



कार्यालय प्रधान महालेखाकार(लेखापरीक्षा) ,असम,बेलतला-गुवाहाटी ,781029
OFFICE OF THE Pr. ACCOUNTANT GENERAL (AUDIT), ASSAM,
MAIDAMGAON, BELTOLA, GUWAHATI -781029
E-mail: agauassam@cag.gov.in



Circular. No. Estt. /Audit/ 2021-22/71
Date: 11/02/2022

CIRCULAR

To,

All the Heads of Department of IA & AD

Subject: Filling up the vacancy in the Cadre of Auditor on deputation basis - regarding.

- Reference: 1. Headquarters letter No. 133-Staff(App)-I/09-2022, dated 31-01-2022
2. Headquarters letter No. 1442-Staff (App-I)/08-2016, dated 20-12-2021

Sir/Madam,

With reference to the Headquarters letters on the subject mentioned above, it is stated that this office has a large number of vacancy in the cadre of Auditor. Hence, this office requires the services of willing Auditors/Accountants on deputation basis in terms of the provision contained in Para 4 of the Headquarters office letter dated 20-12-2021.

The application of officials willing to serve in the Office of the Principal Accountant General (Audit), Assam, Guwahati, on deputation basis may kindly be forwarded along with the following documents latest **by 31-03-2022**.

- (a) Particular of applications (Bio-data) in the enclosed proforma.
- (b) Vigilance Clearance Certificate: it may be certified that no disciplinary/ court/Vigilance Case is pending or contemplated against the applicant.
- (c) Grading of APARs dossier for the last 5 years duly attested by the competent Authority.
- (d) The willing officials should have completed at least two years of regular service.
- (e) Name/s and applications of willing officials may be recommended and forwarded to the official email id of this office i.e. agauassam@cag.gov.in. However, the applications of such officials who have already attained the age of 56 years or against whom the disciplinary proceeding/ court cases are pending /contemplated or who are undergoing major/minor penalty need not be forwarded to this office.

The applicants, while on deputation, will be entitled to deputation allowance as per the extant orders of DOPT. The initial term of deputation will be for one year or till such a date on which the vacancy is filled up by any means, whichever is earlier. Further extension of the tenure may be considered subject to suitability and administrative convenience.

Senior Deputy Accountant General (Admn.)

APPLICATION FOR THE POST OF Auditor

1.	Name of full(S/Shri/Smt/Ms)	
2.	Present Post held	
3.	Permanent Address	
4.	Present Address	
5.	Date of Birth	
6.	Qualifications i) Educational ii) Professional	
7.	Office to which the applicant belongs i) Parent Office ii) Present Office	
8.	Whether belongs to SC/ST/Neither	
9.	Date of entry into Government Service	
10.	Date of entry into IA&AD	
11.	Whether probation period complete or not	
12.	Present Pay Level and Pay	
13.	Proficiency in computers, Details may be given	
14.	Mobile Number and officials email ID	
15.	Work experience	
16.	Any other relevant details	

Date:

(Signature of Applicant)

Place:

It is certified that the above particulars furnished are correct as per our office records and no disciplinary/vigilance action is pending against him/her.

Signature of the Head of the Department (with Stamp)