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प्रधान महालेखाकार (ले० एवं ह०) का कार्यालय, बिहार, पटना
OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E), BIHAR, PATNA

पत्रांक / No. Admn-I/(A&E)/Restructure/21-22/C-234

दिनांक / Date: 23 12.2021

OFFICE ORDER

In continuation with the Office Order bearing No. Admn-I/ A&E/Restructure/21-22/C-193 dated 23.11.2021, following alterations/ modifications in the existing structural and functional setup of this office are hereby made in this phase in the wake of acceptance of recommendations made by the committee constituted for this purpose. Officials involved on account of this restructuring are transferred and posted accordingly.

1. GIA Section stands disintegrated into two parts namely GIA Cell-I and GIA Cell-II. Both the Sections will work in full fledged manner with receiving incoming letters, maintaining own diary/dispatch registers and other usual works. The Sectional setup is specified as under:-

GIA-I Section	GIA-2 Section
1. Shri Vijay Kumar, No. IV, AAO	1. Shri Shashi Bhushan Prasad, AAO
2. Shri Sanjay Kumar No. I, Supervisor	2. Shri Arun Kr. Poddar, Asstt. Supervisor
3. Shri Chandra Shekhar, Asstt.Supervisor	3. Smt Rashmi Kumari, Asstt. Supervisor
4. Shri Indrajeet Kr. Suman, Acctt	4. Shri Manish Kumar, No.IV, Acctt
5. Shri Nishant Kumar, Acctt	5. Shri Anurodh Kumar, DEO, Gr. 'A'
6. Shri Ramzan, Acctt	6. Shri Manish Kumar No. VI, Acctt
7. Shri Meghnath Kumar, Sr. Acctt.	7. Shri Rajendra Chaudhary, Asstt. Supervisor
8. Shri Prafull Prabhakar, DEO	8. Shri Ranjan Kumar, DEO

- GIA -I Section is entrusted with the task of filing all sorts of report and return under the domain of erstwhile GIA Section. GIA-1 Section will undertake entire work relating to Grant in Aids and Utilization Certificate of Education Department, SC/ST Welfare Department and Backward/Extremely Backward Class Welfare Department.
 - GIA-II Section is entrusted with the entire work relating to all other Departments except those which have been allotted to GIA-I Section. Further, GIA-II Section will make available requisite data to GIA-I Section for term Report & Return.
2. Existing team-1 and team-2 in R Cell are renamed as DC Cell-I and DC Cell-2 as full-fledged Sections maintaining their own diary/dispatch and filing periodic Report & Return with the allocation of works as under:-

- R Cell will continue to exist as usual with the sole work of reconciliation and will hand over the work relating to AC/DC bills to DC Cell-I and DC Cell-2 as per distribution of work.
 - DC Cell -I will undertake the work of all types of periodic Reports & Returns relating to AC and DC bills. Work relating to all Major Heads and AC/DC bills received from treasuries except those allotted to DC Cell-II will be carried out by DC Cell-I.
 - Works related to AC/DC Bills under Major Heads 2015, 2055, 2056, 2202, 2203, 2204, 2205, 2235, 2236, 2245, 4055, 4056, 4202, 4235 & 4236 prior to 01.04.2019 and those drawn after 01.04.2019 from Sinchai Bhawan, Nirman Bhawan, Vikash Bhawan, Bhabhua, Rohtas, Sheohar, Kishanganj, Supaul, Katihar, Motihari, Purnea, Khagaria, Jamui, Lakhisarai, Bhagalpur, Samastipur, Madhubani, Madhepura, Saharasa, Bettiah, e-treasuries and Bihar Bhawan Treasury will be carried out by DCCell-II.
 - DC Cell-II will make available the requisite Data to DC Cell-I for the purpose of periodic Reports & Returns as and when required.
3. A new Cell namely Natural Resources Accounting (NRA) Cell is created as per Hqrs direction as the work relating to this segment is continuously escalating. The primary work of NRA Cell is pertaining to Finance Account so this newly created Cell will remain attached with Appropriation Section till further order. The structural setup of NRA Cell will be as under:-
- i.. Shri Sanjeev Kumar Das, AAO
 - ii. Smt Archana, AAO (Adhoc)
 - iii. Shri Ghanshyam Kumar Gupta, AAO (Adhoc)
4. The Record Section is bifurcated into two parts. One for receiving Dak through Post/Mail and other for receiving Dak on counters itself. Out of the serving staff in Record Section, a separate Section viz Record-2 will come into existence for receiving Dak through post while other staff will remain posted under Record-I meant for letters/materials received on counters. One of the officials in Record-II will download, print and mark the letters received through e-mail for further distribution of the mails sparing ITS Cell from this work. The Structural setup of Record-2 will be as under-
- i. Shri Devendra Safi, Supervisor (Grievance Cell) who is entrusted Additional Charge of Record-II Cell.
 - ii. Shri Suman Kumar II, DEO, Gr. A
 - iii. Shri Prahalad Ram, Asstt. Supervisor
 - iv. Shri Sumit Kumar, Acctt
 - v. Shri Akhilesh Kumar Mishra, Sr. Acctt
5. Apart from this, Pension Wing is expanded into 21 Sections with existing EDP, PRC and Pension Dispatch. Further, PIR Section will cease to exist now. The staffing in existing pension sections will remain the same unless specified otherwise whereas newly created sections will have staff posted therein as mentioned ahead. The overall redistribution of works among them will be as under:-

