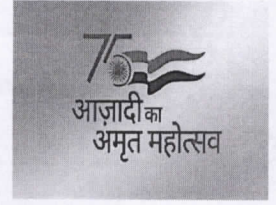




लोकहितार्थ सत्यनिष्ठा
Dedicated to Truth in Public Interest

कार्यालय प्रधान महालेखाकार ,(लेखा व हकदारी)पंजाबचंडीगढ़ ,
OFFICE OF THE PRINCIPAL ACCOUNTANT
GENERAL (A&E), PUNJAB, CHANDIGARH.
Plot No.-20, Sector-17E, Chandigarh-160017
Phone: 0172-2709576, 2702174, 2703976, Fax: 0172-
2702286
E-mail: agaepunjab@cag.gov.in
क्रमांक :Admn-I/Consultant/Circular/22-23/2131-32
दिनांक: 01.09.2022



To

Sr. Accounts Officer,
IT Support Cell

Subject:- Notifications for hiring of retired officers on short term contract basis at various IA&AD offices.

Please refer to the subject cited above and find enclosed herewith the following notification received from offices mentioned against the references regarding hiring of retired personnel of IA&AD as Consultants on short term contract basis for uploading on this office website:-

1. No. AG/AP/Admn/Appt/Consultant/2021-22/316 दिनांक 20.08.2022, कार्यालय प्रधान महालेखाकार अरुणाचल प्रदेश ।
2. परिपत्र संख्या 10 दिनांक 29.08.2022 कार्यालय महालेखाकार, गोवा-403521.

Encl: As above

Sr. Accounts Officer (Admn-I)

Copy of two (02) notifications received from above offices forwarded to Institute of Public Auditors of India, North West Chapter, Chandigarh, Pr. AG Punjab Office Building, Sector-17, Chandigarh-160017 for informing the retired members of IA&AD.

Encl: As above

Sr. Accounts Officer (Admn-I)

Email

SUMIT KUMAR

410/c

Fwd: [Cag-all-offices] Hiring of Retired personnel on short term contract basis as Consultant.

From : saurabh ranjan <aaocr2.pjb.ae@cag.gov.in>
Subject : Fwd: [Cag-all-offices] Hiring of Retired personnel on short term contract basis as Consultant.
To : SUMIT KUMAR <aaoadmin1.pjb.ae@cag.gov.in>

Tue, Aug 30, 2022 02:54 PM
1 attachment

e-DAK No.359
Dated: 30.08.2022

From: "AG AU Goa" <agaugoa@cag.gov.in>
To: cag-all-offices@ismgr.nic.in
Sent: Tuesday, August 30, 2022 12:22:14 PM
Subject: [Cag-all-offices] Hiring of Retired personnel on short term contract basis as Consultant.

Sir,

Please find the attachment regarding Hiring of Retired personnel on short term contract basis as Consultant.

Thanking you.
Office of the Accountant General (Goa)
Audit Bhavan, Alto Porvorim,
Goa - 403521.




CAG-ALL-OFFICES mailing list -- cag-all-offices@ismgr.nic.in
To unsubscribe send an email to cag-all-offices-leave@ismgr.nic.in

408



Hiring of Retired personnel on short term contract basis as Consultant.

 **(2).pdf**
429 KB

406/c

कार्यालय महालेखाकार, गोवा
Office of the Accountant General, Goa
'ऑडिट भवन', अल्तो पोरवोरिम, गोवा -403 521
'Audit Bhavan', Alto Porvorim, Goa - 403 521
Tel(D) 0832 - 2416112 Fax 2416228 EPABX 2416224/25 Email: agaugoa@cag.gov.in

CIRCULAR No.- 10
Date: - 29/08/2022

Subject: Hiring of Retired personnel on short term contract basis as Consultant.

Applications are invited from retired Senior Audit Officer for hiring on short term contract basis in the Office of the Accountant General, Goa against the vacancy in the cadre of Sr. Audit Officer (Civil) in accordance with the terms and conditions prescribed by Headquarters' Circular No. 27/2021 No. 967-Staff (App I)/22-2016 dated 03/08/2021.

