



महानिदेशक लेखापरीक्षा का कार्यालय, मध्य रेल
नवीन प्रशासनिक भवन, चौथी मंजिल
दा.नौ.मार्ग, मुंबई, छ.शि.ट - 400 001
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संख्या:डी.जी.ए./सी.आर./प्रशा/Welfare Asstt/789

दिनांक: 23-08-2021

C I R C U L A R

Applications are invited from eligible officials who are willing for appointment as Welfare Assistant (Ex-cadre deputation post) in Level-8 of PayMatrix in the office of the Director General of Audit, Central Railway, Mumbai CSMT. The period of deputation will initially be for one year and the continuance in the ex-cadre posts will be based on the performance of the official subject to sanction for continuance of the posts by Headquarters.

I. Eligibility Criteria.

- Holding analogous posts on regular basis in the present cadre or Department, or
- With three years' service in the grade rendered after appointment thereto on a regular basis in pay Level 6 (Rs.35400-112400) as Senior Auditor and/or Pay Level 7 (Rs.44,900-1,42,400), as Assistant Supervisor or equivalent in the parent cadre or Department.

II. Desirable qualification and conditions.

- Possessing three years' experience in the field of welfare or community activities, housekeeping, sports and cultural activities, personal administration including settlement of personal claims,
- The post is to be filled on deputation basis for a normal period of 3 (three) years.
- The welfare activities involve staff welfare and amenities helping settlement of pension cases, speeding of claims. Dues, helping the families of employees dying in harness etc.
- The maximum age limit for appointment by deputation or absorption shall be not exceeding 56 years, as on the closing date of receipt of applications.

Period of deputation including period of deputation in another-ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed three years.

Applications from eligible and willing staff **alongwith attested copies of Annual Performance Appraisal Report (APAR) for the last five years along with disciplinary/vigilance clearance certificate** may be forwarded to the undersigned **by 20-09-2021**.

This issues with the approval of the Director General of Audit.

(Sd/- (19-08-2021)
(K. Viswanathan)
Deputy Director
viswanathank1@cag.gov.in
Mobile: 8828119031

सेवा मे

All Offices of IA&AD Department

नोटिस बोर्ड

BIODATA

1. Name in full :
2. Present post held :
3. Date of continuance/Appointment in present post:
4. Date of birth :
5. Qualifications :
 - (a) Educational -
 - (b) Professional -
6. Office to which the applicant belongs:
7. Whether SC/ST/Others:
8. Date of entry in Government service:
9. Date of entry in IA&AD:
10. Proficiency in computers:
11. Present Pay and Pay Level:
12. Description of experience in the field of welfare or community activities:
13. Mobile Number and official Email ID:
14. Any other relevant details:

Signature of the Applicant