ad hoc) shall be counted alongwith PIP of regular Sr. AO against sanctioned strength of Sr. AO. Similarly, while calculating vacancy for the cadre of AAO, number of AAO (ad hoc), AAO (RT) and SAS passed officials waiting for promotion to the post of AAO shall be counted alongwith PIP of regular AAO against sanctioned strength of AAO.
- (iv) Officials may apply for deputation 4 times in a calendar year. In case of officials, whose applications have already been forwarded for deputation outside IA&AD, and who subsequently apply for another deputation, while forwarding the application, the borrowing organization would be kept informed that the official has already applied for deputation in other organization also and his/her selection is pending.
- (v) On fulfilling of criterion mentioned in-aforsaid para (i) and (ii), the Cadre Controlling Authority may forward the application working under their control for posts in other Central/State Government Departments, Public Sector Undertakings and Autonomous Organisations own or controlled by Government against open advertisement. However, prior approval of Hqrs. office is required before relieving the Gazetted officers.

Helix  
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DAS/AF

Adm I

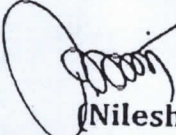
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पंजी. संख्या 29-6-22  
दिनांक



- (vi) Deputation/Foreign Service outside IA&AD shall be restricted to a period of 5 years and another 2 years will be considered on case to case basis. There shall be a mandatory cooling off period of 3 years after completion of each period of deputation outside IA&AD as per the extant guidelines issued by the Department of Personnel & Training (DoPT).
- (vii) Cadre clearance/vigilance clearance would be granted by the Cadre Controller. No objection certificate for extension in the tenure of deputation upto 4<sup>th</sup> year would be granted by the Cadre Controller.
- (viii) No objection certificate for extension in the tenure of deputation beyond 4<sup>th</sup> year would be granted by DAI (HR) in the Headquarters office if the vacancy is upto 15 percent of sanctioned post in the Cadre Controlling Office.
- (ix) Other terms and conditions of deputation will be governed by DoPT instructions, as applicable to the Indian Audit & Accounts Department.
- (x) In case of administrative exigencies, the above guidelines may be relaxed by the DAI (HR) as the Competent Authority.
2. All the Heads of Department in IA&AD are requested to follow the aforesaid guidelines scrupulously.
3. Please acknowledge receipt of this letter.

Yours faithfully,

 28-6-2022  
(Nilesh Patil)

Asstt. Comptroller and Auditor General (N)-I