The following broad terms and conditions would be applicable to the official (s) hired on short term contract basis as consultant: -

1. The engagement of the Consultant will be governed by the Headquarters office Circular No. 27/2021 issued vide No.967-Staff (App I)/22-2016 dated 03/08/2021.
2. Age of applicant should not be beyond 64 years as on last date of submission of the application.
3. Retired officials would be initially hired for a period of one year, extendable up to maximum of five terms subject to performance and requirement by the office.
4. The retired official(s) shall be not be hired/no extension in term shall be granted beyond the age of 65 years.
5. Remuneration and allowances payable will be governed by O.M. No. F. No. 3-25/2020-E.IIIA dated 09/12/2020, issued by the Department of Expenditure, Ministry of Finance, Government of India, New Delhi, which *inter alia* provides the following: -
 - a. The consultant shall be paid a fixed monthly amount, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of the contract.
 - b. An appropriate and fixed amount as transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. However, retired employees engaged as consultants may be allowed TA/DA on official tour, if any as per their entitlement at the time of retirement.
 - c. No annual increment/percentage increase, Dearness Allowance and House Rent Allowance shall be allowed during the contract.
6. Paid leave of absence will be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed. However, absence during curfew, bandh, strike, lockdown will be dealt with in a similar way as in the case of serving officers/officials.

PTO

7. If the consultant remain absent, beyond paid leave in a month for reasons other than those indicated above, his/her remuneration shall be deducted on pro-rata basis as under:

$\frac{\text{Fixed monthly remuneration}}{22} \times \text{No. of days of absence on working days}$

8. Statutory deductions levied by the Union/State Government shall be made as per rules.
9. The retired officials selected to be hired on short term contract basis as consultant shall sign an agreement of confidentiality containing clause of Ethics and integrity.

The selection of the retired officers on short term contract basis as 'Consultant' would be done on the basis of merit and the department/office reserve the right to reject any application without assigning any reason.

Retired Sr. Audit Officers of the IA&AD, fulfilling the eligibility criteria and willing for the above assignment, shall forward (by speed post and/or email) their applications duly filled in all respect along with Biodata (Annexure) and attested copies of APARs for the last five years so as to reach the undersigned/this office latest by 26 September 2022.

(Authority: - orders of the Accountant General dated: 26/08/2022)


Sd/-
Dy. Accountant General

सं. मले/गोवा/स्टाफ/कंसल्टेंट/2022-23/187

दिनांक:- 29/08/2022

Copy to:-

1. All the Heads of Department in IA&AD
(As per mailing list except overseas audit offices)
2. Notice Board
3. EDP-for website publication.
4. Hindi Section


Sr. Audit Officer Admn.

402/1

Fwd: [Cag-all-offices] Circular No. 49

From : saurabh ranjan <aaocrt2.pjb.ae@cag.gov.in>
Subject : Fwd: [Cag-all-offices] Circular No. 49
To : SUMIT KUMAR <aaoadmin1.pjb.ae@cag.gov.in>

Wed, Aug 24, 2022 02:13 PM

1 attachment

e-DAK No.343

Dated: 24.08.2022

From: "PAG Arunachal Pradesh" <agarunachalpradesh@cag.gov.in>
To: "CAG-ALL-OFFICES" <CAG-ALL-OFFICES@ismgr.nic.in>
Sent: Wednesday, August 24, 2022 11:10:57 AM
Subject: [Cag-all-offices] Circular No. 49

Sir/Madam,

Pls find herewith an attachment as Circular No. 49 regarding engagement on a short-term contract basis.

regards,

SAO/Admn-I
O/o the PAG, Arunachal Pradesh



CAG-ALL-OFFICES mailing list -- cag-all-offices@ismgr.nic.in
To unsubscribe send an email to cag-all-offices-leave@ismgr.nic.in

(266)

(12)

392/c

(For exclusive use in IA&AD and not to be quoted or published elsewhere)

Circular No.27/2021
No.967-Staff (App I)/22-2016
Date: 03rd August 2021

To

1. All the Heads of Department in IA&AD (as per mailing list except overseas audit offices)
2. Director General (Commercial)
3. Director General (Headquarters)

Subject: Hiring of retired officers/CAs/CMAs on short term contract basis.

