

भारतीय लेखा परीक्षा और लेखा विभाग
क्षेत्रीय प्रशिक्षण संस्थान, कोलकाता

संख्या RTI/Kol/Deputation/2020-21/141
दिनांक 06/05/2022

सेवा में,

All offices as per mailing list
(CAG-ALL-OFFICES@LSMGR.NIC.IN)

महोदय/महोदया,

इस कार्यालय का पत्र संख्या RTI/Kol/Deputation/2020-21/141

दिनांक 06/05/2022 आवश्यक कार्यवाही हेतु संलग्न है।

अनुलग्नक: यथोपरि

भवदीय

रंजन कुमार

सिनिअर लेखा परीक्षा अधिकारी (प्रशिक्षक प्रशासन)
Senior Audit Officer (Faculty / Admn.)
क्षेत्रीय प्रशिक्षण संस्थान कोलकाता
Regional Training Institute Kolkata

तीसरा, एम.एस.ओ. विल्डिंग, सी.जी.ओ. कम्प्लेक्स, पाँचवाँ तल, ए-विंग, डी.एफ. ब्लॉक, साल्ट लेक, सेक्टर-1, कोलकाता-700064

दूरभाष : 033- 2321 3907/ 6708 फेक्स : 033-2321 6709 ई-मेल : rtiKolkata@cag.gov.in



भारतीय लेखा परीक्षा और लेखा विभाग
INDIAN AUDIT & ACCOUNTS DEPARTMENT
क्षेत्रीय प्रशिक्षण संस्थान, कोलकाता
REGIONAL TRAINING INSTITUTE, KOLKATA



लोकहितार्थं सत्यनिष्ठा
Dedicated to Truth in Public Interest

No. RTI/Kol/Deputation/2020-21/ 141

Dated: 06.05.2022

To
All Offices as per mailing list
(CAG-ALL-OFFICES@LSMGR.NIC.IN)

Sub: Preparation of panel for deputation Assignment at Regional Training Institute (RTI), Kolkata for filling up of vacancy in the cadre of Senior Audit Officer (Core Faculty/ EDP), Senior Audit Officer (Core Faculty/ General) and Assistant Audit Officer (Core Faculty/ Knowledge Centre).

Madam/ Sir,

- 1. One post of Senior Audit Officer (Core Faculty/ EDP)** in the pay level 10/11 is likely to be vacant at Regional Training Institute (RTI), Kolkata. The post would be filled up on deputation basis. The names of Senior Audit Officer/ Senior Accounts Officer with experience/ knowledge in
 - In-depth knowledge and experience in operating Computer applications (IDEA, Oracle, PL/SQL Programming, website applications etc.) and aptitude to deliver lectures.
 - Knowledge in working with Data analytics software is desirable
 - Ability to development and maintenance of IS systems.
- 2. One post of Senior Audit Officer (Core Faculty/ General)** in the pay level 10/11 is likely to be vacant at Regional Training Institute (RTI), Kolkata. The post would be filled up on deputation basis. The names of Senior Audit Officer/ Senior Accounts Officer with experience/ knowledge in Auditing experience in Performance Audit, Financial Audit would be preferred.
- 3. One post of Assistant Audit Officer (Core Faculty/ Knowledge Centre)** in the pay level 8/9 is likely to be vacant at Regional Training Institute (RTI), Kolkata. The post would be filled up on deputation basis. The names of Assistant Audit Officer/

Assistant Accounts Officer with experience/ knowledge in (i) Compliance Audit, (ii) Rural/ Local Bodies Audit, and (iii) Railway Audit would be preferred.

Application of Senior Audit Officer/ Senior Accounts Officer/ Assistant Audit Officer/ Assistant Accounts Officer who are willing to be considered for deputation to RTI, Kolkata may be forwarded to this office on or before 30.05.2022 along with their Bio-Data (Format enclosed), copies of APAR for the last three years and vigilance clearance certificate.

The term of deputation will be initially for a period of three years and may be extended thereafter, subject to his/her continued suitability and administrative convenience. While working at RTI, Kolkata, the selected official will draw his/her basic pay plus training allowance as applicable on his/her basic pay as admissible under extant rules.

A reference is invited to Headquarters circular No. 269/Trg. Div./42-A/2019 dated 18.09.2019 wherein the detailed instructions to field offices on augmentation of staff in RTIs/RTCs were issued. The important instructions in the said circular are re-iterated below:

- Field offices shall display the deputation notifications issued by RTIs/ RTCs on the notice boards and circulate among the staff giving reasonable time to the candidates for responding to the notification;
- Field offices shall forward all applications received from their officers/staff against the positions advertised by RTIs/RTCs to the concerned Institute/Centre, without withholding any application;
- On completion of selection process, the field offices shall obligatorily relieve the selected officer(s) for teaching/administrative assignments at RTIs/RTCs at the earliest.
- The initial deputation period to RTIs/RTCs will be for 3 years and extendable on yearly basis thereafter. The RTI/RTC however, reserves the right to repatriate a deputationist at any time, if his/her performance is found unsatisfactory.

This issues with the approval of the Principal Director.

Encl: As above

Yours faithfully,



Sr. Audit Officer/Administration

BIO-DATA

Name in full	
Permanent address	
Present address	
Date of Birth	
Educational qualification	
Date of appointment	
Parent office	
Post held at present	
Office in which working at present	
Present place of posting	
Whether belongs to SC/ST	
Knowledge of Computer	
Details of working experience	
Any other relevant details	