



प्रधान महालेखाकार (लेखा एवं हकदारी) का कार्यालय, ओड़ीशा, पुरी शाखा, पुरी  
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E) ODISHA,  
PURI BRANCH, PURI-752003

No. VLC-I-A.A.-181

Date-17.03.2022

To

All Superintending Engineers/ All Executive Engineers/  
All F.A. & C.A.Os.

Sub: - Submission of March (Preliminary) and March (Supplementary), 2022

Sir,

The last date for receipt of March (Preliminary), 2022 and March (Supplementary), 2022 Accounts has been fixed by this office as **18.04.2022** and **20.05.2022** respectively. It may be noted that this office closes the accounts at the date prescribed by Comptroller & Auditor General of India. Hence, the March (Preliminary), 2022 and March (Supplementary), 2022 accounts received after the due date will not be taken into consideration. In case NIL supplementary accounts, a report to that effect may be furnished on or before the due date.

While submitting March (Preliminary), 2022 accounts, it may be ensured that adequate and suitable action is taken to clear the outstanding suspense and deposit heads of account are attached to the accounts. In case there are no transactions during the month, a "NIL" report containing the opening and closing balances should be furnished. In this connection, this office letter on clearance of balances under different suspense and deposit heads of accounts may please be referred to. Further, it may be ensured that the cash balance of the P.W. Divisions/F.A.&C.A.Os is "NIL" at the end of March 2022.

After closing of the financial year, adjustments, if any, are required to be made through Transfer Entries and included in the Supplementary accounts.

The advance sanction from Odisha Contingency Fund either during 2021-2022 or during the previous years should be cleared subject to the provisions made in this regard in the Annual and Supplementary Budget Estimates of 2021-2022 before submission of March'2022 (Supplementary) accounts. It may be ensured by the Divisional Officer that no amount remains un-recouped to Odisha Contingency Fund and that all recoupments are linked to the month of expenditure.

Necessary details in this regard i.e., sanction order number of Finance Department/ Administration Department date, etc., with full classification (i.e., Demand No./Major/Sub-Major/ Minor/ Sub-head/ Detail Head/Object Head) may be furnished in the Supplementary Accounts. The responsibility for failure to recoup the advance to the Odisha Contingency Fund shall be on the officer rendering the accounts. The amount accounted for under final heads of accounts should also be supported with a detailed Head of Account such as Major/Sub-Major/ Minor/ Sub-Head and detail head against each.

P.T.O

It may please be ensured that all adjustments pertaining to the Division are carried out in one Supplementary account. Booking of Receipts / Expenditure under in Minor Head "800" should be verified and adjusted in proper head of accounts where other proper Minor heads are provided under any Sub-head. Subsequent Supplementary accounts will not be entertained under any circumstances. In this connection, D.O.letter No. 17804 dated 28.04.1989 of the Commissioner-Cum-Secretary to Govt. of Odisha, Finance Department, Bhubaneswar may please be referred to.

Transfer Entries will be allowed only in case of genuine misclassification and adjustments. The Divisional Officer will have to provide all necessary information in support of the Transfer Entries failing which the Transfer Entries will not be accepted and the account will be corrected accordingly.

It is noticed that a huge balance under 8782 Head-II (Cheques) and 8782 Head-I (Remittance) has been accumulated against almost all Divisions due to mismatch of figures between the Division and Treasuries. Hence the list of paid cheques and acknowledged challans for March, 2022 downloaded from the Treasury Portal duly reconciled with the respective Division figures may be furnished.

Yours Faithfully,

  
Sr. Accounts Officer

Memo No-VLC-I-A.A.-182(26)

Dated-17.03.2022

Copy forwarded to the Engineer-In-Chief (Civil), Odisha, Bhubaneswar / The Engineer-In-Chief (Water Resources), Odisha, Bhubaneswar/ The Chief Engineer (National Highways), Odisha, Bhubaneswar / The Chief Engineer (Rural Works), Odisha, Bhubaneswar / The Chief Engineer (P.H.), Odisha, Bhubaneswar / The Chief Engineer (R.W.S.&S), Odisha, Bhubaneswar / The Director, Hydrometry, Odisha, Bhubaneswar,/ The Chief Engineer, Project Planning & Formulation, Odisha, Bhubaneswar,/ The Chief Engineer & Basin Manager, Brahamani Right Basin, Dhenkanal,/ The Chief Engineer & Basin Manager, Brahamani Left Basin, Samal,/ The Chief Engineer, Lower Indra and Lower Suktel Proect, Nuapada,/The Chief Engineer & Basin Manager,Baitarani Subarnarekha and Budhabalang Basin, Laxmiposi, Baripada,/ The Chief Construction Engineer, (Potteru/ Balimela Project), Chitrakonda,/ The Chief Construction Engineer,Anandapur Barrage Project, Keonjhar,/ The Diretor, Ground Water Survey & Investigation, Odisha, Bhubaneswar,/ The Chief Engineer, Upper Indravati Irrigation Project, Khatiguda, Nabarangpur,/ The Chief Engineer, Drainage Gandarpur, Cuttack,/ The Chief Construction Engineer, Upper Kolab Project,Bariniput, Jeypore, Koraput,/ The Chief Construction Engineer, Kanpur Irrigation Project, Keonjhar,/ The Chief Construction Engineer, Lower Suktel Project, Bolangir,/ The Principal Chief Electrical Inspector, Odisha, Bhubaneswar,/ The Chief Engineer, Minor Irrigation, Odisha, Bhubaneswar,/ The Chief Engineer, World Bank Project, Nirman Soudh, Odisha, Bhubaneswar,/ The Chief Engineer, DPI & Roads, Nirman Soudh, Odisha, Bhubanewar,/The Chief Engineer (Building), Odisha Bhubaneswar,/ The Chief Engineer, Megalift, Odisha Bhubaneswar for information and necessary action. The verification and reconciliation of the accounts of expenditure / receipts may please be ensured latest by **16.06.2022**.

  
Sr. Accounts Officer

Memo No-VLC-I-A.A.-183(10)

Dated-17.03.2022

Copy forwarded to the Principal Secretary, Finance Department, Odisha, Bhubaneswar,/Secretary, Water resources Department, Odisha, Bhubaneswar/ Secretary, Works Department, Odisha, Bhubaneswar/ Secretary, H&U Development Department, Odisha, Bhubaneswar,/ Secretary, R.D. Department, Odisha, Bhubaneswar,/ Secretary, Energy Department, Odisha, Bhubaneswar,/ Secretary, Fishery & Animal Resources Deptment, Odisha, Bhubaneswar,/ Secretary, Commerce Department, Odisha, Bhubaneswar,/ Secretary, Panchayat Raj Department, Odisha, Bhubaneswar,/ Special Relief Commissioner, Cuttack for information and necessary action.

  
Sr. Accounts Officer

Memo No-VLC-I-A.A.-184(14)

Dated-17.03.2022

Copy forwarded to the Secretary, Pr. Accountant General (A&E), Odisha, Bhubaneswar / Branch Officer, Book Section/ Branch Officer, A.A. Section, O/o the Pr. A.G.(A&E) Odisha, Bhubaneswar,/ Branch Officer, VLC-I/VLC-II/VLC-III/VLC-IV/ VLC-V/VLC-VI/VLC-VII/F.C.-I/F.C.-II,/ WM (local) for information and necessary action.

  
Sr. Accounts Officer