



भारतीय लेखापरीक्षा और लेखा विभाग
कार्यालय महानिदेशक लेखापरीक्षा
दक्षिण पूर्व रेलवे ,गार्डेन रीच ,कलकत्ता -700043
INDIAN AUDIT AND ACCOUNTS DEPARTMENT
Office of the Director General of Audit
South Eastern Railway
Garden Reach; Kolkata-700043

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No. Admn/33-Dep/2021/ 747

Dated: 05.08.2022.

To
All Heads of Department in IA&AD,
(As per mailing list)

Sub: Filling up of posts of Assistant Audit Officer (Railway Audit) on deputation basis in the Office of the Director General of Audit, South Eastern Railway, Garden Reach, Kolkata

Sir/Madam,

With reference to the subject mentioned above, applications are invited through proper channel for filling up of vacancies in the cadre of Assistant Audit Officer in this office (at Headquarters, Garden Reach and Divisions at Kharagpur, Chakradharpur, Ranchi and Adra) in Level 8, pay range from ₹ 47,600/- to ₹ 1,51,100/- on deputation basis from suitable Assistant Audit Officers/SAS passed officials awaiting promotion from the IA&AD offices subject to the following conditions.

i.	The deputation will be initially for a period of one year extendable on yearly basis subject to administrative convenience.
ii.	Period of deputation including in another ex-cadre post held immediately preceding the appointment shall ordinarily not exceed three years.
iii.	The maximum age limit for appointment by deputation shall not exceed 56 years as on closing date of application.
iv.	The deputation will be subject to the recruitment rules in force
v.	The names of Assistant Audit Officers/SAS passed officials to be recommended should not be due for promotion at least for the next one year.
vi.	Deputationist will be entitled for deputation duty allowance as applicable in accordance with the relevant instructions of DoPT as amended from time to time.

vii.	Once taken on deputation, they will be posted in any Division/Units of this office. (Headquarters at Garden Reach, Kolkata and Divisional Audit Offices at Kharagpur, Chakradharpur, Adra and Ranchi).
viii.	Duties as an Assistant Audit Officer may require him/her to do touring in connection with the audit work
ix.	Deputationist will be eligible for Railway Passes and PTOs as per existing rules in this regard.
x.	The Competent Authority shall have the right to repatriate the official on deputation at any time without assigning any reasons.

2. The candidates who fulfil the criteria may submit their application giving full service particulars and bio-data in the proforma enclosed through the Head of Office which should reach this office on or before 22.08.2022 (AN). While forwarding the application by the respective offices, the following documents/certificates should be furnished:

a) Certificate to the effect that:

i.	The particulars given by the applicant in the bio-data are correct
ii.	No vigilance/disciplinary cases are pending against the applicant
iii.	In case of selection, the applicant will be relieved for taking up his/her assignment

b) Attested copies of APAR of the applicant for the last 5 years.

3. This issues with the approval of the Director General of Audit.

Yours faithfully,

Enclosure: Bio-data proforma


Director

PROFORMA

1.	Name of the official (in Block Letters)	:	
2.	Designation	:	
3.	Name of the parent office	:	
4.	Present Pay/Pay Level	:	
5.	Date of Birth	:	
6.	Date of continuous appointment in Government service	:	
7.	Date of appointment to the present cadre	:	
8.	Branch of SOGE/SAS Exam passed	:	
9.	Month and Year of passing SOGE/SAS	:	
10.	Educational/Professional Qualification	:	
11.	Work Experience (may enclose separate sheet, if necessary)	:	

Place:

Date:

Signature of the Applicant

CERTIFICATE

This is to certify that the information furnished above by _____
_____ is correct as verified from the records of this office.

Signature of Head of Office