Sir/Madam,

The scheme for hiring retired officers/CAs/CMAs on short term contract basis circulated vide various Headquarters orders from time to time has been reviewed. Keeping in view the Constitutional and statutory obligations of the Comptroller and Auditor General of India and the necessity to adequately man the Headquarters and the field offices, it has been decided to engage retired officers/CAs/CMAs on short term contract basis against vacancies to a certain extent. The following guidelines are issued in this regard:

2. Extent of vacancies that can be filled up:

| Office | Persons eligible for hiring on short term contract basis | Extent of vacancies that can be filled up |
|---|--|---|
| Audit and A&E offices | Retired Sr. AO and AAO. For Commercial Audit Offices: Retired Sr. AO and AAO failing which by CAs and then CMAs. | 25 % of vacancies in Sr. AO and AAO cadre subject to condition that regular officials plus retired officials hired on short term contract basis shall not exceed 90 % of PIP in the cadre. |
| | Supervisor, Asst. Supervisor, Sr. Auditor/Sr. Accountant and Auditor/Accountant | 10 % of vacancies subject to condition that regular officials plus retired officials hired on short term contract basis shall not exceed 80 % of PIP in the cadre. |
| | Sr. Private Secretary, Private Secretary, Stenographer, Gr. I & Gr. II | To the extent of vacancies subject to condition that regular officials plus retired officials hired on short term contract basis shall not exceed total number of IA&AS officers and Welfare Officer. |
| Training Institutes (NAAA, iCISA, iCED and RTIs/RTCs) | Retired Sr. AO, AAO, Sr. Private Secretary, Private Secretary, Stenographer, Gr. I & Gr. II, Supervisor, Asst. Supervisor, Sr. Auditor & Sr. Accountant. | 100% |

5/8 ✓
The pls. put up with contract file
Adm - I
5/11/21

AAO (Adm - I)

AG's Secy-Diry No.....
File No. 1132.....
Received date: 04.08.21
Despatch date:.....



भारतीय लेखापरीक्षा और लेखा विभाग
प्रधान महालेखाकार का कार्यालय अरुणाचल प्रदेश
INDIAN AUDIT AND ACCOUNTS DEPARTMENT
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL ARUNACHAL PRADESH



No. AG/AP/Admn/Apptt/Consultant/2021-22/316

Date: 20/08/2022

Circular No. - 49

To,

1. All Heads of Department in IA & AD
(As per mailing list except overseas audit offices)
2. Website of this office

Applications are invited from eligible and interested *retired officers of IA&AD* for engagement on **short term contract basis** in the Office of the Principal Accountant General Arunachal Pradesh for the post *Sr. AO/AAO/Supervisor/Assistant Supervisor/Sr. Auditor/Sr. Accountant/Auditor/Accountant/Sr. Private Secretary/ Private Secretary/ Stenographer Grade I & II*. The terms and conditions of the engagement shall be governed according to the Office of the CAG of India Circular no. 27/2021 dated 03rd August 2021 (Copy enclosed).

The retired personnel of IA&AD interested in taking up short term assignments are required to submit their bio-data, Pension Payment Order, APAR of the last 05 years authenticated by their previous office, work experience authenticated by the HoD, Certificate from HoD stating no major/minor penalty has been contemplated/penalised during the last 10 years of service.

The applications duly filled in all aspects should reach this Office by 05th September 2022 on email at agarunachalpradesh@cag.gov.in.

Deputy Accountant General (Admin)

मौब-II, इटानगर - ७९१ १११ | Mowb-II, Itanagar- 791 111

फोन: ०३६०-२९५४४६३, २९५४४६४ | ई-मेल: agarunachalpradesh@cag.gov.in
Phone: 0360-2954463, 2954462 | E-mail: agarunachalpradesh@cag.gov.in

266 (12) 994/c

(For exclusive use in IA&AD and not to be quoted or published elsewhere)

Circular No.27/2021
No.967-Staff (App I)/22-2016
Date: 03rd August 2021

To

1. All the Heads of Department in IA&AD (as per mailing list except overseas audit offices)
2. Director General (Commercial)
3. Director General (Headquarters)

Subject: Hiring of retired officers/CAs/CMAs on short term contract basis.

