



भारतीय लेखापरीक्षा तथा लेखा विभाग  
क्षेत्रीय प्रशिक्षण संस्थान, चेन्नई  
INDIAN AUDIT AND ACCOUNTS DEPARTMENT  
REGIONAL TRAINING INSTITUTE, CHENNAI

RTI-20345(U1)/1/2022-ADMN/374

Dt.18.02.2022

To  
All the Heads of Offices in IA&AD,  
(as per mailing list)

SUB: Filling up of the post of Junior Hindi Translator in RTI,  
Chennai on deputation basis - reg.

SIR/MADAM,

In continuation of this Office Notification No. RTI/Chennai/  
ADMN/I/2021-22/240 dated 15.11.2021 (Copy enclosed), vide which applications  
have been invited from the willing and eligible staff to fill up the post of Junior  
Hindi Translator in RTI, Chennai, it is to inform that last date for receipt of  
applications in respect of Junior Hindi Translator post is extended till 02.03.2022.

This issues with the approval of Director General.

Yours faithfully,

SR. AUDIT OFFICER/ADMN



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INDIAN AUDIT AND ACCOUNTS DEPARTMENT  
REGIONAL TRAINING INSTITUTE, CHENNAI

No.RTI/Chennai/Admn./I/2021-22/240

Dt.15.11.2021

To

All the Heads of Offices,  
(IA&AD as per mailing list)

Sub: Selection for the post of Junior Hindi Translator in RTI, Chennai –reg.

Sir/Madam,

Applications are invited from eligible candidates for filling up of ONE post of Junior Hindi Translator on deputation basis on usual terms and conditions.

2. The term of deputation will be initially for a period of three years extendable on yearly basis subject to administrative convenience and consent of lending Office/HQrs.

3. Age of the willing Officer should not exceed 56 years as on the date of issue of this Notification.

It is requested that names of willing Staff may be forwarded along with their bio-data in the format prescribed, certificate of no charges / vigilance case pending / court case pending and gradings of the individual in APAR for last five years (i.e.,) from 2016-17 to 2020-21 on or before 31.12.2021.

This issues with the approval of Director General.

Encl: As above.

Yours faithfully,

  
Sr. Audit Officer / Admn.

Application Form/Bio-Data

Name of the Post: Junior Hindi Translator

1	Name	
2	Date of Birth	
3	Date of entry into IA &AD with name of post	
4	Educational Qualification	
5	Languages known	
6	Date of Superannuation	
7	Professional Qualification	
8	Details of Work experience	
9	Present post and date from which it is held	

Signature of applicant