



लोकहितार्थ सत्यनिष्ठा
Dedicated to Truth in Public Interest

INDIAN AUDIT AND ACCOUNTS
DEPARTMENT

Office of the Pr. Accountant General
(A&E), Punjab & UT, Chandigarh
Plot no. 20, Sector 17-E, Chandigarh -
160 017

क्रमांक नं: W.S./Accommodation/2022-23

दिनांक:-

01/08/2022



1478-81

To

1. Sr. Accounts Officer
Admin (I) Local
2. Sr. Accounts Officer
Admin (U.T) Local

Subject: - Inviting fresh applications/bids for the allotment/change of Govt. Accommodation in Audit Pool Colony.

Reference -Letter no. 02 dated 29-07-2022 received from Estate Management Section Sir/Madam,

A Letter has been received from Sr. Audit Officer, Estate Management inviting fresh applications/bids for the allotment/change of Govt. Accommodation in Audit Pool Colony. Application form along with EMS (Estate Management Section) letter dated 29-07-2022 is enclosed herewith. Last date for submission of forms to Welfare section is 16-08-2022. Format may be downloaded from A.G. Punjab & U.T Chandigarh (A&E) website and same may be provided (fully filled) in duplicate to Welfare Section.

Enclosure- As above

- sd -
Sr. Accounts Officer (W)

Copy to :

1. Notice Boards (Local)
2. I.T. support Cell for uploading on the website.

Sr. Accounts Officer (W)

OFFICE OF THE PR. ACCOUNTANT GENERAL (AUDIT) PUNJAB, CHANDIGARH
CIRCULAR

Office Order No. EMS/Fresh Applications/T-I to IV/2022-23/ 02

Dated: 29-7-2022

Subject: Inviting fresh applications/bids for the allotment/ change of Government accommodation Audit Pool Colony.

- In accordance with the provisions of Rule 6 of the Allotment of Government Residences (IA&AD) Rule 2021, fresh applications for allotment of Government accommodation in Audit Pool Colony are invited along with bids from applicants as per their entitled category or one category below the entitled category (both for fresh allotment and change of accommodation).
- List of vacant quarters in **UR** category is as under:

Type	Quarter Nos.	Total
I	2130, 2128, 2148, 2099, 2114, 2117, 2137, 2126, 2102, 2149B, 2037A, 2129B, 2136B, 2038B, 2133, 2107, 2083B, 2108B, 2138, 2109A, 2080A, 2147A, 2146A, 2116B, 2086A, 2134A, 2133B, 2137A, 2079B, 2143B, 2132B, 2116A, 2111, 2128B, 2038A, 2115B, 2109B, 2080B, 2128A, 2106, 2081A, 2031B, 2105A, 2141B, 2084B, 2105B, 2098A, 2102A, 2104B, 2137B	50
II	1445B, 1387B, 1257A, 1267A, 1550B, 2096B, 1264B, 2152B, 1557A, 1543B, 2177B, 1542B, 1396B, 2171B, 1501A, 1392B, 2094B, 1426B, 2072B, 1549B, 2074B, 1486B, 1539B, 1374B, 1254B, 1480B, 2176B, 1530B, 1466B, 1454B, 1517, 1536B, 1491B, 1471A, 1516, 1527B, 1475A, 2184A, 2121B, 1518A, 2169B, 1564B, 1484A, 1430A, 1507A, 1550, 1478B, 1372B, 1501B, 2185B, 1557B, 1258B, 1561B, 1373B, 2164B, 1255B, 1486, 2184B, 2120B, 1259B, 1552A, 1523A, 2087B, 1207B, 1462B, 1207A, 1450B, 1552B, 1537B, 1442A, 2168, 2151, 2095A,	73
III	1252B, 1150B, 1181B, 1114B, 1199B, 1294B, 1198B, 1142B, 1293A, 1360A, 1235B, 1247A, 1195, 1360B, 1278, 1245A, 1136B, 1354A, 1183B, 1095B, 1299B, 1292B, 1175A, 1174A, 1110B, 1356B, 1139A, 1154B, 1327A, 1179B, 1154A, 1246B, 1253B, 1109B, 1106, 1218A, 1159B, 1241A, 1226A, 1200A, 1124B, 1352B, 1243B, 1098B, 1359B, 1317, 1177B, 1096A, 1170A, 1193, 1125A, 1224, 1102B, 1121	54
IV	2145B, 2146B, 2153A, 2148B	4