Sir/Madam,

The scheme for hiring retired officers/CAs/CMAs on short term contract basis circulated vide various Headquarters orders from time to time has been reviewed. Keeping in view the Constitutional and statutory obligations of the Comptroller and Auditor General of India and the necessity to adequately man the Headquarters and the field offices, it has been decided to engage retired officers/CAs/CMAs on short term contract basis against vacancies to a certain extent. The following guidelines are issued in this regard:

2. Extent of vacancies that can be filled up:

| Office | Persons eligible for hiring on short term contract basis | Extent of vacancies that can be filled up |
|---|--|---|
| Audit and A&E offices | Retired Sr. AO and AAO. For Commercial Audit Offices: Retired Sr. AO and AAO failing which by CAs and then CMAs. | 25 % of vacancies in Sr. AO and AAO cadre subject to condition that regular officials plus retired officials hired on short term contract basis shall not exceed 90 % of PIP in the cadre. |
| | Supervisor, Asst. Supervisor, Sr. Auditor/Sr. Accountant and Auditor/Accountant | 10 % of vacancies subject to condition that regular officials plus retired officials hired on short term contract basis shall not exceed 80 % of PIP in the cadre. |
| | Sr. Private Secretary, Private Secretary, Stenographer, Gr. I & Gr. II | To the extent of vacancies subject to condition that regular officials plus retired officials hired on short term contract basis shall not exceed total number of IA&AS officers and Welfare Officer. |
| Training Institutes (NAAA, ICISA, ICED and RTIs/RTCs) | Retired Sr. AO, AAO, Sr. Private Secretary, Private Secretary, Stenographer, Gr. I & Gr. II, Supervisor, Asst. Supervisor, Sr. Auditor & Sr. Accountant. | 100% |

5/8
The pls. put up with contract file
Adm - I
5/11/21

AAO (Adm - I)

AG's Secy. Lary NO.....
File No. 1132
Received date 04.08.21
Despatch date.....

3. Eligibility:

- (i) Retired Sr. AOs/AOs shall be eligible for hiring against the vacancies in the cadre of Sr. AO and AAO.
- (ii) Retired AAOs shall be eligible for hiring against the vacancies in the cadre of AAO and Supervisor.
- (iii) Retired Supervisor shall be eligible for hiring against the vacancies in the cadre of Supervisor.
- (iv) Retired Supervisor, Asst. Supervisor shall be eligible for hiring against the vacancies in the cadre of Asst. Supervisor.
- (v) Retired Supervisor, Asst. Supervisor, Sr. Auditor/Sr. Accountant shall be eligible for hiring against the vacancies in the cadre of Sr. Auditor/Sr. Accountant and Auditor/Accountant.
- (vi) Retired Sr. Private Secretary shall be eligible for hiring against the vacancies in the cadre of Sr. Private Secretary.
- (vii) Retired Sr. Private Secretary/Private Secretary shall be eligible for hiring against the vacancies in the cadre of Private Secretary.
- (viii) Retired Sr. Private Secretary/Private Secretary/Stenographer Gr. I shall be eligible for hiring against the vacancies in the cadre of Stenographer Gr. I & II.

4. Tenure and age limit: The retired officers/CAs/CMAs can be hired on a short term contract basis initially up to a period of one year. The maximum number of terms shall be restricted to five. Further, no retired officer/CAs/ICWAs shall be hired on short term contract basis beyond the age of 65 years.

5. Remuneration and Allowances:

- (i) Remuneration and allowances payable to retired officers/officials will be governed by OM No. 3-25/2020-E.III A dated 09.12.2020 issued by the Department of Expenditure, Ministry of Finance, Government of India, New Delhi, which is as under:
 - (a) The retired officers/officials shall be paid a fixed monthly amount, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of the contract.
 - (b) An appropriate and fixed amount as transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement.
 - (c) No annual increment/percentage increase, Dearness Allowance and House Rent Allowance shall be allowed during the contract.
- (ii) CAs/CMAs hired against the vacancies in Sr. AO and AAO cadre in Commercial Audit Offices will be paid fixed monthly remuneration of Rs. 51,750/- as intimated by this office vide letter No. 763-Staff (App)/22-2016 dated 27.05.2019.

6. Leave: Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service to the retired officials/CAs/CMAs hired on short term contract basis. Accumulation of leave beyond a calendar year may not be allowed. However, absence during curfew, bandh, strike, lockdown should be dealt with in a similar way as in the case of serving officers/officials as these are events beyond the control of any individual.

