

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-I), WEST BENGAL,
TREASURY BUILDINGS, 2, GOVT PLACE (WEST) KOLKATA-700 001.**

O.O.No.Admn.I/Retired Person/31

Date: 09.06.2022

CIRCULAR

Applications are invited from retired Senior Audit Officers/Assistant Audit Officers for engagement on short term contract basis against the vacancies in the cadre of Assistant Audit Officers in Office of the Director General of Audit, South Eastern Railway, Gardenreach, Kolkata-700043.

Copy of Notice No.Admn/30-2/Consultant/2018/583 dated 03.06.2022 of Office of the Director General of Audit, South Eastern Railway, Gardenreach, Kolkata, containing the broader terms and conditions applicable to the contractual officers is enclosed herewith.

Eligible retired Senior Audit Officers/Assistant Audit Officers fulfilling the requisite criteria are requested to e-mail/post their applications along with Bio-Data as per attached proforma directly at dgarlyser@cag.gov.in latest by 15.06.2022.

**//Authority: DAG (Admn)'s order dated 09.06.2022
kept in the file Admn.I/Retired Person//**


Sr. Audit Officer (Admn.1)

Copy forwarded through E-mail for information and necessary action to:-

1. Secretary to Principal Accountant General (Audit-I), West Bengal, Kolkata
2. Secretariat to DAG(AMG-I&Admn.)/DAG(AMG-II)/DAG(AMG-III)/DAG(AMG-IV).
3. Senior Audit Officer (Welfare)
4. Sr. AO (Admn.), Office of the Accountant General (Audit-II), West Bengal, CGO Complex, 5th floor, Salt lake, Kolkata-700064
5. **Sr. AO (EDP) – It is requested to publish the matter in this office Website.**
6. Hindi Section, for translation in Hindi.
7. Secretary, Category-I/II Association, O/o the Principal Accountant General (Audit-I), West Bengal and Office of the Principal Accountant General (Audit-II), West Bengal.
8. Notice Boards



भारतीय लेखापरीक्षा और लेखा विभाग
कार्यालय महानिदेशक लेखापरीक्षा
दक्षिण पूर्व रेलवे, गार्डेन रीच, कलकत्ता -700043
INDIAN AUDIT AND ACCOUNTS DEPARTMENT
Office of the Director General of Audit
South Eastern Railway
Garden Reach; Kolkata-700043
Email: dgarlyser@cag.gov.in Phone: 033 24395169 FAX: 033 24391418



NOTICE

Applications are invited from retired Sr. Audit Officers/Audit Officers/Assistant Audit officers having work experience in Indian Audit & Accounts department for drawing up panel for engagement on short term contract basis against the vacancies in the cadre of Assistant Audit officer in the Office of the Director General of Audit, South Eastern Railway, Garden Reach, Kolkata- 700 043 on the terms and conditions mentioned below:-

- i. The initial period of contract with the selected retired personnel would be of one year. Based on his/her performance and requirement of his/her services the contract can be further extended upto a maximum of five terms (one year each). Renewal of contract would be absolutely at the discretion of the competent authority.
- ii. No retired officer can be engaged beyond the age of 65 years.
- iii. The retired officers shall have to sign an agreement of confidentiality with the Government of India containing a clause of Ethics and Integrity.
- iv. The retired officers shall be paid a fixed monthly amount, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of the contract. No annual increment/percentage increase, Dearness Allowance and House Rent Allowance shall be allowed during the contract.
- v. An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement.
- vi. Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service to the retired officer hired on short term contract basis. Accumulation of leave beyond a calendar year may not be allowed. However, absence during events beyond control of any individual like curfew, bandh, strike, lockdown should be dealt with in a similar way as in the case of serving officers/officials.
- vii. In case the retired officer remains absent beyond paid leave in a month for reasons other than those indicated above, his/her remuneration shall be deducted on prorata basis as under:

<u>Fixed monthly remuneration</u>	X	No. of days of absence on working
22		days

- viii. The retired officer may be required to go on tour as a part of duty, if required and TA/DA shall be paid as per their entitlement at the time of retirement.
- ix. The engagement can be terminated or curtailed by the office at any point of time without assigning any reason.
- x. Mere eligibility does not confer any automatic right to engagement as consultant. The process of selection of the retired persons will be as per guidelines of Hdqrs. office

The application in prescribed format must reach the undersigned either by post or through e-mail at dgarlyser@cag.gov.in latest by 5.00 P.M. of 15.06.2022.

Sd/-
Sr. Audit Officer/Admn-I.

No. Admn/30-2/Consultant/2018/583

Dated: 03.06.2022

Copy to:

1. All Heads of Department of offices under Indian Audit and Accounts Department located at Kolkata.
2. Secretariat of Director General of Audit, S.E.Railway, GRC, Kol-43
3. Secretariat of Director, O/o the Director General of Audit, S.E.Railway, GRC, Kol-43
4. Notice Boards.

Sd/-
Sr. Audit Officer/Admn-I

PRO-FORMA FOR APPLICATION FOR THE POST OF ASSISTANT AUDIT OFFICER IN THE
O/O THE DIRECTOR GENERAL OF AUDIT, SOUTH EASTERN RAILWAY,
GARDEN REACH, KOLKATA – 700 043.

Affix recent
coloured
passport size
photograph

- 1 Name (In Block letters) :
- 2 Address for correspondence :
(with phone/mobile No and e-mail address)
- 3 Date of Birth and age as on date :
- 4 a) Post held at the time of retirement :
b) Pay Level and Basic Pay :
- 6 Name of the Office with full address from :
which retired
- 7 Date of Retirement :
- 9 Work experience in brief :
(separate sheet may be attached)
- 10 Attach Photocopies of last 5 years of APAR :

I certify that the above particulars given by me are true and correct to the best of my knowledge. I have carefully read the terms and conditions mentioned in the notice relating to the above post and am willing to be considered for the same.

Signature :

Name :