- List of vacant quarters reserved for **SC/ST/LM/LS/PH*** categories is as under:

Type	Quarter Nos.	Total
I	SC APPLICANTS – 2081B, 2036B, 2140A, 2103B ST APPLICANTS – 2118B LM APPLICANTS – 2082B, 2112 LS APPLICANTS – NIL PH APPLICANTS – 2119B, 2099A	9
II	SC APPLICANTS – 2182B, 2163A, 1547B, 1510B, 1428, 1260B ST APPLICANTS – 1508B, 2173, 1431B LM APPLICANTS – 1544B, 1506B, 1263B LS APPLICANTS – 2159B PH APPLICANTS – 2044B, 1425B, 2177A, 1423B	17
III	SC APPLICANTS – 1354B, 1217 ST APPLICANTS – 1083 LM APPLICANTS – 1148B, 1176 LS APPLICANTS – 1162 PH APPLICANTS – 1187A, 1298B, 1236A	9
IV	No reservation, as less than 10 numbers of quarters are available.	

*SC=Scheduled Caste, ST=Scheduled Tribe, LM=Lady Married, LS=Lady Single (Including Widow), PH= Physically Handicapped

Note: Reserved category applicants can bid for UR quarters also.

- Format of application form along with bid form is enclosed with this circular.
- All the applicants are advised to bid for maximum i.e. 05 quarters so as to increase the probability of allotment of Government Accommodation as per their choice.
- All the applicants are advised to fill all the details in their relevant column/space provided for the purpose. Any wrong/incomplete information in the application form shall be liable to be rejected.

4. All the applicants are required to submit their application form duly filled in to their respective Welfare Section by **16-08-2022** positively.
5. The Welfare/ Admn. Section of respective offices shall forward all the application forms (along with list duly signed and stamped by Welfare Officer/ Sr. AO (Welfare/Admn.) after verifying each and every information filled in by the applicants, to Estate Management Section, O/o Pr. Accountant General (Audit) Punjab, Plot No. 21, Sector 17-E, Chandigarh by **22-08-2022**, positively.
6. **The Welfare Section should ensure incomplete application form should not be forwarded as, such application forms, shall be liable to be rejected and will be returned to respective Welfare Section, received in EMS.**
7. Those applicants who had applied for allotment/change of quarter prior to this circular and are awaiting allotment must also apply afresh through bid.
8. The entitlement of government accommodation of each applicant shall be determined with reference to present Pay Level, as follows: -

Type	Pre-revised Grade /Basic Pay (Rs) (6 th CPC)	Level in the pay matrix (7 th CPC)
I	1300, 1400, 1600, 1650, 1800	1
II	1900, 2000, 2400, 2800	2, 3, 4, 5
III	4200, 4600, 4800	6, 7, 8
IV	5400, 6600	9, 10, 11

9. Welfare Section of respective offices shall ensure that the contents of this circular are conveyed to all the concerned Officers/Officials including those who happen to be on leave/Tour etc.
10. All applicants shall ensure that their applications (**along with bid forms**) are submitted on or before prescribed date. No request in this regard, whatsoever, shall be entertained afterwards.

No. EMS/Fresh Applications/T-I to T-IV/2022-23/ **732-738**



Copy is forwarded to the following with request to give vide publicity to this Circular and the Officers/Officials on long leave or tour should also be informed specifically:

- 1 Welfare Officer/ Sr. AO (Welfare), O/o the AG (A&E) Punjab & UT, Chandigarh.
- 2 Welfare Officer/ Sr. AO (Welfare), O/o the PAG (Audit) Punjab, Chandigarh
- 3 Welfare Officer/ Sr. AO (Welfare), O/o the AG (A&E) Haryana, Sector 33-B, Chandigarh.
- 4 Welfare Officer/ Sr. AO (Welfare), O/o the PAG (Audit) Haryana, Sector 33-B, Chandigarh.
- 5 Sr. Audit Officer (Admn.), O/o the Director General of Audit (Central), Chandigarh.
- 6 Sr. Accounts Officer (Admn.), O/o the AG (A&E) UT Sub-office, Chandigarh
- 7 Notice Boards and Office Order File.

