




**OFFICE OF THE ACCOUNTANT GENERAL
(A&E), PUNJAB & U.T.,
SECTOR-17 E, CHANDIGARH - 160017.
No. Admn-II/Circular/2021-22/16
Dated:- 27/08/2021**

CIRCULAR

All officers /officials of this office are requested to intimate their **SAVINGS** for rebate of income tax and their option regarding **NEW OR OLD INCOME TAX REGIME** in Admn 2 section by **10/09/2021**. In case no option regarding Income Tax regime is submitted, **OLD TAX REGIME** will be applicable in default and in case no savings details are submitted by 10/09/2021 then Income tax will be deducted from the salary of September 2021 as per due tax liability. Proforma for submitting saving details and option is attached herewith.

Hindi version will follow.



Sr.Accounts Officer
Admn 2

Endst. No. Admn 2/Income Tax/92/21-22/270-75

Dated 27/08/2021

Copy forwarded to following for necessary action.

1. Sr.Pvt. Secy. to Pr.Accountant General.
2. Secretary to Pr.Accountant General.
3. P.A. to Sr.D.A.G.
4. P.A. to D.A.G.
- ✓ 5. IT Support cell
6. All notice boards


Sr.Accounts Officer
Admn 2

To . *

The Accounts Officer
I/C Admn II

Sub : - Regarding rebate of saving funds for the year 2021-22.

Sir,

Please find enclosed herewith the photocopies of saving funds (details given below) for income tax rebate in the year **2021-22**. This is to certify the document submitted by me for the rebate in the income tax, I am fully responsible in case of any discrepancy found in my documents.

1. HBA Interest _____
2. HBA Principal _____
3. LIC _____
4. P.P.F. _____
5. Edu. Loan Int _____
6. Rent/Receipt _____
7. Handicapped _____
8. Tuition Fee _____
9. NPS _____
10. Medical Policy _____
11. Other Income _____

Income Tax regime Opted Old

New

Signature of Officer/Official

Name:-

Designation:-

Section:-

Pay Code:-