

## OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&amp;E), PUNJAB, CHANDIGARH.

Office order No. Admn.I/A/21-22/403

Dated:- 09.03.2022

## OFFICE ORDER

The Competent Authority has directed to implement e-office in official working initially by the staff of following sections with immediate effect. {in the first phase}

1. Admn.1
2. Admn. UT
3. PPCB
4. TM
5. CRT-I
6. IT Support Cell

It is further directed that the flow of movement of files under E-office will be as under: (as per the existing hierarchy)

- I) Dealing Assistant to AAO
- II) AAO to Sr. AO
- III) Sr. AO to Sr. DAG/DAG
- IV) Sr. DAG/DAG to Pr. AG

*sd/-*  
Deputy Accountant General (Admn)

Endst. No. Admn. I/Misc/21-22/ 4226-4235

Dated:- 09.03.2022

Copy of the above is forwarded to the following for strict compliance:-

1. Secy. to Pr. AG
2. PA to All Group Officers
3. Admn.1
4. Admn. UT
5. CRT-I
6. PPCB
7. TM
8. UT sub office.
9. Office Order file.
10. IT Support Cell to provide required training to staff.

*SA*  
Sr. Accounts Officer (Admn) 09/3/22