

**OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E)  
HIMACHAL PRADESH, SHIMLA-171003**

No. Admn./A/2021-22/211

Dated :- 24.09.2021

**Circular**

**Subject: Short term contract post for the retired Sr. Audit Officers, Sr. Private Secretaries, Steno Grade-I retired Supervisor/ Asstt. Supervisors/ Sr. Auditors in the O/o the Pr. Accountant General (Audit) J&K, Srinagar.**

The Pr. Accountant General (Audit) J&K, Srinagar has invited the applications from Retired Sr. Audit Officers, Sr. Private Secretaries, Steno Grade-I retired Supervisor/ Asstt. Supervisors/ Sr. Auditors to work on short term contract basis in their office.

The following broad terms and conditions will be applicable to the contractual Officers/officials:

1. The contract will initially be for a period of one year, extendable up to a maximum of five terms or attaining the age of 65 years, whichever is earlier.
2. Remuneration and allowances payable will be governed by OM No. 3-25/2020-E-III a dated 09.12.2020, issued by the Department of Expenditure, Ministry of Finance, Govt. of India, New Delhi.
3. Statutory deductions levied by the Union/Government shall be made as per rules.
4. The appointment will be purely on temporary basis and is subject to termination at any time.

The retired officers/officials of the IA&AD who fulfilling the eligibility criteria and willing for the above assignment can submit their Bio-data, applications in the enclosed proforma to the O/o the Pr. Accountant General (Audit) J&K, Srinagar through e-mail id agaujammukashmir@cag.gov.in by or before 01.10.2021.

Encls:- Format



Sr. Accounts Officer (Admn.)

Ends:- Admn./G-1(ii)/Deput. /2021-22/1898-99

Dated:-24.09.2021

Copy forwarded to the following for information and necessary action:-

1. 'A' series file/Admn.
2. Notice Board/ Official website



Sr. Accounts Officer (Admn.)



भारतीय लेखा तथा लेखापरीक्षा विभाग  
INDIAN AUDIT & ACCOUNTS DEPARTMENT  
कार्यालय प्रधान महालेखाकार) लेखापरीक्षा (जम्मू व कश्मीर, श्रीनगर-190001  
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT) J&K,  
SRINAGAR - 190001



No. Admn-I/Audit/19(3)/2021-22/145  
Date. 06.09.2021

Notice

Applications are invited from retired Sr. Audit Officers, retired Sr. Private Secretaries, Private Secretaries, Steno Grade-I and Retired Supervisors/ Assistant Supervisors/ Senior Auditors to work on short term contract basis, in the Office of the Principal Accountant General (Audit), Jammu Kashmir, Srinagar in accordance with terms and conditions prescribed in Head quarter's Office Circular No.27/2021 issued under No. 1967-Staff (App-1)/ 22-2016 dated: 03.08.2021.

The vacancies proposed to be filled up are as under: 1) Retired Sr. Audit Officers against 25% of vacancies 2) Retired Sr. Private Secretaries, Private Secretaries, Steno Grade-I, AAOs against vacancies of Steno Grade-1 & I 3) Retired Supervisors/Assistant Supervisors/Senior Auditors against 10% of Accountant vacancies.

The following broad terms and conditions will be applicable to the contractual Officers/officials: -

**1. Tenure and age limit:** The retired officers can be hired on a short term contract basis initially up to a period of one year. The maximum no. of terms and age is restricted to 5 and 65 years respectively.

**2. Remuneration and Allowances:**

Remuneration and allowances payable will be governed by OM No. 3-25/2020-E.III A dated 09.12.2020 issued by the department of Expenditure, Ministry of Finance, Government of India, New Delhi, which is as under:

- The retired officers/officials shall be paid a fixed monthly amount, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of contract.
- Transport allowance shall be allowed not exceeding the rate applicable to the appointee at the time of retirement.
- No annual increment/percentage increase, Dearness allowance and House rent allowance shall be allowed during the contract.

**3. Leave:** Paid leave of absence shall be allowed at the rate of 1.5 days for each completed month of service to the retired officer/official hired on short term contract basis.

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13/9/2021

प्रधान महालेखाकार (ले० व ह०) जम्मू व कश्मीर  
कार्यालय लेखापरीक्षा नं० 180

311 - महालेखाकार

आदेश सं० 164

दिनांक 13/09/21

SR AO Admn



In case of absence, remuneration shall be deducted on pro-rata basis by dividing fixed monthly remuneration by 22 and multiplying the result to the number of days of absence on working days.

4. **Duties Assignable and other conditions:** Duties assignable and other conditions shall be as envisaged in the Hqrs office circular dated 03.08.2021.

5. Statutory deductions levied by the Union/Government shall be made as per rules.

6. The appointment will be purely on temporary basis and is subject to termination at any time.

7. The retired Officers/officials selected to be hired on short term contract basis shall sign an agreement of confidentiality containing a clause on Ethics and integrity.

8. In case of any doubt/omission etc., Hqrs office circular No. 27/2021 dated 03.08.2021 may be pursued.

**Retired officers/officials of the IA&AD, fulfilling the eligibility criteria and willing for above assignments may submit their Bio-data, Applications duly filled in all respects must reach the undersigned by post or through e-mail at [agaujammukashmir@cag.gov.in](mailto:agaujammukashmir@cag.gov.in) latest by 01.10.2021 (Encl: Application Form)**

Sd/-

**Deputy Accountant General (Admn)**

Copy to:

1. All heads of Department of IA & AD

2. Notice Boards- Head Office- Srinagar and Branch Office, Jammu.

**Deputy Accountant General (Admn)**

# APPLICATION FORM

Particulars	
	Name of the Retired Officer/Official Residential address for communication, email id and Mobile Phone No.
	Date of Birth
	Qualification: a) Educational b) Professional
4.	Date of Entry in the Government Service
5.	Name of the Office from which retired
6.	Length of Service
7.	Date of Retirement
8.	Post held at the time of Retirement
9.	In case of Voluntary Retirement, ground on which retired
10.	Experience
11.	Additional Information, if any, on Professional Experience training, work relevant to the post

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief.

Date:

(Signature of Applicant)