- Pen-01:- It will work as a controlling section. All reports & returns will be done by pension-01 section. This section will keep monitoring on timely disposal of pension cases of the wing and decide suitable action for achieving the target. This section will watch on PRC and dispatch. This section will also watch on quality disposal and inform the higher authority about requirement for best achievement.
- Pen-02:- Pension cases of Gazetted Officers of All India Services, High Court and High Court Judges, Lokayukta, B.P.S.C, Bihar Vidhan Sabha, Bihar Vidhan Parishad, C.M Sectt., Home (Police & Spl.), General Administrative Department.
- Pen-03- Non Gazetted Staff of PWD & PHED (All Bihar).
- Pen-04 Non Gazetted Staff of Medical (All Bihar).
- Pen-05- All pension cases of Non Gazetted of North Bihar's High School, Govt. High School, Basic School, Minorities School, Project School, Teacher Training College, Adult Education Training College. (Teaching & Non-Caching Staff)
- Pen-06 All pension cases of North Bihar – Non Gazetted Staff of Police, Fire Services, BMP, Home Guard & PTC.
- Pen-07 Non Gazetted Staff of all District Collectorates, Sub-Division & Block Development Office, leave Salary & Pension Contribution Maintenance of Broad Sheet, Encashment of Bank Draft & Cheques pertaining to pension and leave contribution & its rate intimation. Treasury Office and District Accounts Office.
- Pen-08 Non Gazetted Staff of Irrigation, Minor Irrigation, Local Engineering Organization, Electrical of all Districts of Bihar State.
- Pen-09 NR cases (Other State) circulation of all relief orders received from other Audit Circle to all treasuries of Bihar State as well as circulation of all relief orders received from Govt. of Bihar to Other Audit Circle.
- Pen-10 Middle and Primary School's Teachers of Nalanda (Biharsharif), Nawada, Jehanabad, Arwal, Samastipur, Gaya, Gopalganj, Siwan, East Champaran, Aurangabad & Muzaffarpur Districts.
- Pen-11 Pension cases of Gazetted Officer of Governor, Cabinet Sectt. Rajsabha Judicial Services (State) public relation Department, Irrigation, Industry, Panchayati Raj, Jail, Transport, Statistics, Election, Excise, Planning, Science & Technology, Registration (registrar) Supply & Commerce, Mines & Gology Welfare, Land & Revenue Labour Employment & Training, Tourism, Energy & Civil aviation.
- Pen-12 Primary & Middle School Teachers of Patna, Bhagalpur, Purnea, Kaithar, Madhepura, Saharsa, Sapaul, Jamui, Sheikhpura, Khagaria, Begusarai, Lakhisarai, Banka, Araria, Vaishali.

