

कार्यालय महालेखाकार, गोवा
Office of the Accountant General, Goa
‘ऑडिट भवन’, अल्तो पोरवोरिम, गोवा -403 521
‘Audit Bhavan’, Alto Porvorim, Goa – 403 521

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CIRCULAR No.- 08

Date: - 04/08/2022

Subject: Hiring of Retired personnel on short term contract basis as Consultant.

Applications are invited from retired Senior Audit Officer for hiring on short term contract basis in the Office of the Accountant General, Goa against the vacancy in the cadre of Sr. Audit Officer (Civil) in accordance with the terms and conditions prescribed by Headquarters’ Circular No. 27/2021 No. 967-Staff (App I)/22-2016 dated 03/08/2021.

The following broad terms and conditions would be applicable to the official (s) hired on short term contract basis as consultant:-

1. The engagement of the Consultant will be governed by the Headquarters office Circular No. 27/2021 issued vide No.967-Staff (App I)/22-2016 dated 03/08/2021.
2. Age of applicant should not be beyond 64 years as on last date of submission of the application.
3. Retired officials would be initially hired for a period of one year, extendable up to maximum of five terms subject to performance and requirement by the office.
4. The retired official(s) shall be not be hired/no extension in term shall be granted beyond the age of 65 years.
5. Remuneration and allowances payable will be governed by O.M. No. F. No. 3-25/2020-E.IIIA dated 09/12/2020 , issued by the Department of Expenditure, Ministry of Finance, Government of India, New Delhi, which *inter alia* provides the following:-
 - a. The consultant shall be paid a fixed monthly amount, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of the contract.
 - b. An appropriate and fixed amount as transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. However, retired employees engaged as consultants may be allowed TA/DA on official tour, if any as per their entitlement at the time of retirement.
 - c. No annual increment/percentage increase, Dearness Allowance and House Rent Allowance shall be allowed during the contract.
6. Paid leave of absence will be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed. However, absence during curfew, bandh, strike, lockdown will be dealt with in a similar way as in the case of serving officers/officials.

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7. If the consultant remain absent, beyond paid leave in a month for reasons other than those indicated above, his/her remuneration shall be deducted on pro-rata basis as under:

$$\frac{\text{Fixed monthly remuneration}}{22} \times \text{No. of days of absence on working days}$$

8. Statutory deductions levied by the Union/State Government shall be made as per rules.
9. The retired officials selected to be hired on short term contract basis as consultant shall sign an agreement of confidentiality containing clause of Ethics and integrity.

The selection of the retired officers on short term contract basis as 'Consultant' would be done on the basis of merit and the department/office reserve the right to reject any application without assigning any reason.

Retired Sr. Audit Officers of the IA&AD, fulfilling the eligibility criteria and willing for the above assignment, shall forward (by speed post and/or email) their applications duly filled in all respect along with Biodata (Annexure) and attested copies of APARs for the last five years so as to reach the undersigned/this office latest by **26 August 2022**.

(**Authority:** - orders of the Accountant General dated 04/08/2022)

Sd/-
Dy. Accountant General

सं. मले/गोवा/स्टाफ/कंसल्टेंट/2022-23/154

दिनांक:- 04/08/2022

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3. Hindi Section

Sr. Audit Officer Admn.

**PROFORMA/BIODATA FOR APPOINTMENT AS CONSULTANTS IN OFFICE
OF THE ACCOUNTANT GENERAL, GOA**

Latest Passport Size Photo

1.	Name of the Official (Smt./Shri/Ms.) (in capital letters)	
2.	Date of Birth	
3.	Qualification	
4.	a. Educational	
5.	b. Professional	
6.	Contact number and email ID	
7.	Date of entry in Govt. Service	
8.	Length of service in various grades	
9.	Date of retirement	
10.	Post held at the time of retirement	
11.	In case of voluntary retirement, grounds on which retired	
12.	Experience	
13.	Appreciation/Merits, if any awarded	
14.	Any other relevant details	
15.	Recommendations	

Date:

Place:

(Signature of the applicant)

Signature of Dy. Accountant General/Admin.(with stamp)