185/90K

If retired officers/CAs/CMAs hired on short term contract basis remain absent, beyond paid leave in a month for reasons other than those indicated above, his/her remuneration shall be deducted on pro-rata basis as under:

Fixed monthly remuneration X No. of days of absence on working days

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7. Duties assignable and other conditions:

- (a) In A&E offices, the retired officers hired on short term contract basis shall not sign the PPOs, GPF statements, monthly accounts, and correspondence etc. These documents shall be signed by a regular officer only.
- (b) Retired officers shall, as far as possible, not be deputed on field audit duties/inspection. In case of exigencies, if the situation so demands, they may be deputed on field audit duties and TA/DA shall be paid as per their entitlement at the time of retirement. Even in such cases, they shall not issue any audit/inspection memo which will be issued by a regular officer only.
- (c) The CAs and CMAs can be engaged only for very specific research oriented tasks and in areas of non-sensitive audit. The hired CAs and CMAs shall be kept away from the auditee offices and shall not have direct interface with them. Moreover, in all such cases, it needs to be ensured that confidentiality of audit process/audit information is not compromised and there is no possibility of conflict of interest.
- (d) Retired officers/CAs/CMAs hired on short term contract basis are not authorised to either write or review the APARs of regular staff. In such cases, the officer just above the regular employee in the hierarchy will act as the Reporting Officer/Reviewing Officer.
- (e) Where considered necessary, the Heads of Department may issue suitable Identity Cards to the retired officers/CAs/CMAs hired on short term contract basis.

8. Procedure for hiring:

A. Retired officers

- (a) The concerned offices shall invite applications from the retired personnel interested in taking up short term assignments by notifying their requirements through the local office notice boards and office website.
- (b) A committee comprising of three Group Officers, nominated by the concerned Head of the Department, would go through the applications received and draw up panels for each cadre based on the grading in the APARs, work experience in required field etc. The recommendations of the Committee shall be submitted to the Head of the Department.
- (c) (i) For vacancies to the extent mentioned against Audit and A&E Offices in para 2 above:

The Head of the Department, after satisfying himself/herself about the justification of the proposal, compliance with the selection process and other conditions and the suitability of the individual(s) recommended by the Committee, shall forward the proposal to Staff Wing for approval of DAI (HR).

- 265
385/2
- (ii) For vacancies beyond the percentage mentioned against Audit and Accounts in para 2 above:

The Head of the Department, after satisfying himself/herself about the justification of the proposal, compliance with the selection process and other conditions and the suitability of the individual(s) recommended by the Committee, shall forward the proposal to his/her controlling DAI/ADAI for approval. After the approval of the DAI/ADAI, the concerned functional wing shall forward the proposal to Staff Wing for approval of DAI (HR).

B. CAs/CMAs

- (a) First preference for hiring would be given to retired Sr. AOs/AOs/AAOs. Only in case the retired Sr. AOs/AOs/AAOs are not available, CAs and thereafter CMAs shall be considered.
- (b) The Commercial Audit Offices desirous of hiring CAs/CMAs on short term contract basis shall define the scope of work, time frame and number of CAs/CMAs to be hired.
- (c) The Commercial Audit Offices shall invite applications for hiring of CAs/CMAs after obtaining approval of the DAI (Comm). The applications may be invited by placing a notice on the office notice board and the office website with a copy to the local chapter of the ICAI and ICAI.
- (d) The applications received would be scrutinised by a Committee of three Group Officers. If more CAs apply than the number of vacancies, the marks scored by them in their CA exam and their experience would be the basis for their selection. The selection of CMAs shall also be done on the similar lines.
- (e) The recommendations of the Committee to hire CAs/CMAs shall be submitted to the Head of the Department.
- (f) The Head of the Department, after satisfying himself/herself about the justification of the proposal, compliance with the selection process and other conditions and the suitability of the individual(s) recommended by the Committee, shall forward the proposal to the DAI (HR.) for approval.
9. The retired officials/CAs/CMAs hired on short term contract basis shall sign an agreement of confidentiality containing a clause on Ethics and Integrity.
10. All the concerned offices shall submit a half-yearly return to the Headquarters (Staff Wing) latest by 10th October for the period from April to September and 10th April for the period from October to March each year in the prescribed format as per Annexure.
11. These guidelines supersede all the existing guidelines on the subject.

Yours faithfully,

Supriya

(Supriya Singh)

Asstt. Comptroller & Auditor General (N) - I