- Pen-13- * Primary & Middle School's Teachers of Saran (Chapra), Sitamarhi, Sheohar, Madhubani, West Champaran (Bettiah), Bhojpur (Arrah), Buxer, Rohtas (Sasaram) Bhabhua (Kaimur) Munger Kishanganj & Darbhanga.
- Pen-14 Non Teaching Staff of Primary & Middle School of all Bihar & Education Department, NCC Department, Non Gazetted Staff of Co-Operative Department, Forest, Excise, Registration & Commercial Taxes Department Welfare.
- Pen-15 Non Gazetted Staff of Agriculture Weights & Measurement, Project Office, Land Conservation, Horticulture, Pachayati Raj & Panchayat Sewak, Plant Protection Department, Revenue & Land reforms, Survey & Bandobast Chalbandi Office, Law Department Urban Development Department Labour & Employment.
- Pen-16 Non Gazetted Staff of Civil Court High Court Governor's Sectt. Bihar, Bhawan (Delhi), BPSC, Election, Lokayukata, Raj Sabha, Vidhan Sabha & Vidhan Parishad Sectt., C.M Sectt. Cabinet Sectt. States & Planning, Civil Aviation & Tourism & Food & Civil Supply Samudrik Vikas Vibhag, Animal husbandry & Fisheries Department, Finance Department.
- Pen-17 Gazetted of Agriculture Department, Health Department, Animal Husbandry Department, PHED Human Resource Department, MLA & MLC.
- Pen-18 All pension case of South Bihar – High School, Govt. High School, Basic School, Minorities School, Project School, Teacher Training College, Adult Education Training College (Teaching & Non Teaching Staff) with the postings of following officials:-
- Shri Avinash Chandra, AAO (presently in Book Sec)
 - Shri Khursheed Anwar, Asstt. Supervisor (Pen-01)
 - Shri Bipul Kumar Singh, DEO, Gr. 'B' (Typing Pool)
 - Shri Ajay Kumar Baitha, Acctt (TA-04)
 - Shri Ranjeet Kumar Mehta, Asstt. Supervisor (Welfare)
 - Shri Jai Prakash, Asstt. Supervisor (TA-05)
- Pen-19 All pension cases of South Bihar – Non Gazetted Staff of Police, Fire Services, BMP Home Guard & PTC.
- Shri Priyadarshi Vikash, AAO (presently in PRC)
 - Shri Sanjay Kumar Sinha, Asstt. Supervisor (GD)
 - Shri Sunil Kumar No. VI, Sr. Acctt (TA-07)
 - Shri Shyam Neeraj, Acctt (TA-08)
 - Shri Badri Narayan Singh, Asstt. Supervisor (TA-09)
 - Shri Jyoti, Sr. Acctt (TA-10)
- Pen-20 Pension cases of Gazetted Officer of Co-operative, Road Construction Department, Rural Works Department & Building Construction Department, Finance (Audit & National Savings) Commercial Taxes, Forest, Rural Development All Headmaster of High School.

- Shri Amit Kumar Jha, AAO (presently in VLC)
- Shri Santosh Kumar, VI, Acctt. (TA-11)
- Shri Shri Rajesh Kumar IV, Asstt. Supervisor (TA-12)
- Shri Surendra Massih, Sr. Acctt (TA-13)
- Smt. Kiran Devi, Acctt. (TA-14)
- Shri Ajit Kumar No. I, Asstt. Supervisor (TA-18)

Pen-21 Non Gazetted Staff of Press, Mines & Geology, Water Board, Ganga Bridge Project, Industry & Inspector of Factories, Museum and Archacology, Transport Science & Technology and any other department which is not allotted to any other sections.

- Shri Vidya Sagar Dwivedi, AAO (presently in AC Sec)
- Shri Ram Suresh Pathak, Acctt. (WM-I)
- Shri Kishan Raj, Sr. Acctt. (PAO-II)
- Md. Nizamuddin Ansari, Sr. Acctt. (PAO-II)
- Shri Bijay Singh, Acctt (Try)
- Shri Manoj Kumar Yadav, Sr. Acctt. (Try)

On account of discontinuation of PIR, the work thereof is merged with Pen-1 Section. The space occupied by PIR will be utilized for seating a new section. Further, Shri Sanjeev Kumar Sinha, AAO (Pen-01) will keep monitoring of PRC Section additionally.

This issues with the authority of Pr. Accountant General order dated 16.12.2021 in the concerned file and will come into force from the date of issue of this Officer Order.


Sr. Dy. Accountant General (Admn)

Copy to:-

1. Pr. Accountant General (A&E) Secretariat
2. Sr. Dy. Accountant General (Admn & GE) Secretariat
3. Sr. Dy. Accountant General (Pen & Fund) Secretariat
4. Dy. Accountant General (A/cs & Works) Secretariat
5. Sr. AOs/AAOs- TM, PEN-I, GM, WM-I, Record, GIA, AA, R Cell, Legal Cell
6. Sr. AO/AAO-GD for making further necessary arrangement and needful action.
6. Sr.AOs/AAOs/ Concerned Officials related therewith.
7. AAO/ITS for providing electronic equipments and uploading information on office website.
8. Notice Boards/ To be circulated through social networking groups.


Sr. Accounts Officer (Admn-1)