



कार्यलय महालेखाकर (लेखापरीक्षा- II ) तमिलनाडु एवं पुदुचेरी  
“लेखापरीक्षा भवन”, 361, अण्णा सालै, तेनामपेट, चेन्नै-600018.  
OFFICE OF THE ACCOUNTANT GENERAL (AUDIT-II),  
TAMILNADU & PUDUCHERRY, “LEKHA PARIKSHA BHAVAN”,  
361, ANNA SALAI, TEYNAMPET, CHENNAI-600018.

No.AG (Audit-II)/Admn./Unit-I/7-378/2021-22/61

Date: 08-10-2021

**NOTIFICATION**

Applications are invited from Retired Senior Audit Officers(Commercial / Civil), Retired Assistant Audit Officers(Commercial / Civil), Retired Senior Private Secretaries/Private Secretaries/Stenographer Grade I and Retired Supervisors / Assistant Supervisors / Senior Auditors to work on short term contract basis in the Office of the Accountant General (Audit II), Chennai in accordance with terms and conditions prescribed by Headquarters Office Circular No.27/2021 issued under No.967-Staff(App-I)/22-2016 dated 03.08.2021.

The following broad terms and conditions will be applicable to the contractual Officers/Officials :-

1. Age should not be beyond 65 years.
2. Retired person would be initially appointed for a period of one year, extendable upto a maximum of five terms subject to performance and requirement of service.
3. Remuneration and allowances payable will be governed by OM No.3-25/2020-E.III A dated 09.12.2020, issued by the Department of Expenditure, Ministry of Finance, Government of India, New Delhi, which is as under.
  - (a) A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of the contract.
  - (b) An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement.
  - (c) No annual increment/ percentage increase, Dearness allowance and House Rent Allowance shall be allowed during the contract.
4. Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service to the retired Officer / official hired on short term contract basis. Accumulation of leave beyond a calendar year may not be allowed. However, absence during curfew, bandh strike, lockdown should be dealt with in a similar way as in the case of serving officers / officials.

5. If retired officer / official hired on short term basis remain absent, beyond paid leave in a month for reasons other than those indicated above, his/her remuneration shall be deducted on pro-rata basis as under :

Fixed monthly remuneration X No. of days of absence on working days  
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6. Statutory deductions levied by the Union/State Government shall be made as per rules.
7. The appointment will be purely on temporary basis and is subject to termination at any time.
8. The retired Officers / officials selected to be hired on short term contract basis shall sign an agreement of confidentiality containing a clause on Ethics and integrity.

Retired Officers / officials of the IA&AD, fulfilling the eligibility criteria and willing for the above assignments may submit their Bio-data. Applications duly filled in all respects must reach the undersigned either by post or through email at [sao-admin.tmn.au@cag.gov.in](mailto:sao-admin.tmn.au@cag.gov.in) latest by 22.10.2021.

(vide orders of Accountant General)

  
Sr. Deputy Accountant General (Admin)

Encl : Application form

Copy to:

1. Notice Board
2. Data Manager/ISTC (for uploading the Notification on the official website)
3. All Heads of Department in IA& AD as per mailing list (Except overseas offices)

## APPLICATION FORM

AFFIX  
RECENT  
PASSPORT  
SIZE  
PHOTO

Sl. No.	Particulars	
1	Name of the Retired Officer / official  Residential address for communication,  email id  Mobile Phone No.	
2	Date of Birth	
3	Qualification  a) Educational  b) Professional	
4	Date of entry to Government service	
5	Name of the Office from which retired	
6	Length of Service	
7	Date of Retirement	
8	Post held at the time of Retirement	
9	In case of Voluntary retirement, ground on which retired	
10	Experience	Attach separate sheet along with copies of APARs for 5 years
11	Additional information, if any, on Professional Experience training, work relevant to the post	

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief.

Date

SIGNATURE OF APPLICANT