Kant Prasad
29/7/2022
Sr. Audit Officer (EMS)

**APPLICATION FORM FOR ALLOTMENT/ CHANGE OF RESIDENTIAL ACCOMMODATION FOR
TYPE-I to IV IN AUDIT POOL COLONY, CHNADIGARH**

Note: Application form with wrong/incomplete information shall be liable to be rejected.

Dates at a glance		Applicant must affix recent photograph along with family members here who will be residing in the accommodation.
Last date for submission of forms by applicants to Welfare Section of respective offices	16.08.2022	
Last date for submission of forms by Welfare Section to EMS	22.08.2022	

**TO BE FILLED IN BY APPLICANT
(All fields are mandatory)**

Part-A

Whether applied for fresh accommodation or change of accommodation in same category (Please mark ✓)	Fresh	Change
If applied for change in same category, please specify the reason		

Part-B

Sr. No.	PARTICULARS	DETAILS			
1.	Name (in block letters)				
2.	Designation				
3.	a	Office			
	b	Section			
4.	Employee Code (Alphanumeric)				
5.	Website User ID (If allotted)				
6.	a	Present residential accommodation if allotted in Audit Pool Colony (APC)	Quarter No.	Type	
	b		Present residential accommodation if not residing in Audit Pool Colony		
	c	Your entitlement of accommodation as per your Pay Level (Refer to circular)			
7.	a	Whether change availed in existing type of accommodation (Yes/No)			
	b	If yes, please mention Quarter No. and type allotted before availing change in existing type	Quarter No.	Type	
8.	a	Present Grade Pay as per 6 th CPC			
	b	Present Pay Level (as per 7 th CPC)			
	c	Present Basic Pay (as per 7 th CPC)			
	d	Date from which continuously employed in Central/State Government			
	e	Date from which continuously posted at Chandigarh Station			
	f	In case of Ex-servicemen, please give details of Defence Services (Please also attach relevant documents)	Name of Force		
	Length of Service (Years-Months-Days)				
	From (DOJ)			To (DOR)	
9.	a	Date of Birth (dd/mm/yyyy)			
	b	Date of Superannuation/Retirement (dd/mm/yyyy) from present service			

10.	a	Sex (Male /Female)					
	b	Marital Status	Single	Unmarried	Widow	Widower	Divorcee
			Married (Yes/No)				
c	Category	General	SC	ST	PH		
11.	E-mail address (official)						
12.	Mobile number						
13.	Aadhaar No.						
14.	PAN No.						
15.	Service Status (Whether temporary/permanent)						
16.	a.	Whether your spouse or dependent occupying accommodation by any Govt/General Pool/Audit Pool Colony (APC) Chandigarh (Yes/No)? If yes, please give following details:					
	b.	Name of allottee and relationship with the employee					
		Name of Department/ Government with office address in which your spouse or dependent is allotted accommodation					
		Address of accommodation					
Date of allotment							
17.	Details of family members who will reside with allottee in Government Accommodation in APC						
	Sr: No.	Name of family members	Date of Birth	Relationship of allottee	Whether employed (Yes/No)	Address of office where employed	

(Note: Combined photograph of the allottee with family members to be resided in the accommodation, be pasted as specified)

18.	a.	Have you ever been found to have sublet government accommodation (Yes /No)?	
	b.	If yes, have you been debarred from allotment of government residence (Yes/No)?	
	c.	If yes, please mention period i.e. up to which you have been debarred?	

19.	Category under which applied?	GP	SC	ST	LM	LS	PH
20.	In case of PH, please mention sub-categories VH, OH, DH						

DECLARATION

I	I solemnly affirm and declare that the information given above is correct and no part thereof is false or concealed. I understand that in case of any variance/concealment, Estate Officer shall be at liberty to take action as deemed necessary against me.
II	I shall abide by the provisions of the Allotment of Government Residences (IA&AD) Rules, 2021 and CAG's Manual of Standing Orders as amended from time to time.
III	I am aware of the penalties to be imposed in the event of refusal of acceptance of allotment of accommodation of the entitled type or furnishing false information.
IV	I am working in eligible office.

