



भारतीय लेखा तथा लेखापरीक्षा विभाग
क्षेत्रीय प्रशिक्षण संस्थान, चेन्नई
INDIAN AUDIT AND ACCOUNTS DEPARTMENT
REGIONAL TRAINING INSTITUTE, CHENNAI

NOTIFICATION

NO.RTI/CHENNAI/ADMN/2021-22/

Dated 11.10.2021

To

All Heads of Departments,
(As per mailing list)

Sir/Madam,

Sub: Filling up of One post of AAO on deputation basis as helpdesk for OIOS-reg.
Ref: HQrs Letter No. 691-ISW/23-2019 dated 04 October, 2021

Applications are invited from AAOs/Sr. AOs of IAAD for filling up of ONE newly created post at RTI, Chennai, on deputation basis for implementation of One IAAD One System (OIOS). The incumbent will be responsible for support, capacity building, hand holding and as function OIOS helpdesk for CAG HQ Office, field and branch offices.

Eligibility criteria:

1. The applicant must be holding the post of AAO/Sr. AO in IAAD.
2. Applicant should have wide exposure to Audit and comfortable in using IT systems.
3. Reasonable IT skills (i.e. use of MS Office and web browsers) and good communication skills.
4. Applicants below 56 years of age alone are eligible to apply.

Terms of deputation:

1. The deputation shall initially be for a period of one year and may be extended subject to administrative convenience. The Office reserves the right to repatriate a deputationist at any time, if his/her performance is found unsatisfactory.
2. Selected Officer shall be eligible for Training Allowance as per the extant rules applicable from time to time.
3. Nature of work may require travel to Delhi and outstation.

Such of those Officers who are willing to apply may forward their applications through their respective Cadre Controlling Offices. Applications received directly from the candidates will not be entertained.

Cadre Controlling Offices are requested to forward applications of candidates along with their Bio-data (format enclosed) and grading of APARs for the last five years on or before **31st October, 2021.**

Attention of HQrs instructions issued in No. 269/Trg. Div./42-A/2019 dated 18.09.2019 is invited which inter-alia states that

- (i) all field offices shall display deputation notification issued by RTIs/RTCs on notice boards and circulate among the staff giving reasonable time to the candidates for responding to the notification,
- (ii) Forwarding all applications received without withholding any application,
- (iii) Relieve the selected officer at the earliest.

This issues with the approval of Director General.

Yours faithfully


Sr. Audit Officer (Admin)

BIO DATA

Sl. No	Particulars	
1	Name of the applicant with contact details	
2	Designation	
3	Date of birth	
4	Date of retirement	
5	Educational Qualification	
6	Date of passing of <div style="text-align: right; padding-right: 20px;"> SOG RAE CPD I CPD II CPD III </div>	
7	Date from which holding the present post	
8	Proficiency in computer	
9	Any other qualification	
10	Trainings attended	
11	A brief note on achievements in the performance of various duties	