



कार्यालय प्रधान महालेखाकार ( लेखा व हकदारी )  
हिमाचल प्रदेश, शिमला-171003  
OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E)  
HIMACHAL PRADESH, SHIMLA-171003



No.Admn./A/2022-23/108

Date:-08.06.2022

Circular

**Subject :-** Filling up of posts of AAO (OIOS) in RTC, Delhi .

Regional Training Centre, Delhi has proposed to fill up two posts of AAO- to act as functional help desk for implementation of OIOS in the department on deputation basis in their office.

The willing officers/officials who fulfill the terms & conditions (copy enclosed) can apply for the above post to Administration section by or before 15.06.2022.

**Authority:-** Dy. Accountant General (A) orders dated 06.06.2022  
in file No.Admn./G-15(i)/RTI/Deput./2022-23.

Encls: as above

—sd/—

**Sr. Accounts Officer (Admn.)**

**Ends:-Admn./G-15(i)/RTI/Deput./2022-23/915-16**

**Dated:-08.06.2022**

Copy forwarded to the following for information and necessary action:-

1. Notice Board/Official website
2. 'A' series file/Admn.

**Sr. Accounts Officer (Admn.)**



भारतीय लेखापरीक्षा तथा लेखा विभाग (Indian Audit & Accounts Department)

कार्यालय महानिदेशक लेखा परीक्षा (केन्द्रीय प्राप्ति) नई दिल्ली  
O/o The Director General of Audit (Central Receipt) New Delhi  
क्षेत्रीय प्रशिक्षण केन्द्र दिल्ली।  
Regional Training Centre, Delhi

'A' Wing, 5<sup>th</sup> floor, AGCR Building, Indraprastha Estate, New Delhi – 110002.

☎011-23454328/332 ☎011-23702271 Email:- [rtinewdelhi@cag.gov.in](mailto:rtinewdelhi@cag.gov.in), website:- <https://cag.gov.in/rti/delhi/en>

No. RTC/Faculty Deputation/20/2019-20/211

Date: 24/05/2022

To

All Offices of IA&AD  
(As per mailing list)

Subject:- Filling up of posts of AAO(OIOS) in RTC, Delhi.

Sir/Madam,

The Regional Training Centre, Delhi requires services of eligible candidates for filling up following post on deputation basis as per Headquarters instructions.

Faculty Post	No. of Vacancies
AAO - to act as functional help desk for implementation of OIOS (One IAAD one System) in the department	02

1. Eligibility conditions and job requirement for the post are given in Annexure-I.
2. The deputation will initially be for a period of one (1) year, which may be extended by the competent authority subject to continued suitability and administrative convenience.
3. Training allowance would be admissible to these posts as per extant instructions issued by the Government of India and Hqrs. Office from time to time.
4. Applications of all interested and eligible officers may please be forwarded along with the following documents latest by 30/6/2022 to the Dy. Director, Regional Training Centre, Delhi.
  - Bio-data of applicant in prescribed format (Annexure-II)
  - Vigilance clearance certificate
  - Attested copies of APARs dossier for the last five years
5. Selection of suitable candidate will be made by following appropriate selection procedure about which the applicant will be notified.
6. A Reference is invited to Headquarters Circular No. 269/Trg. Div./42-A/2019 dated 18.09.2019 wherein the detailed directions to field offices on augmentation of staff position in RTC/RTCs were issued. The important issues addressed by Headquarters office in the said circular are as below:-
  - Field offices shall display the deputation notifications issued by RTIs/RTCs on the notice boards.
  - Field offices shall circulate the notification among staff members by giving reasonable time to candidates for responding to the notification.

- Field offices shall forward all applications received from their officers against the positions advertised by RTI/RTCs without withholding any application.
  - On completion of selection process, the field offices shall obligatorily relieve the selected officer(s) for teaching/administrative assignment.
7. Wide publicity may please be given to this notification to encourage participation of officers for taking up the assignment in RTC, Delhi.
  8. This issues with the approval of Director General of Audit (Central Receipt).

Yours faithfully,



Sr. Audit Officer (RTC)

## **Annexure-I**

### **Eligibility conditions and job requirements**

1. Holding analogous post of A.A.O.
2. Sr. A.O. with appropriate skills may also apply. If found more suitable and appropriate, change in the level of the post of the resource person would be considered with the approval of Hqrs Office.
3. The applicants below 56 years of age as on 1/5/2022 would be considered.
4. The official concerned would act as a functional Help Desk for the concerned user offices within the jurisdiction of the RTC Delhi. He/ She would also help in delivering capacity building sessions/training programmes/courses relating to OIOS. The resource person would also help the OIOS Central Team in IAAD in conducting OIOS UAT (User Acceptance Testing)/Stage 0 Testing, and also hand holding testers in the field offices for User Acceptance Testing.
5. The skill sets required for the resource person are reasonable IT skills (i.e. use of MS Office and web browsers) and good communications skills.
6. Job nature may require travelling outstation also.

## Annexure-II

### Bio data of applicant

1.	Name of full(S/Shri/Smt/Ms)	
2.	Present Post held	
3.	Permanent Address	
4.	Present Address	
5.	Date of Birth	
6.	Qualifications i) Educational ii) Professional	
7.	Office to which the applicant belongs i) Parent Office ii) Present Office	
8.	Whether belongs to SC/ST/Neither	
9.	Date of entry into Government Service	
10.	Date of entry into IA&AD	
11.	Date & Year of passing SAS Examination (Please mention Civil Audit/Commercial/P&T/Railway/Defense Audit)	
12.	Date of promotion as AAO	
13.	Details of other exams passed (RAE/CPD-I,CPD-II/Others)	
14.	Proficiency in computers, Details may be given	
15.	Present Pay Level and Pay	
16.	Mobile Number and officials email ID	
17.	Any other relevant details	

Date:

(Signature of Applicant)

Place:

It is certified that the above particulars furnished are correct as per our office records and no disciplinary/vigilance action is pending against him/her.

**Signature of the Head of the Department**

**(With Stamp)**