V	I also understand that the preference for allotment of quarter or change of quarter (as per Bid Form) will subject to availability and date of priority of applicants. Decision of Estate Officer shall be final and binding in this regard.
VI	I shall prefer to apply for change of quarter, if required, only after taking possession of allotted quarter in the same category.

Date: _____

Signature _____

Place _____

Name _____

Mobile No. _____

Employee code _____

Office: _____

To be filled in by the forwarding Officer
(Welfare Officer/Administrative Officer)

Office _____ Place of duty of the applicant _____

Certified that particulars as filled in by the applicant have been verified from records and found correct. It is also certified that the applicant is employed in an eligible office.

Endst. No _____ Dated _____

Signature of W.O./ Administrative Officer
(with date and office seal)

Instructions:-

1. Please fill up the form in BLOCK LETTERS only
2. Please tick (✓) where ever required to do so.
3. Acronyms used in the form are as under:
APC: Audit Pool Colony; GP: General Pool; SC: Scheduled Caste; ST: Scheduled Tribe; LM: Lady Married; LS: Lady Single (including Widow); PH: Physically Handicapped; OH: Ortho Handicapped; VH: Visual Handicapped; DH: Deaf Handicapped.
4. Please ensure that the application is complete in all respect, signed by the applicant and forwarded & stamped by the forwarding officer of your office failing which, application form shall be liable to be rejected.
5. In case of any query the applicant can visit the Estate Management Section between 3:00 PM to 4:30 PM on all working days.
6. Applicants claiming reservation must attach all relevant documents in case of SC/ST/PH/Ex-Servicemen etc.
7. An applicant, who has failed to accept allotment/possession letter within specified time during last bidding cycle, shall be debarred for a period of three months (from the date of allotment letter) and such applicant will not be eligible to apply before the expiry of the period of debarment.
8. An allottee occupying a lower type of accommodation who has failed to accept the offer of accommodation of his entitled type, such applicant shall be debarred for a period of six months (from the date of allotment) and will not be eligible to apply before the expiry of the period of debarment.
9. An allottee, who surrenders the accommodation shall not be considered again for allotment of accommodation at the same station for a period of one year from the date of such surrender.
10. Only one change shall be allowed in the same type of accommodation, hence, applicants who have availed change in same type, need not to apply for change in same category.

For more detail, please refer "Allotment of Government Residences (IA&AD) Rules, 2021" available online.

Part-C

BIDDING FORM TO BE FILLED IN BY ALL APPLICANTS (FRESH / CHANGE ALLOTMENT)

Submission of bidding form is mandatory for all applicants. The officer/official already having possession of Government Accommodation cannot apply afresh for the same category (except change category if not availed).

Dates at a glance	
Last date for submission of form by applicant to Welfare Section	16.08.2022
Last date for submission of forms by Welfare Section to EMS	22.08.2022

TO BE FILED IN BY APPLICANT
(All Fields are Mandatory)

Sr.No.	PARTICULARS	DETAILS							
1.	Name (in block letters)								
2.	Designation								
3.	Employee ID (Alphanumeric)								
4.	Office								
5.	Present Pay Level and Present Basic Pay (as per 7 th CPC)								
6.	Category (GP/SC/ST/LM/LS/PH)*								
7.	Preferences of quarters out of the vacant quarters mentioned in the circular (Total 5 preferences may be given in eligible category and/or one below category)								
	1.	2.	3.	4.	5.				
	Qtr. No.	Type	Qtr. No.	Type	Qtr. No.	Type	Qtr. No.	Type	Qtr. No.
8 ^s .	In case you are not allotted quarter as per your preferences, will you accept any other quarter allotted by Estate Officer as per your seniority in priority list** (Yes/No)								

* (GP=GENERAL POOL; SC=SCHEDULED CASTE; ST=SCHEDULED TRIBE, LM=LADY MARRIED, LS=LADY SINGLE (INCLUDING WIDOW), PH= PHYSICALLY HANDICAPPED)

** In case 'YES' is filled under point-8 option, the application shall be considered for allotment first in the entitled category and then one below category of accommodation (if opted).

§ Point 8 may be ignored, in case of applying for change of quarter.

Date: _____

Signature _____

Place _____

Name _____

Mobile No. _____

Employee code _____

Office: _____