



OFFICE OF THE ACCOUNTANT GENERAL (A&E)
ODISHA, BHUBANESWAR

CIRCULAR

As decided by Headquarter office, "Audit Awareness Week" is to be observed from 16th to 22nd November 2021. In addition to the instructions issued vide Circular No. Welfare/A&E/2021-22/187 dated 12.11.2021 all concerned are requested:

- i) To ensure cleanliness in the Indian Audit and Accounts Department,
- ii) To have a good work environment,
- iii) To improve records management, review and weeding out of papers. For this, files of temporary nature may be identified and weeded out as per the extant instructions.

All the Officers/Officials of this office and Branch office, Puri are requested to spare their valuable time and encourage the above activities to make the "Audit Awareness Week" a success.

Sd/-

(Sreeraj Ashok)

Sr. Deputy Accountant General (Admn.)

No. Admn-I-(Misc.)346/2021-22/620

Dated 15.11.2021

1. All Group Officers in main office and Branch office at Puri
2. P.A.O (local)
3. Branch Officer/Admn-II/OE
4. Branch Officer/TM/PM/FM/Book & AA/Record/IAD/Welfare/Vigilance/WME, Puri
5. All Group Controlling sections in main office and Branch office at Puri
6. Pvt. Secretary to A.G./A.G's Secretariat
7. Notice Board/Guard File.


15.11.2021
(G.R.Mishra)

Sr. Accounts Officer/Admn.